

## **IT INVESTMENT CAPITAL FUND PROJECT CLOSE OUT REPORT**

**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy & Management

**FROM:** Department of Public Health  
Juanita Estrada, Office of Local Health Administration

**AGENCY/PROJECT NAME:** Local Health Annual Report

**PROJECT MANAGER:** Juanita Estrada

**Project Start Date:** 07/01/2015                      **Project End Date:** 04/30/2016

**Total IT Capital Funds Allocated:** \$ 74,880.00

**Total IT Capital Fund Expenditures:** \$ 31,345.68

### **Brief Project Description/Summary:**

The Department of Public Health (DPH) will update the mandated local health annual report in order for DPH to assure that the local health departments and districts (LHDs) are meeting the October 2014 statutory requirements for per capita funding by providing a basic public health program based on the Center for Disease Control and Prevention's National Public Health Performance Standards, 10 Essential Services.

### **List Project Goals and Deliverables Completed:**

The goal of this project was to update the local health annual report in order for the Department of Public Health (DPH) to ensure that the LHDs, that are eligible to receive per capita funding, are meeting the statutory requirements to receive the funds. As of October 1, 2014, LHDs are required to ensure the provision of a basic health program based on the Center for Disease Control and Prevention's National Public Health Performance Standards, the 10 essential public health services, in order receive per capita funds as per CGS Sec. 19a-245 and CGS Sec. 19a-202. Data on the 10 essential public health services will be collected from LHDs via the local health annual report, which is statutorily mandated in CGS 19a-200. All LHDs are required to submit an annual report, however only 36 of 73 (49%) LHDs are eligible to receive per capita funding.

The web based module used to collect the local health annual report data since 2009 is called the Local Health Management System (LHMS) which is part of the CT Electronic Disease Surveillance System (CTEDSS), built on the Consilience Software Maven application. The DPH is currently in the process of a major upgrade to CTEDSS. Due to issues with the timing of the upgrade and the development and release of the SFY 2016 annual report, the DPH Maven project team has decided not to move forward with upgrading the LHMS to the new version of Maven at this time. Therefore the Local Health Annual Report project was suspended.

Prior to suspension of the project, the local health annual report was updated by Consilience Software to include the basic health program requirements as well as other DPH programmatic changes. The associated pre-defined reports were also updated to incorporate the revisions to the local health annual report. In order for DPH to move forward, an alternate software will be used to collect the statutory required data for SFY 2016 utilizing the updated local health annual report template.

### **Project Replication Opportunities:**

The Consilience Software Maven application is being used by many programs in DPH and local health departments, and therefore was a natural fit for the local health annual report. The software is very good for data collection and case management.

**Key Lessons Learned:**

The key lesson learned from this project is to not make changes and improvements to a web based module while undergoing a major software upgrade.