

REGIONAL PERFORMANCE INCENTIVE PROGRAM GUIDELINES

The Regional Performance Incentive Program (RPIP) funds voluntary regional shared service projects that have the potential to produce economies of scale, provide enhanced public services, and lower the costs and tax burdens of service delivery.

Funding for RPIP is provided under Section [4-66k](#) of the Connecticut General Statutes (CGS) from a portion of hotel and car rental taxes.

Eligible Applicants

- Regional councils of governments (COGs) organized under the provisions of CGS [4-124i](#) to [4-124p](#), inclusive;
- Regional educational service centers (RESC) as defined in CGS [10-282](#); or
- Any combination of eligible applicants

Eligible Proposals

- Provision of any service that two or more member municipalities/ boards of education may provide on a regional and ongoing basis
- Redistribution of grants awarded pursuant to CGS [4-66g](#) (STEAP), [4-66h](#) (Main Street Investment Fund), [4-66m](#) (Intertown Capital Equipment Purchase), and [7-536](#) (LOCIP)
- Regional property tax revenue sharing pursuant to CGS [7-148bb](#)

Funding Levels

Grants will be awarded through a competitive process within available funds.

Evaluation Criteria

- The proposed service/initiative will:
 - Reduce municipal and state costs
 - Enhance capacity in the delivery of services, or
 - Result in an improvement in the level of service provided when compared to the local delivery of such service
- The proposed service/ initiative will be available to or benefit all participating members of the COG or RESC, regardless of participation in the grant application
- The proposed service/ initiative promotes regional cooperation that may lead to a reduction in economic or social inequity
- The proposal has been approved by a majority of the members of the COG or RESC
- The applicant has informed and consulted any employee organizations that may be impacted by the proposal

Application Instructions

Email the completed application, required attachments and forms (**all in pdf format**) to the Office of Policy and Management (OPM) at OPMRPIP@ct.gov. **Include a carbon copy to legislators representing participating municipalities or boards of education.**

The subject line of the email should read: "RPIP Application – (insert *Applicant Organization Name*)."

Please ensure the entire email submission is less than **10MB** to meet the agency's server limitations. Applicants should work to ensure there are not additional IT limitations on their end.

A confirmation email receipt for each application received will be sent.

Compliance

All RPIP-funded projects are subject to all federal, state and local laws, ordinances, regulations and municipal bylaws. Depending on the nature of the project to be funded with a RPIP grant, certain projects may require additional reviews, evaluations, permits, approvals and or certifications, including but not limited to: Connecticut Commission on Human Rights and Opportunities ([CHRO](#)), Connecticut Environmental Policy Act ([CEPA](#)) evaluation, Flood Management Certification ([FMC](#)); State Historic and Preservation Office ([SHPO](#)) review and determination; and/or Municipal Plan of Conservation and Development ([POCD](#)) provisions with regard to eligibility for discretionary state funding. Such reviews, evaluations, permits and or certifications could significantly impact project costs and timelines. The grantee should only submit applications for such projects when it is able to continue with the proposed project and spend down the grant within the terms of the contract period despite these added costs and extended project timelines.

Application and Award Timeline

Applications will be accepted on a rolling basis in FY 25. OPM intends to review applications and make awards on a quarterly basis, dependent on availability of funds.

Applications will be reviewed in accordance with CGS [4-124s](#), as amended by [Public Act 24-132](#) and established OPM guidance.

Contact Information

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