



**STATE OF CONNECTICUT**  
**OFFICE OF POLICY AND MANAGEMENT**  
**OFFICE OF THE SECRETARY**

To: Agency Heads

From: Robert L. Genuario, Secretary

A handwritten signature in blue ink, appearing to read "Robert L. Genuario".

Date: April 9, 2009

Subject: Personal Services Reduction Plans

In my letter of March 31, 2009, I asked for agencies to submit their personal services reduction plans by April 14, 2009. Given ongoing developments, at this time I am moving back the required submittal date to April 24, 2009. Further instructions regarding the personal services reduction plans including any potential modifications to what will be required in your submission will be forthcoming from OPM's Budget and Financial Management Division. If you have any questions, please contact your budget analyst. I thank you for your continued assistance.