

## INITIAL REPORT OF SPECIAL TAX DISTRICT

**Municipality Name:** \_\_\_\_\_ **District Name:** \_\_\_\_\_

### RETURN TO TOWN/CITY CLERK AND STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT

**Pursuant to Section 7-325 of the Connecticut General Statutes, the clerk of the district shall report to the town clerk of each town such district is located if created by approval of a petition pursuant to subsection (a) of this section within seven days of such approval.**

<b>District Business Address:</b>  _____  _____  <b>Town or City:</b> _____ <b>Zip</b> _____	<b>Type of District: (select one)</b>  Improvement <input type="checkbox"/> Fire <input type="checkbox"/> Beach <input type="checkbox"/> Special Service <input type="checkbox"/>  Other (specify) <input type="checkbox"/> _____
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1. **Date Created:** \_\_\_\_\_
2. **How was the district established (attach documents)**  Special Act # \_\_\_\_\_  
 General Statutes
3. **Does the District have (Please check, if yes):** Articles of Incorporation       By Laws   
 Constitution or Charter       Special Act   
 Ordinance(s)
4. **Does the District (please check, if yes):** Levy Taxes via Mill Rate   
 Levy Taxes via fee   
 Levy Special Assessments
5. **Fiscal Year of District:** \_\_\_\_\_
6. **Date of District Annual Meeting:** \_\_\_\_\_
7. **Annual Budget:** \$ \_\_\_\_\_
8. **Adopted mill rate or fee:** \_\_\_\_\_
9. **Fiscal Year** \_\_\_\_\_ **Total Tax Levy:** \$ \_\_\_\_\_
10. **District Officials –**

	Name:	Address (include zip):	Email:	Telephone:
President or Chairman:				
Vice President:				
Secretary:				
District Clerk:				
Treasurer:				
Tax Collector:				

M20a  
INITIAL REPORT

Board of Directors/ Commissioners/ other:	Name:	Address (include zip):	Email:	Telephone:

<b>Completed by:</b>	<b>Title:</b>	<b>Date:</b>

**Signature:**

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**RETURN FORM AND ATTACHMENTS TO:**

- Town or City Clerk
- State of Connecticut  
Office of Policy and Management  
450 Capitol Avenue, MS #54SLP  
Hartford CT 06106  
[Martin.Heft@ct.gov](mailto:Martin.Heft@ct.gov)

**Recommended by State of Connecticut Office of Policy and Management  
Rev. 2023 M-20a Initial**