Information Technology Capital Investment Program

Project Status Report

To: Information Technology Strategy and Investment Committee
      John Vittner, Office of Policy and Management

From: Carol Wilson, Director of Pro

Email: Carol.Wilson@CT.Gov

Agency: Department of Administrative
Project: E-Sourcing Solution

Project Manager: George Hawxhurst, Civic Init

Reporting Period: Project Inception through 12/

Total Funds Requested: $931,000

Total Funds Allotted to Agency: $876,000

Accumulative Total Capital Fund Expenditures to Date: $427,435

Brief Project Description/Summary:
The DAS/Procurement Division seeks to replace the State Contracting Portal/Biznet e-sourcing solution with a modern e-sourcing technology solution. We have experienced business problems with our current technology that impacts our ability to service our customers effectively. Areas where we need improvement or new functionality include: keyword searches, preference tracking, on-line customer and supplier performance feedback tools, document management tools, solicitation evaluation tools, work assignment tools and tracking, comprehensive reporting and more. DAS conduced an RFI in 2016 to better understand the market, conducted a LEAN event on our sourcing processes in 2017 and and administered an RFP in 2018 for e-sourcing solutions. The RFP provided an overview of our environment and current technology functionality and envisioned requirements for future functionality & business needs. A cross-functional evaluation team (including agency and municipal representation) reviewed and evaluated all proposals and attended demonstrations from each proposer on their e-sourcing solution. We have identified the most advantageous proposer in accordance with CGS 4a-59 and we are seeking funds to procure and implement their solution.

Summary of Progress Achieved to Date:

Contract was signed in December 2019 and project work kicked off early in 2020.   As of 6/30/2020, we are well into implementation and have started user testing.   Vendor Registration is complete, Biznet contract migration is almost complete, Solicitation and Contract Management are nearing final testing stages and staff training will begin in July 2020. We went live (DAS) in August 2020, and Phase 2 has begun and is near completion where we are currently rolling the system out to state agencies and municipalites (trainings in January 2021). All agencies and municipalities should be onboarded and live in February 2021.

Issues and Risks:
None - Our implementation is moving forward in a smooth manner.

Next Steps & Project Milestones:
 Complete agency and municipal onboarding this month with final trainings in early February. We will then close down Biznet which is running parallel while we onboard.

John and Jim - I am retiring in March 2021.   Next report update should be directed to my replacement (if in place) or Assistant Director Devin Marquez with Madelyne Colon copied (my assistant). Thank you.

Carol