

# Information Technology Capital Investment Program

Project Close Out Report

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To: Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

From:

Email:

Agency:

Project:

Project Start Date:



Project End Date:



Project Manager:

Total Funds Requested:

Total Funds Allotted to Agency:

Accumulative Total Capital Fund Expenditures to Date:

Brief Project Description/Summary:

The Special Licensing and Firearms Unit (SLFU) is responsible for the issuance of state pistol permits, oversight and regulation of firearm sale transactions, and issuance of licenses to Professional Bail Bondsman, Private Security Companies, Private Investigators, Bail Enforcement Agents (BEA), and the regulation and licensing of several other non-firearms related but generally hazardous lines of work. The unit is also responsible for investigating violations of state law relating to the purchase, sale and transfer of firearms, and violations of statutes relating to the various professional licenses it issues.

The current Special Licensing and Weapons Registration System (SLWRS) allows SLFU to track permit and license application, renewal, suspension, and revocation. One of the key features of the system is its ability to interface electronically with a number of other state and federal data systems. Collectively, these interfaces provide a criminal record check for any individual applying for or renewing a permit/license. The system also updates federal databases with firearm sales/transactions and individuals who are disqualified from possessing firearms. These data interfaces also allow Law Enforcement, Judicial, and Mental Health Agencies to obtain information on registered firearms and individuals. SLWRS supports the day to day business processes of SLFU and is used for generating basic reports and mailings, envelopes, letters, labels, Certificates, ID Cards, etc.

The current SLWRS system has reached its maximum level of efficiency and automation using the outdated technology it was built on. It is understood that this system has been in service for over 10 years and some of the underlying components are no longer supported by the vendor. This upgrade will bring the system up to current technology and will improve and enhance areas in the process which will benefit the business.

With the move toward e-government and public self-service, a new data system needs to be built that has the capability of making many of the paper, phone, and fax based processes that still exist within SLFU fully electronic (possibly web based or kiosk based).

List Project Goals and Deliverables Completed:

*(Please provide a brief summary of the goals and deliverables that were implemented. Please reference the IT Capital Investment Brief for the initial goals of the projects.)*

1. Special Licensing and Weapons Registration System (SLWRS) to track permit and license application, renewal, suspension, and revocation - Complete
2. Key features of the system's ability to interface electronically with a number of other state and federal data systems - Complete
3. Interfaces providing a criminal record check for any individual applying for or renewing a permit/license - Complete
4. Updates to federal databases with firearm sales/transactions and individuals who are disqualified from possessing firearms. - Complete
5. Interfaces allowing Law Enforcement, Judicial, and Mental Health Agencies to obtain information on registered firearms and individuals - Complete
6. SLWRS supporting the day to day business processes of SLFU and is used for generating basic reports and mailings, envelopes, letters, labels, Certificates, ID Cards - Complete

Project Replication Opportunities:

*(Are there opportunities to repeat or leverage the project solution by other state agencies? Please provide a brief explanation.)*

Key Lessons Learned:

*(Provide any lessons learned or experienced during this project that may be helpful to other agencies starting a similar project.)*