

Information Technology Capital Investment Program  
Project Status Report

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**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

**From:** Ann Morgan

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**Agency:** Office of State Ethics

**Project:** OSE IT Upgrades and New Projects

**Project Manager:** Ann Morgan

**Reporting Period:** Project Inception through 06/30/2019

**Total Funds Requested:** \$313,617

**Total Funds Allotted to Agency:** \$313,617

**Accumulative Total Capital Fund Expenditures to Date:** \$250,552

**Brief Project Description/Summary:**

Complete the necessary upgrades to the OSE filing applications for lobbyist, public officials and state employees, purchase the necessary hardware/software to support the applications and other IT upgrades to allow the OSE to meet its mandate of providing education, legal advice and guidance, transparency and enforcement in order to ensure ethical state government. Build/customize an integrated OSE case management system.

**Summary of Progress Achieved to Date:**

Class definition, Lookup Values and User authentication Attributes, Internal Firewall Strategy have all been defined. Business and technical architecture of OSE existing system, Interfaces and components and technical requirements have been completed.

1/3/19 - Converting the OSE case tracking system from the current MS access to .net web base and integrating it with Laserfiche, our document management system and lobbyist data.

07/18/2019 - Phase 1 is in the testing stage. Ready to go live soon. Phase 2 is in the design stage.

**Issues and Risks:**

No issues as of July 5, 2018

No issues as of Jan 3, 2019

No issues as of July 18, 2019

**Next Steps & Project Milestones:**

Converting the OSE case tracking system from the current MS access to .net web base and integrating it with Laserfiche, our document management system.

1/3/19 - Complete UAT testing of the Case Tracking system and train Staff.

07/18/2019 - Testing CMS, ready to go live 07/23/2019.