

APPROVED
STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD (MARB)

REGULAR MEETING MINUTES
Hartford Subcommittee of the MARB

Meeting Date and Time: Thursday, February 24, 2022 10:00 AM – 12:00 PM

Meeting Location: This was a virtual meeting. Meeting materials may be accessed at the following website:

<https://portal.ct.gov/OPM/Marb/Hartford-Committee-Meetings-and-Materials>

Call-In Instructions: Meeting participants may use the following telephone number and access code

Telephone Number: (860) 840-2075

Meeting ID: 685 948 361

Members in Attendance: Kimberly Kennison (OPM Secretary designee), Christine Shaw (State Treasurer designee), Matthew Brokman, David Biller, Mark Waxenberg

City Officials in Attendance: Jennifer Hockenhill, Phillip Penn

OPM Staff in Attendance: Julian Freund

I. Call to Order & Opening Remarks

The meeting was called to order at 10:03 AM.

II. Approval of Minutes:

a. January 27, 2022 regular meeting

Ms. Shaw made a motion to approve the minutes with a second by Mr. Biller. The motion passed unanimously.

III. Review and discussion: FY 2021 Audit

Leslie Zoll, of Clifton Larson Allen, presented the City's FY 2021 Financial Statements and Single Audit. The Federal Single Audit has not been issued yet, as the deadline was extended to the end of September. The Federal Single Audit expected to be completed by next month. The audit firm issued an unmodified opinion on the City's financial statements and no findings in the report on internal controls and compliance. The management letter included one recommendation for the Board of Education to establish policies and procedures similar to the City in accounting for grants. Net position for governmental activities, which is reported on a full accrual basis, increased by \$75.3 million to \$635.3 million as of June 30, 2021. Net position for business type activities decreased by \$11,000 to \$18.9 million. The City's General Fund Balance increased by \$2 million to a total of \$31.8 million as of June 30, 2021.

IV. Discussion: Special Education Data and Information response

This item was tabled until the next Subcommittee meeting.

V. Update: Budget Mitigation Measures

Ms. Hockenull updated the Subcommittee on the City's budget mitigation measures. The current budget does not rely on any of the savings or revenue enhancements included in the budget mitigation measures. These measures have been implemented in anticipation of potential future budget gaps. A tax deed sale has generated \$690,000 in back taxes. Thirty-four properties remain on the list of tax deed sales which are expected to be executed by the end of April. The City has implemented various approaches to improving collections on private duty and other receivables. A police related grant for \$500,000 was recently awarded to the City which will be used over the next three years. Golf operations have improved and the transfer from the General Fund to the Golf Fund is expected to not be needed. The workers compensation cost reduction strategy of using the 24-hour triage phone line continues to reduce the number of claims. The program is expected to be expanded to the Police and Fire departments.

VI. Other Related Business

Ms. Hockenull reported that three labor contracts are currently under negotiation which may impact the current budget.

VII. Adjourn

Mr. Waxenberg made a motion to adjourn with a second by Mr. Brokman. The meeting adjourned at 10:53 AM.