

Memorandum

To: Agency Fiscal Officers, and Contract and Procurement Staff

From: Kimberly Kennison, Executive Financial Officer *Kimberly Kennison*

Date: February 11, 2026

Re: Purchase of Service Part II Standard Contract Template Revision

Overview

The Office of Policy and Management (OPM) has revised the Purchase of Service (POS) Standard Contract Template - Part II Terms and Conditions to include a new definition of Contractor Intellectual Property and additional language under the Artificial Intelligence provision.

The contract module in CORE-CT will be updated with the revised POS part II contract language for new contracts as of today, February 11, 2026.

Attached are two POS Part II Standard Contract Templates: the final version and the red-line version.

Changes to POS Part II Standard Contract

<u>Document</u>	<u>Changes</u>	<u>Link</u>
POS Part II Standard Contract Template	<ul style="list-style-type: none"> Section A – Detailed below Section E – Detailed below 	POS Part II

- **Section A - Subsection 9** - new definition of “Contractor Intellectual Property” added to coincide with new language under Artificial Intelligence provision.
- **Section E - Subsection 15, Artificial Intelligence** – added language with two new sub-sections, (d) and (e).

The revised POS Part II Standard Contract Template can be located on the [OPM website](#).

Please direct any questions to this updated guidance to Kevin Meakem (Kevin.Meakem@ct.gov).

cc: Mary Lenehan, Deputy Assistant Attorney General; Rosemarie Weber, Deputy Assistant Attorney General; Jeffrey Zeman, Deputy Section Chief; José Salinas, Assistant Attorney General; Jeanette Johnson, Assistant Attorney General; Leland Moore, Assistant Attorney General; Daphany Dixon, Paralegal Specialist; Nicole Hart, Paralegal Specialist; Allison Lineberry, Paralegal Specialist; Sharon Roma, Paralegal Specialist; Gareth D. Bye, OPM General Counsel