**Sample Certified Board Resolution for Nonprofit Grant Program (NGP)**

**PRINT ON LETTERHEAD AND SCAN TO INCLUDE WITH NGP CONTRACT DOCUMENTS**

**SECRETARY’S CERTIFICATE/RESOLUTION**

I, board secretary name, Secretary of organization name, (the “Organization”) existing under the laws of the State of Connecticut, certify that the following are true and complete resolutions which were adopted at a duly called and held meeting of the governing body of organization name on select date, and that such resolutions have not been amended or modified and continue to be in full force and effect:

***RESOLVED***, that the Organization execute and deliver to the State of Connecticut a Notice of Grant Award (the “Agreement”) in the amount of $enter award amount for an Office of Policy and Management Nonprofit Grant Program grant for the purpose of provide brief description of project.

***RESOLVED,*** that authorized individual name, as authorized individual’s title of the Organization, is directed to execute and deliver the Agreement on behalf of the Organization and to do all things necessary or appropriate to carry out the terms of the Agreement, including executing and delivering all agreements and documents contemplated by the Agreement.

I further certify that authorized individual name now holds the office of authorized individual’s title and that he/she has held that office since select date.

I am signing this certificate on select date.

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 SEAL

Signature