

Information Technology Capital Investment Program  
Project Status Report

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**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

**From:** Carol Wilson, Director of Procurement

**Email:** Carol.Wilson@CT.Gov

**Agency:** Department of Administrative Services

**Project:** E-Sourcing Solution

**Project Manager:** Soon to be hired (after contract execution ) from NASPO VP Procurement Acq

**Reporting Period:** Project Inception through 06/30/2019

**Total Funds Requested:** \$876,000

**Total Funds Allotted to Agency:** \$554,100

**Accumulative Total Capital Fund Expenditures to Date:** \$0

**Brief Project Description/Summary:**

The DAS/Procurement Division seeks to replace the State Contracting Portal/Biznet e-sourcing solution with a modern e-sourcing technology solution. We have experienced business problems with our current technology that impacts our ability to service our customers effectively. Areas where we need improvement or new functionality include: keyword searches, preference tracking, on-line customer and supplier performance feedback tools, document management tools, solicitation evaluation tools, work assignment tools and tracking, comprehensive reporting and more. DAS conducted an RFI in 2016 to better understand the market, conducted a LEAN event on our sourcing processes in 2017 and administered an RFP in 2018 for e-sourcing solutions. The RFP provided an overview of our environment and current technology functionality and envisioned requirements for future functionality & business needs. A cross-functional evaluation team (including agency and municipal representation) reviewed and evaluated all proposals and attended demonstrations from each proposer on their e-sourcing solution. We have identified the most advantageous proposer in accordance with CGS 4a-59 and we are seeking funds to procure and implement their solution.

**Summary of Progress Achieved to Date:**

We expect to have a contract signed by mid-September 2019 and can then kick off the project by 12/1/19 with requirements discovery and the project plan.

Note: in earlier updates we expected the contract to be signed in January 2019, but with the new administration change, we put the project on hold for about 4 months to conduct further due diligence surrounding system interfaces, business/operational needs. The project is back on track and we don't anticipate any risks or further delays. The only concern is length of time for contract legal review at the AG's office. DAS legal staff conducts initial review in advance and it should be in good shape for expedited AG review.

**Issues and Risks:**

Delays in legal review of contract.

**Next Steps & Project Milestones:**

Contract Execution (expected September 2019) and Project Kickoff (estimated October - December 2019)