

Information Technology Capital Investment Program  
Project Status Report

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**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

**From:** Evelyn Godbout, Director of IT at Division of Criminal Justice

**Email:** Evelyn.Godbout@ct.gov

**Agency:** Division of Criminal Justice

**Project:** Case Management Project

**Project Manager:** Evelyn Godbout

**Reporting Period:** Project Inception through 12/31/2021

**Total Funds Requested:** \$5,273,210

**Total Funds Allotted to Agency:** \$4,810,643

**Accumulative Total Capital Fund Expenditures to Date:** \$4,074,654

**Brief Project Description/Summary:**

DCJ requires a statewide solution that will provide qualitative improvements in the prosecution of matters due to the availability of more complete and timely access to information concerning cases and defendants. Without an integrated and efficient system solution to manage its criminal case information, the DCJ is unable to meet the statutory requirement under C.G.S. § 51-279a(6) to "collect statistical data concerning the administration of criminal justice in the state and furnish the data to the appropriate committee of the General Assembly." DCJ needs to position itself to be able to participate and integrate with the CJIS CISS system. CISS will provide for the sharing of criminal justice information between all of the statewide criminal justice agencies.

The objectives of the system are as follows:

1. A central repository of criminal case data to be shared statewide by all DCJ offices and units
2. Qualitative improvements in the prosecution of matters due to the availability of more complete and timely access to information concerning cases and defendants.
3. Productivity benefits to include reduced case processing time, electronic filing and retrieval and the elimination of redundant data entry related to both systems data and form generation.

**Summary of Progress Achieved to Date:**

Completed the design and construction for investigations, warrants, motor vehicle cases, criminal infractions, juvenile cases, and criminal felony cases.

Working on the design and construction for housing, asset forfeiture cases, habeas cases, and appellate cases. The development of the interfaces between the CJIS CISS system and DCJ's Case Management system are almost completed. Significant progress has been achieved on building out the "Model Office" with the CISS, Judicial, and Law Enforcement teams. The Clinton and Middletown police Departments have begun sending test cases through CISS to DCJ. The Middlesex District pilot is scheduled to take place in the first quarter of 2022.

We are currently testing Arrest data coming in from CISS. Judicial has sent DCJ ten years of adult criminal case data. These cases have been inserted into DCJ's Case Management System. DCJ is now receiving nightly updates from Judicial on existing and new cases.

DCJ decided to deploy the adult criminal case portion of the system statewide. This was in advance of the CISS deployment which will be district by district. We deployed based on the data we received from Judicial. Once CISS is deployed, we will also receive new arrest data directly from the police.

All DCJ staff statewide have been trained on eProsecutor and are now actively using the system. All new warrants are being entered into eProsecutor. All pending adult criminal cases have been inserted into eProsecutor. DCJ staff are now updating information into pending cases. This will allow DCJ to comply with the new statutory reporting requirements.

**Issues and Risks:**

A risk to the project is the Division has a small staff of 7 IT professionals. The IT Staff will need to continue to support the Division while the deployment of the Case Management system is implemented. To mitigate this risk DCJ will be utilizing project consultants.

JTI needs to continue to make a strong commitment of resources to keep the project on track.

The pandemic has brought additional challenges to the project. All agencies involved share the risk of thinned resources while trying to deploy their systems.

**Next Steps & Project Milestones:**

We are working with the Judicial Department and the CJIS Governing Board teams on additional interfaces between the systems. We are configuring and testing the Staging environment for the exchanges between the statewide Criminal Information Sharing System and the DCJ Case Management System. DCJ and Judicial are configuring the exchange of data in the Judicial Systems as well. The mapping between all of the systems has been completed.

All DCJ staff statewide have been trained on eProsecutor for warrants and adult criminal cases. Staff are now actively using eProsecutor for warrant and adult criminal cases.

All new warrants are being entered into eProsecutor statewide.

We have consumed ten years of adult criminal case data provided by CT's Judicial Branch. We are now testing and working on the CISS pilot in the Middlesex District. DCJ is now receiving nightly updates from Judicial into our CMS. These updates include updates on existing cases and information on new cases added to Judicial's case system.

There will be an additional release that is in concert with the CISS deployment. This phase will include the exchange of data by the police for adult criminal cases after an arrest is made. Our eProsecutor system will be receiving new arrests directly from the police.

The pilot for this phase is scheduled for the firstquarter of 2022. The pilot will take place in the Middletown Judicial District and will include the exchange of data by the Clinton and Middletown Police Departments. This pilot will include the exchange from the police to the CJIS CISS system and the Judicial Branch in addition to the exchange to DCJ from CISS.

The mapping of the data between Judicial's Juvenile system and DCJ's CMS is completed. We are now testing the exchange of data between Judicial's Juvenile system and our UAT system. Once testing is complete, we will be receiving a nightly exchange of Juvenile data between Judicial and DCJ's systems.

We are also working on configuring the other case types in eProsecutor such as the Appellate and Habeas cases. We are currently in user acceptance testing on the Habeas case type and expect to be able to start entering Habeas cases into our Production environment this month. In addition we are working on migrating case data from Access databases into eProsecutor. Each migration will be completed in concert with the final configuration of each specialized case type.