

Information Technology Capital Investment Program
Project Status Report

To: Information Technology Strategy and Investment Committee
John Vittner, Office of Policy and Management

From: Kristin Karr, Administrative Law Information Systems Manager

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Agency: Secretary of the State

Project: Connecticut eRegulations System Enhancements

Project Manager: Kristin Karr

Reporting Period: Project Inception through 06/30/2021

Total Funds Requested: \$752,700

Total Funds Allotted to Agency: \$752,700

Accumulative Total Capital Fund Expenditures to Date: \$752,700

Brief Project Description/Summary:

This project involves enhancements to the Connecticut eRegulations System that are expected to: 1) ease the agency regulation-making process by replacing a problematic drafting software and streamlining the workflow; 2) improve the public web portal with additional data, links, and updated design; and 3) update system administration tools for more efficient management of the system.

Summary of Progress Achieved to Date:

We have completed most of the total project work and rolled-out the replacement of drafting software in September 2020, which was the greatest share of the enhancement work and anticipated to have the greatest business impact across state agencies using the system. Regarding other enhancements to the system, we have completed about 95% of the work, which has included improvements to IBM Case Manager including additional admin tools; increased search functionality for the public access portal; and workflow updates for agency users. We have just a few remaining items which are now in final development and/or testing.

Issues and Risks:

We are approximately 28 months behind schedule. There has of course been significant disruption from the COVID-19 crisis. In addition, our vendor has had staffing changes which affected development resources. In the past few months we have had to allocate existing resources to work on bug fixes and a required change due to a new statutory mandate. However, we have remained within budget and continue making progress.

Next Steps & Project Milestones:

We will finish up the remaining few items of project work as soon as we can, projected end October 2021.