



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison *Kimberly Kennison*
Executive Financial Officer

DATE: April 15, 2021

SUBJECT: Agenda for MFAC – Wednesday, May 5, 2021

As you may recall, the April 14, 2021 meeting of the Municipal Finance Advisory Commission (MFAC) was postponed. Please be advised that the rescheduled meeting of the MFAC will be held on Wednesday, May 5, 2021. **The meeting is scheduled to begin at 10:00 a.m. and will be conducted remotely by telephone and via Microsoft TEAMS.** Information for attending the meeting is as follows:

Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075
Meeting Access Code: 728812462#

Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS will be sent by email to your electronic calendars.

The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the February 17, 2021 meeting
3. Town of Brooklyn
 - Review of the June 30, 2020 audit report submitted on February 27, 2021.
 - Most current FY 2020-21 budget to actual results with projections through June 30, 2021.
 - Proposed FY 2021-22 budget with assumptions (if available)
 - Update on implementation of Corrective Action Plan to address audit findings from the June 30, 2020 audit report and management letter.
 - Other fiscal related matters.

4. City of Derby
 - Review of the June 30, 2020 audit report. If the June 30, 2020 audit report will not be issued prior to the meeting date, an update on the status of the audit accompanied by the most current unaudited budget to actual results for FY 2019-20.
 - Most current FY 2020-21 budget to actual results with projections through June 30, 2021.
 - Proposed FY 2021-22 budget with assumptions (if available)
 - Update on implementation of Corrective Action Plan to address the latest audit findings including findings from the Management Letter.
 - Other fiscal related matters.

5. Town of Hamden
 - Most current FY 2020-21 budget to actual results with projections through June 30, 2021.
 - Proposed FY 2021-22 budget with assumptions (if available)
 - Status/Review/Implementation of the Corrective Action Plan to address the audit findings identified in the June 30, 2020 audit report.
 - Status/Review of the June 30, 2020 Management Letter.
 - Other fiscal related matters.

6. Information Updates
 - Town of Ellington data submission.
 - Town of Plymouth data submission.

7. Outstanding June 30, 2020 Municipal Audit Reports

8. FHMS Project Update

9. Other Business
 - a) West Hartford Notice of Intent to Issue Pension Obligation Bonds

Please contact Lori Stevenson at lori.stevenson@ct.gov for any questions you may have.

Cc:

Richard Ives, First Selectman, Town of Brooklyn
Stephanie Levin, Finance Director, Town of Brooklyn
Richard Dziekan, Mayor, City of Derby
David Taylor, Interim Director of Finance, City of Derby
Lori L. Spielman, First Selectman, Town of Ellington
Tiffany Pignataro, Finance Director, Town of Ellington
Felicia LaPlante, Assistant Finance Director, Town of Ellington
Curt B. Leng, Mayor, Town of Hamden
Scott Jackson, Director of Finance, Town of Hamden
David V. Merchant, Mayor, Town of Plymouth
Ann Marie Rheault, Finance Director, Town of Plymouth
Secretary of State
State Treasurer's Office