

**Commission on Nonprofit Health and Human Services**

**ACHIEVING ADMINISTRATIVE EFFICIENCIES WORKGROUP**

Thursday, February 3, 2011, 9:00 am  
Community Mental Health Affiliates, Inc.  
270 John Downey Drive  
New Britain, Connecticut 06051  
Conference Room A

Members Present: Jack Brooks, Ray Gorman (Chair), Joel Ide (Chair), Cindy Theran, Deborah Ullman

Members Absent: Rep. Catherine Abercrombie, Wanda Dupuy, James Garing, Judi Jordan, Dennis Keenan, James Palma, Anne Ruwet

There being no quorum, the members decided to have a brief discussion of the new charge given to the Committee. At the January 11, 2011 meeting of the full Commission, the Achieving Administrative Efficiencies Workforce was asked to meet, discuss and draft "Guiding Principles" or "Values" that could be incorporated into a "Vision" for the commission work and Final Report.

Elements or components of the principles that were discussed included:

- promote efficiency
- ensure a viable nonprofit sector
- strengthen public/private partnerships
- have client focused/people oriented services
- sustainability, quality, effectiveness

In addition, members reviewed and discussed a section from the Executive Summary of the Malloy/Wyman Transition Team Policy Committee which states,

"Connecticut must adopt a comprehensive roadmap to prioritize the well-being of its children, families and adults, with a system that promotes effectiveness and efficiencies; streamlines coordination among state agencies and with the non-profit providers; bases its strategic priorities on high quality, consistently collected, actionable data; promotes stronger, more coordinated partnerships with private and non-profit entities; and maximizes opportunities to leverage federal and private funding."

The subcommittee members present decided that Ray Gorman would draft up a series of statements, bullet-points, and a narrative that encapsulated these concepts. The subcommittee will receive the draft and review it prior to the next full meeting of the commission.

There being no further business, the meeting adjourned at 10:30 a.m.

Respectfully Submitted,

Raymond J. Gorman  
Co-chair

## DRAFT

### GUIDING PRINCIPLES

Special Act No. 10-5 established a commission on nonprofit health and human services. The commission was directed to "analyze the funding provided to nonprofit providers of health and human services under purchase of service contracts. Such analysis shall include, but not be limited to: (1) A comparison of the costs of services provided by a state agency with the costs of services provided by a private provider, including a comparison of wages and benefits for private union employees, private nonunion employees and state employees; (2) the cost increases associated with the provision of services by private providers under health and human services programs from 2000 to 2009, inclusive, including increases in the cost of employees' health insurance, workers' compensation insurance, property casualty insurance and utilities; (3) the projected costs associated with the provision of services by private providers under health and human services programs through December 31, 2014; (4) a projection of cost savings that may be achieved by serving individuals who are recipients of benefits under health and human services programs in their communities rather than in institutions; and (5) sources of revenue for health and human services programs.

Finally, the commission was directed to submit a final report that shall include, but not be limited to, recommendations for budget, policy and statutory changes that can be effectuated to improve funding for nonprofit providers of health and human services under purchase of service contracts.

In its deliberation, findings, and recommendations, the various working subcommittees and the full commission have relied upon a set of "Guiding Principles" or "Values" to shape its report.

Those principles are as follows:

- that the work of the commission strengthen the public/private partnerships in the delivery of health and human services
- that quality and effectiveness of service is predicated upon a viable, sustainable nonprofit sector
- that the pursuit of efficiency and streamlining processes is a mutual goal of both purchasers and providers of care
- that commission recommendations be supported by reliable data and analysis, yet recognize that services need to be client and community focused and people-centered

It is the desire of the commission that by adhering to these quality principles in adopting its work and final report that the commission contribute to the development of a model system of care for the Connecticut families, children and adults.