



# STATE OF CONNECTICUT

## OFFICE OF POLICY AND MANAGEMENT

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison *Kimberly Kennison*  
Executive Financial Officer

DATE: January 21, 2022

SUBJECT: Agenda for MFAC Meeting – Wednesday, February 16, 2022

The next MFAC meeting is scheduled for February 16<sup>th</sup> at 10:00 am and will be conducted remotely by telephone and via Microsoft TEAMS. Information for attending the meeting is as follows:

### Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075  
Meeting Access Code: 768 520 40#

### Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS will be distributed via email to your electronic calendar. If you did not receive the link, please email [Alexis.Aronne@ct.gov](mailto:Alexis.Aronne@ct.gov).

### The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the December 8, 2021 meeting
3. Town of Brooklyn
  - FY 2020-21 Audited/Unaudited Operating Results.
  - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rates on FY 2021-22 quarterly taxes levied to date)
  - Status Update:
    - Corrective Action Plan - Audit and Management Letter findings
    - June 30, 2021 audit (if report has not been issued)
    - Use of ARPA funds and impact on the Town's finances
  - Other fiscal related matters
4. City of Derby
  - FY 2020-21 Audited/Unaudited Operating Results
  - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the January 2022 tax levy)

- Status Update:
    - Corrective Action Plan - Audit and Management Letter findings
    - June 30, 2021 Audit (if report has not been issued)
  - Response to MFAC Recommendations Letter
  - Other fiscal related matters
5. Town of Ellington
- FY 2021 Audited Financial Statements – Presentation / Results, Audit Findings, Management Letter, and Corrective Action Plan
  - Request to MFAC - Consideration for Release
6. Town of Hamden
- FY 2020-21 Audited/Unaudited Operating Results
  - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the January 2022 tax levy)
  - Status Update:
    - Corrective Action Plan - Audit and Management Letter findings
  - Response to MFAC Recommendations Letter
  - Other fiscal related matters
7. Town of Plymouth
- FY 2020-21 Audited/Unaudited Operating Results.
  - FY 2021-22 Budget to Actual results with projections through June 30, 2022 (including collection rate on the January 2022 tax levy)
  - Status Update:
    - Corrective Action Plan - Audit and Management Letter findings
    - June 30, 2021 audit (if report has not been issued)
    - Use of ARPA funds and impact on the Town's finances
  - Other fiscal related matters
8. FHMS Project Update
9. Other Business

Please contact Alexis Aronne at [alexis.aronne@ct.gov](mailto:alexis.aronne@ct.gov) for any questions you may have.

Cc:

Austin Tanner, First Selectman, Town of Brooklyn  
Rushie Bean, Finance Director, Town of Brooklyn  
Richard Dziekan, Mayor, City of Derby  
Agata Herasimowicz, Director of Finance, City of Derby  
Lori L. Spielman, First Selectman, Town of Ellington  
Tiffany Pignataro, Finance Director, Town of Ellington  
Felicia LaPlante, Assistant Finance Director, Town of Ellington  
Lauren Garrett, Mayor, Town of Hamden  
Curtis Eatman, Director of Finance, Town of Hamden  
Joseph Kilduff, Mayor, Town of Plymouth  
Grace Zweig, Interim Finance Director, Town of Plymouth  
Secretary of State  
State Treasurer's Office