



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison *Kimberly Kennison*
Executive Financial Officer

DATE: June 18, 2021

SUBJECT: Agenda for MFAC – Wednesday, June 30, 2021

As you may recall, the June 16, 2021 meeting of the Municipal Finance Advisory Commission (MFAC) was postponed. Please be advised that the rescheduled meeting of the MFAC will be held on Wednesday, June 30, 2021. **The meeting is scheduled to begin at 10:00 a.m. and will be conducted remotely by telephone and via Microsoft TEAMS.** Information for attending the meeting is as follows:

Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075

Meeting Access Code: 130470507#

Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS will be sent by email to your electronic calendars.

The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the May 5, 2021 meeting
3. Town of Brooklyn
 - Most current FY 2020-21 budget to actual results with projections through June 30, 2021.
 - Adopted FY 2021-22 budget with assumptions.
 - Review of Town of Brooklyn's response to MFAC letter.
 - Revised corrective action plan
 - Management letter status update
 - Other fiscal related matters.

4. City of Derby
 - Review of the results of the June 30, 2020 audit report or a status update on the audit.
 - Most current FY 2020-21 budget to actual results with projections through June 30, 2021.
 - Adopted FY 2021-22 budget with assumptions.
 - Review of City of Derby's response to MFAC letter.
 - Revised corrective action plan
 - Plan to prevent late audit filings
 - Other fiscal related matters.
5. Town of Hamden
 - Most current FY 2020-21 budget to actual results with projections through June 30, 2021.
 - Adopted FY 2021-22 budget with assumptions
 - Status of the Corrective Action Plan – June 30, 2020 audit findings.
 - Review of Town of Hamden's response to MFAC letter.
 - Detailed bond refunding plan.
 - 5-Year (or longer) capital plan.
 - Alternative plans for use of ARPA funds.
 - June 30, 2020 management letter.
 - Other fiscal related matters.
6. Information Updates
 - Town of Ellington data submission.
 - Town of Plymouth data submission.
7. Outstanding June 30, 2020 Municipal Audit Reports
8. FHMS Project Update
9. Other Business
 - Naugatuck Notice of Intent to Issue Pension Obligation Bonds
 - [Municipal Fiscal Indicators](#)

Please contact Lori Stevenson at lori.stevenson@ct.gov for any questions you may have.

Cc:

Richard Ives, First Selectman, Town of Brooklyn
Stephanie Levin, Finance Director, Town of Brooklyn
Richard Dziekan, Mayor, City of Derby
David Taylor, Interim Director of Finance, City of Derby
Lori L. Spielman, First Selectman, Town of Ellington
Tiffany Pignataro, Finance Director, Town of Ellington
Felicia LaPlante, Assistant Finance Director, Town of Ellington
Curt B. Leng, Mayor, Town of Hamden
Scott Jackson, Director of Finance, Town of Hamden
David V. Merchant, Mayor, Town of Plymouth
Ann Marie Rheault, Finance Director, Town of Plymouth
Secretary of State
State Treasurer's Office