Agency Option Submission

Department of Administrative Services

| Signed (Agency Head) | Title | Date |
|----------------------|------------------|---------|
| Milal A. Curry | Commissionen-DAS | 10/7/16 |

| Fund | Agency Priority | Adjustment Title | FY 2018 Amount | FY 2019 Amount |
|----------------|--------------------|--|----------------|----------------|
| 11000 - Genera | al Fund | | | |
| - | 1 | Reallocate Management Services SID 12096 to Other Expenses SID 10020 | 0 | . 0 |
| | 2 | 25 Sigourney Street Reduction | (1,246,937) | (1,246,937) |
| | . 3 | Temporary Closure of 165 Capitol Ave | (2,288,112) | (2,208,372) |
| | 4 | Refunds of Collections Account | (22,116) | (22,116) |
| | 5 | Loss Control Reduction | (10,293) | (10,293) |
| | 6 | Termination of Lease | (79,686) | (79,686) |
| | 7 | Storage and Backup Maintenance Restructuring | (168,000) | (168,000) |
| 7 | 8 | Mainframe Use Reduction | (400,000) | (400,000) |
| | 9 | Reduce training, travel and other discretionary expenses | (205,752) | (205,752) |
| | 10 | Reductions in IT Maintenance Contracts | (165,401) | (165,401) |
| - | 11 | CEN Maintenance Contracts | (147,093) | (147,093) |
| | 12 | Reduce Personal Services | (1,012,577) | (1,012,577) |
| | 13 | Reduction to the Surety Bond Account | (6,503) | (6,503) |

| | | Reduce the Insurance & Risk Management Account - General Fund | (1,358,546) | (1,358,546) |
|-----------------|------------------|---|-------------|-------------|
| | Total | | (7,111,016) | (7,031,276) |
| 12001 - Special | Transportation l | Fund | | |
| | - | 10% Reduction to Insurance and Risk Management Special Transportation Fund | (896,058) | (896,058) |
| | Total | | (896,058) | . (896,058) |
| Total | | | (8,007,074) | (7,927,334) |

| Agency Title: Reallocate Management Services SID 12096 to Other Expenses SID 10020 Agency Description: The expenditures for certain properties managed by DAS are accounted for in SID 12096 - Management Services. Expenditures for other properties managed by are accounted for in SID10020 - Other Expenses. This option reallocates the funding from Management Services to Other Expenses in order to simplify the accounted budgeting process and unite all state owned properties managed by DAS under the same account. | ÷ |
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| are accounted for in SID10020 - Other Expenses. This option reallocates the funding from Management Services to Other Expenses in order to simplify the accounted | |
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| | | | | | |
| | Agency Priority: | 1 1 | System ID: | | 6989 |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|------------------------|--|------------------------------------|-------------|--------------------------------|
| | | | | |
| Financials | | | | ****************************** |
| 10020 - Other Expenses | 51010 - Professional Services | 00510 - Facilities & Property Mgmt | 145,067 | 145,067 |
| | 51500 - Other Services | 00510 - Facilities & Property Mgmt | 625 | 625 |
| | 52500 - Equipment Rental and Maintenance | 00510 - Facilities & Property Mgmt | 782 | 782 |
| | 53000 - Motor Vehicle Costs | 00510 - Facilities & Property Mgmt | 21,749 | 21,749 |
| | 53331 - Electricity | 00510 - Facilities & Property Mgmt | 710,809 | 710,809 |
| | 53334 - Water | 00510 - Facilities & Property Mgmt | 63,019 | 63,019 |
| | 53335 - Sewer | 00510 - Facilities & Property Mgmt | 51,850 | 51,850 |
| | 53338 - Natural Gas | 00510 - Facilities & Property Mgmt | 207,316 | 207,316 |
| | 53340 - Oil #2 | 00510 - Facilities & Property Mgmt | 47,200 | 47,200 |
| | 53348 - Diesel-Generator | 00510 - Facilities & Property Mgmt | 1,000 | 1,000 |
| | 53699 - Premises Expenses | 00510 - Facilities & Property Mgmt | 1,788,454 | 1,788,454 |
| | 53800 - Communications | 00510 - Facilities & Property Mgmt | 15,850 | 15,850 |

| | | | | • |
|----------------------------|-----------------------------------|------------------------------------|-------------|-------------|
| 10020 - Other Expenses | 54000 - Purchased Commodities | 00510 - Facilities & Property Mgmt | 5,373 | 5,373 |
| | Total-10020 - Other Expenses | | 3,059,094 | 3,059,094 |
| 2096 - Management Services | 58999 - Other | 00510 - Facilities & Property Mgmt | (3,059,094) | (3,059,094) |
| | Total-12096 - Management Services | | (3,059,094) | (3,059,094) |
| otal Financials | | | 0 | 0 |
| | | | | |
| | | | | |

| Adjustment Type: | Reductions |
|---------------------|--|
| Agency Title: | 25 Sigourney Street Reduction |
| Agency Description: | The building located at 25 Sigourney Street will become vacant during the next biennium. This reduction option eliminates the costs associated with maintaining the building as useable office space and retains funding of \$912,800 to cover the cost of maintaining the facility as unoccupied space. |
| Agency Priority: | 2 System ID: 6778 |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|------------------------|-------------------------------|------------------------------------|-------------|---|
| | | | | |
| Financials | | | | *************************************** |
| 10020 - Other Expenses | 53331 - Electricity | 00510 - Facilities & Property Mgmt | (347,000) | (347,000) |
| | 53334 - Water | 00510 - Facilities & Property Mgmt | (11,200) | (11,200) |
| | 53335 - Sewer | 00510 - Facilities & Property Mgmt | (14,500) | (14,500) |
| | 53344 - Hot Water | 00510 - Facilities & Property Mgmt | (78,005) | (78,005) |
| | 53347 - Chilled Water | 00510 - Facilities & Property Mgmt | (139,910) | (139,910) |
| | 53699 - Premises Expenses | 00510 - Facilities & Property Mgmt | (653,222) | (653,222) |
| | 53800 - Communications | 00510 - Facilities & Property Mgmt | (500) | (500) |
| | 54000 - Purchased Commodities | 00510 - Facilities & Property Mgmt | (2,600) | (2,600) |
| | Total-10020 - Other Expenses | | (1,246,937) | (1,246,937) |
| Total Financials | | | (1,246,937) | (1,246,937) |
| | | | | |

| Adjustment Type: | Reductions | | | | |
|---------------------|---|----------------------|---------------------------|---------------------------------|----------------|
| Agency Title: | Temporary Closure of 165 Capitol Ave | | | | |
| Agency Description: | The State Office Building will be unoccupied during FY2018 & FY2019 while | undergoing major | renovations. While unoccu | pied, the agency will incur exp | enses for snow |
| Agency Description: | removal and property management costs. This option eliminates funding for | all other expenditur | es. | | |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|------------------------|--|------------------------------------|-------------|-------------|
| | | | | |
| Financials | | | | |
| 10020 - Other Expenses | 51500 - Other Services | 00510 - Facilities & Property Mgmt | (1,281) | (1,281) |
| | 52500 - Equipment Rental and Maintenance | 00510 - Facilities & Property Mgmt | (10,739) | (10,739) |
| | 53331 - Electricity | 00510 - Facilities & Property Mgmt | (357,534) | (357,534) |
| | 53334 - Water | 00510 - Facilities & Property Mgmt | (12,642) | (12,642) |
| | 53335 - Sewer | 00510 - Facilities & Property Mgmt | (14,298) | (14,298) |
| | 53338 - Natural Gas | 00510 - Facilities & Property Mgmt | (63,360) | (63,360) |
| | 53699 - Premises Expenses | 00510 - Facilities & Property Mgmt | (1,807,145) | (1,727,405) |
| | 53800 - Communications | 00510 - Facilities & Property Mgmt | (1,275) | (1,275) |
| | 54000 - Purchased Commodities | 00510 - Facilities & Property Mgmt | (19,838) | (19,838) |
| | Total-10020 - Other Expenses | | (2,288,112) | (2,208,372) |
| Total Financials | | | (2,288,112) | (2,208,372) |
| | | | | |

| Adjustment Type: | Reductions |] | | |
|---------------------|---|-------------------------|--|-----------------------------|
| Agency Title: | Refunds of Collections Account | | | |
| Agency Description: | This account was established to provide a mechanism to refund overpaymer reimbursements when recovery units discover an overpayment has been magency to pay overpayments from revenue collected. A payment from a priduring the current year. | nade for state services | s. This reduction would eliminate this app | propriation and require the |
| Agency Priority: | 4 System ID: 6609 | | | |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|---------------------------------|---------------------------------------|--------------------------------|-------------|-------------|
| | | | | |
| Financials | | | | |
| 12123 - Employees' Review Board | 58999 - Other | 00530 - Central Administration | (22,116) | (22,116) |
| | Total-12123 - Employees' Review Board | | (22,116) | (22,116) |
| Total Financials | | | (22,116) | (22,116) |
| | | | | |

| Adjustment Type: | Reductions | | | |
|---------------------|---|---|------------------------------|---------------------------|
| Agency Title: | Loss Control Reduction | | | |
| Agency Description: | A 10% reduction to this account would result in less funding for the prever Bargaining units. | ition of injuries or safety concerns br | ought forward by safety comm | ittees and the Collective |
| Agency Priority: | 5 System ID: 6602 | | | |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|--------------------------------------|--|--------------------------------|-------------|-------------|
| | | | | • |
| Financials | | | | |
| 10010 - Personal Services | 58999 - Other | 00530 - Central Administration | . 0 | C |
| | Total-10010 - Personal Services | | 0 | (|
| 12115 - Loss Control Risk Management | 58999 - Other | 00530 - Central Administration | (10,293) | (10,293 |
| | Total-12115 - Loss Control Rísk Management | | (10,293) | (10,293) |
| Total Financials | | | (10,293) | (10,293) |
| | | | | |

| Adjustment Type: | Reductions | | | | | |
|--------------------------|------------------------|------------------------|--|---|---------------------------|--------------|
| Adjustment Type: | Reductions | | | | | |
| Agency Title: | Termination of Lease | 3 | | | | |
| Agency Description: | The State will realize | savings due to the rel | location of a State agency fro | m leased space into a state owned building. This will res | sult in an annual savings | of \$79,686. |
| Agency Priority: | 6 | System ID: | 6606 | | | |
| SIC | | | Account | Program | Agency 2018 | Agency 2019 |
| Financials | | | | | | |
| 12179 - Rents and Moving | | 58999 - Other | isaanii kaanii kaan | 00510 - Facilities & Property Mgmt | (79,686) | (79,686 |
| | | Total-12179 - Rents | and Moving | | (79,686) | (79,686 |
| Total Financials | | | | | (79,686) | (79,686 |
| | | | ······································ | | | |

| Adjustment Type: | Reductions | | | | |
|---------------------|---|--|--|-----------------------------------|-----------------------------|
| Agency Title: | Storage and Backup | Maintenance Restructuring | | | |
| Agency Description: | be able to reduce the | llout of the ImpaCT project in FY17. These progra vendor costs in this area if we can turn down the c ner agency has an unplanned expansion need on th | ms have the potential of reducing the load on our mainframe er computing capacity previously required. This will only be possil ne platform. | nvironment. We bole if DSS comple | elieve we may etes their |
| Agency Priority: | 7 | System ID: 6903 | | | |
| SID | | Account | Program | Agency 2018 | Agency 2019 |
| Financials | | | | | |
| 12511 - IT Services | *************************************** | 58999 - Other | 00520 - Enterprise Systems & Technology | (168,000) | (168,000) |
| | | Total-12511 - IT Services | В постоя в принципального выполня выполня выполня выполня по становыми постоя в постоя по постоя по постоя выполня в постоя по постоя в постоя по постоя в постоя по постоя в постоя в постоя по постоя в постоя | (168,000) | (168,000) |
| Total Financials | | | | (168,000) | (168,000) |
| | | | | | |

| Adjustment Type: | Reductions | | | | |
|---------------------------------------|-----------------------|---|---|------------------|----------------------------|
| Agency Title: | Mainframe Use Redu | ction | | | |
| Agency Description: | be able to reduce the | lout of the ImpaCT project in FY17. These progravendor costs in this area if we can turn down the later agency has an unplanned expansion need on the | ams have the potential of reducing the load on our mainframe e computing capacity previously required. This will only be possi ne platform. | nvironment. We b | elieve we may tes their |
| Agency Priority: | 8 | System ID: 6904 | | | |
| SID | | Account | Program | Agency 2018 | Agency 2019 |
| Financials | | | | | |
| | | | • | 1 | |
| 12511 - IT Services | | 58999 - Other | 00520 - Enterprise Systems & Technology | (400,000) | (400,000) |
| 12511 - IT Services | | 58999 - Other Total-12511 - IT Services | 00520 - Enterprise Systems & Technology | (400,000) | (400,000) |
| 12511 - IT Services Total Financials | | ano mikano mananana manana | 00520 - Enterprise Systems & Technology | | (400,000) |

| Adjustment Type: | Reductions |
|---------------------|--|
| Agency Title: | Reduce training, travel and other discretionary expenses |
| Agency Description: | The option will eliminate funding for travel, training, maintenance contracts, other contractual services as well as discretionary spending. |
| Agency Priority: | 9 System ID: 6742 |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|------------------------|--|---------------------------------|-------------|-------------|
| | | | | |
| Financials | | | | - |
| 10020 - Other Expenses | 00000 - Unknown Account | 00500 - Construction Management | 0 | 0 |
| | | 00530 - Central Administration | 0 | 0 |
| | 50700 - Employee Expenses | 00500 - Construction Management | . (2,804) | (2,804) |
| | | 00530 - Central Administration | (5,401) | (5,401) |
| | 50770 - Employee Travel | 00500 - Construction Management | (2,324) | (2,324) |
| | | 00530 - Central Administration | (2,895) | (2,895) |
| | 51010 - Professional Services | 00530 - Central Administration | (40,771) | (40,771) |
| | 51500 - Other Services | 00530 - Central Administration | (32,000) | (32,000) |
| | 52500 - Equipment Rental and Maintenance | 00500 - Construction Management | (5,331) | (5,331) |
| | | 00530 - Central Administration | (14,630) | (14,630) |
| | 53700 - Information Technology | 00500 - Construction Management | (77,636) | (77,636 |
| | 54000 - Purchased Commodities | 00500 - Construction Management | (16,764) | (16,764 |
| | | 00530 - Central Administration | (5,196) | (5,196 |
| | Total-10020 - Other Expenses | | (205,752) | (205,752 |

| | | | *************************************** | 1 |
|-------------------|-----|-----|---|-----------|
| T-t-1 Figure into | | | (205.752) | (205 752) |
| Total Financials | | | (200,102) | (200,102) |
| | | | | 1 |
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| Adjustment Type: | Reductions |
|---------------------|--|
| Agency Title: | Reductions in IT Maintenance Contracts |
| Agency Description: | Reductions in maintenance costs by consolidating contracts where possible. |
| Agency Priority: | 10 System ID: 6744 |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|---------------------|---------------------------|---|-------------|-------------|
| | | | | |
| Financials | | | | |
| 12511 - IT Services | 58999 - Other | 00500 - Construction Management | 0 | . 0 |
| | | 00510 - Facilities & Property Mgmt | 0 | 0 |
| | | 00520 - Enterprise Systems & Technology | 0 | . 0 |
| | | 00530 - Central Administration | (165,401) | (165,401) |
| | Total-12511 - IT Services | | (165,401) | (165,401) |
| Total Financials | · | | (165,401) | (165,401) |
| | | | | |

| Adjustment Type: | Reductions | | | | |
|------------------------------|---|---|--|--|-------------|
| Agency Title: | CEN Maintenance Co | ontracts | | | |
| Agency Description: | Reduce operational c | costs for Internet Service Providers. | | | |
| Agency Priority: | 11 | System ID: 6905 | | | |
| SID | | Account | Program | Agency 2018 | Agency 2019 |
| . ". | | | | | |
| Financials | | | | | |
| 12323 - Connecticut Educatio | on Network | 58999 - Other | 00520 - Enterprise Systems & Technology | (147,093) | (147,093) |
| | | Total-12323 - Connecticut Education Network | and the control of th | (147,093) | (147,093) |
| Total Financials | | | | (147,093) | (147,093) |
| | *************************************** | | | ************************************** | |

| Adjustment Type: | Reductions | |
|---------------------|---|---|
| Agency Title: | Reduce Personal Services | |
| Agency Description: | This option eliminates funding for 14 positions resulting in the inability to fill va | acancies and the reallocation of work and/or elimination of certain work processes. |
| Agency Priority: | 12 System ID: 6771 | |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|---------------------------|------------------------------------|---|-------------|-------------|
| | | | | |
| Financials | | | | |
| 10010 - Personal Services | 50110 - Salaries & Wages-Full Time | 00510 - Facilities & Property Mgmt | (460,434) | (460,434) |
| | | 00520 - Enterprise Systems & Technology | (271,623) | (271,623) |
| | | 00530 - Central Administration | (280,520) | (280,520) |
| | Total-10010 - Personal Services | <u> </u> | (1,012,577) | (1,012,577) |
| Total Financials | | | (1,012,577) | (1,012,577) |
| | | | | |
| Positions | | | | |
| | - | 00510 - Facilities & Property Mgmt | (7) | (7) |
| | | 00520 - Enterprise Systems & Technology | · (3) | (3) |
| | | 00530 - Central Administration | (4) | (4) |
| | Total- | | (14) | (14) |
| Total Positions | | | (14) | (14) |
| | | | | |

| Adjustment Type: | Reductions | | | |
|---------------------|---|--------------------------|--|----------------------------|
| Agency Title: | Reduction to the Surety Bond Account | | | |
| Agency Description: | This account is used to pay premiums associated with surety bonds that a bond that is required under CGS 4-20, and the State Marshals' bond, requ because some of these bonds are multi-year bonds and renew every three obligations. | ired under CGS 6-39. The | costs associated with this line item f | luctuate from year to year |
| Agency Priority: | 13 System ID: 6608 | | | • |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|--|---|--------------------------------|-------------|-------------|
| | | | | |
| Financials | | | | |
| 10010 - Personal Services | 58999 - Other | 23000 - Boards and Commissions | 0 | 0 |
| | Total-10010 - Personal Services | | 0 | 0 |
| 12141 - Surety Bonds for State Officials and Employees | 58999 - Other | 23000 - Boards and Commissions | (6,503) | (6,503) |
| | Total-12141 - Surety Bonds for State Officials an | nd Employees | (6,503) | (6,503) |
| Total Financials | · | | (6,503) | (6,503) |
| | | | | |

| Department | of | Administrative | Services |
|------------|----|----------------|----------|
|------------|----|----------------|----------|

| Adjustment Type: | Reductions | |
|---------------------|---|---|
| Agency Title: | Reduce the Insurance & Risk Management Account - General Fund | |
| Agency Description: | These funds pay for premiums associated with insurance policies purchased by the State to insure against losses; for within the Board's self-insured retention; and for payment to vended services (broker and Third Party Claims Administ policy with a focus on reducing cost but still maintain appropriate coverage. Claim payouts will be diligently managed, challenging to control (i.e. large verdicts and/or settlements). A reduction of 10% totaling \$1,358,546 may leave the Bostatutory or legal obligations. | ration). The Board will renew every insurance but are subject to fluctuations that are more |
| Agency Priority: | 14 System ID: 6808 | |

| SID | Account | Program | Agency 2018 | Agency 2019 |
|---|---|--------------------------------|-------------|-------------|
| _ | | | | |
| Financials | | | | |
| 12507 - State Insurance and Risk Mgmt Operations | 58999 - Other | 23000 - Boards and Commissions | (1,358,546) | (1,358,546 |
| | Total-12507 - State Insurance and Risk Mgmt O | perations | (1,358,546) | (1,358,546 |
| Total Financials | (1,358,546) | (1,358,546 | | |
| | | | | |

12001 - Special Transportation Fund

| Adjustment Type: | Reductions | | | | | | |
|--|---|-----------------|--------------------------------|-------------|-------------|--|--|
| Agency Title: | 10% Reduction to In | | | | | | |
| Agency Description: | These funds pay for premiums associated with policies purchased by the State to insure against losses and for claims and judgments issued against the State for losses that occur within our self-insured deductible amounts. A reduction of 10% totaling \$896,058 may leave the Board unable to meet its statutory obligations. | | | | | | |
| Agency Priority: | 0 | System ID: 6809 | | | | | |
| SID | | Account | Program | Agency 2018 | Agency 2019 | | |
| | | | | | | | |
| Financials | | - | | • | | | |
| 12507 - State Insurance and Risk Mgmt Operations 58999 - Other 23000 - Boa Total-12507 - State Insurance and Risk Mgmt Operations | | 58999 - Other | 23000 - Boards and Commissions | (896,058) | (896,058) | | |
| | | perations | (896,058) | (896,058) | | | |
| Total Financials | | | (896,058) | (896,058) | | | |
| | - | | | | | | |