

Information Technology Capital Investment Program
Project Status Report

To: Information Technology Strategy and Investment Committee
John Vittner, Office of Policy and Management

From: Tiffany Hardwick

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Agency: Department of Motor Vehicles

Project: Electronic Voter Registration - EVR

Project Manager: Michelle Abrahamson (Interim)

Reporting Period: Project Inception through 06/30/2018

Total Funds Requested: \$2,151,664

Total Funds Allotted to Agency: \$2,151,664

Accumulative Total Capital Fund Expenditures to Date: \$29,857

Brief Project Description/Summary:

The project will streamline DMV's current license/identification card ("credential") and voter registration process using a customer-facing device (CFD) to create a seamless transaction. It will reduce paper records, expand data fields and lessen the amount of data the Examiner enters manually, thereby minimizing the errors that result in poor data quality.

Summary of Progress Achieved to Date:

- Gathered requirements and documented workflows (current and future states)
- Reviewed solutions options to assist with determining whether to utilize a vendor or build the application in-house through use of IT consultants
- Finalized selection of CFD to be utilized for customer-input

Issues and Risks:

None

Next Steps & Project Milestones:

- Complete Statement of Work (SOW) for CFD hardware. Estimated Time of Completion (ETC) 8/1/18
- Make final decision regarding vendor or in-house build with use of IT consultants. ETC 8/3/18
- Finalize Requirements and draft functional specification documentation. ETC 8/17/18
- Move forward with SOW for application build. ETC 9/1/18
- Prototype of CFD for customer input. ETC 9/1/18
- Finalize scripting for customer input screens. ETC 9/30/18