



OFFICE OF LEGISLATIVE MANAGEMENT

AGENCY PURPOSE

The Office of Legislative Management provides administrative and operational support for the Connecticut General Assembly. The Office of Legislative Management ensures the daily functioning of the legislature for the benefit of the legislators, their staff, and the general public. Oversight and coordination of these functions and services are the responsibility of the Joint Committee on Legislative Management, a twenty-six member body comprised of the top legislative leaders from each political party in the Senate and House of Representatives. These functions and services include:

- Management of the General Assembly budget.

- Maintenance, supervision, and security of the State Capitol Building, the Legislative Office Building and their respective grounds and parking facilities.
- Supervision and coordination over all aspects of personnel administration for both permanent and temporary employees of the General Assembly.
- Preparation of bills, amendments, bill analyses, fiscal notes, journals, calendars, bulletins and other documents and support information attendant to the legislative process.

AGENCY SUMMARY

Personnel Summary	2002-2003	2003-2004	2004-2005	2004-2005	2004-2005
	Authorized	Estimated	Appropriated	Net Adjustments	Revised Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	338	389	389	0	389
Financial Summary					
	2002-2003	2003-2004	2004-2005	2004-2005	2004-2005
	Actual	Estimated	Appropriated	Net Adjustments	Revised Recommended
Personal Services	31,728,527	32,963,431	36,083,256	0	36,083,256
Other Expenses	11,793,616	13,799,514	14,910,176	0	14,910,176
<u>Capital Outlay</u>					
Equipment	434,237	923,500	732,500	0	732,500
<u>Other Current Expenses</u>					
Capitol Security Improvement Projects	1,053,823	0	0	0	0
Flag Restoration	20,962	0	0	0	0
Capitol Child Care Playground	46,249	0	0	0	0
CTN	1,500,000	0	0	0	0
Minor Capital Improvements	49,875	900,000	900,000	0	900,000
Interim Committee Staffing	382,066	584,000	473,000	0	473,000
Interim Salary/Caucus Offices	391,492	504,000	376,000	0	376,000
Industrial Renewal Plan	159,570	0	0	0	0
TOTAL - Other Current Expenses	3,604,037	1,988,000	1,749,000	0	1,749,000
<u>Pmts to Other Than Govts</u>					
Interstate Conference Fund	261,370	275,000	283,000	0	283,000
TOTAL - General Fund	47,821,787	49,949,445	53,757,932	0	53,757,932



AUDITORS OF PUBLIC ACCOUNTS

AGENCY PURPOSE

The Office of the Auditors of Public Accounts is a legislative agency.

- Its primary mission is to audit the books and accounts of each agency of the state, all institutions supported by the state, and all public and quasi-public bodies created by the legislature and not subject to the Municipal Auditing Act.
- Each audit performed includes an examination and verification of accounting records and documents, a determination of the agency's compliance with applicable state and federal statutory and budgetary requirements, verification of the collection and proper handling of state revenue, and examination of expenditures charged to state appropriations and federal grants.
- The two Auditors may not be of the same political party and are appointed by the State Legislature to assure the independence and impartiality required for effective auditing. To ensure independence, appropriations to the Auditors of Public Accounts are excluded from executive restriction.
- The 89 professional staff members include many that have completed their experience requirement for the CPA certificate through service in the office.

AGENCY SUMMARY

Personnel Summary	2002-2003	2003-2004	2004-2005	2004-2005	2004-2005
	Authorized	Estimated	Appropriated	Net	Revised
				Adjustments	Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	109	109	109	0	109
Financial Summary	2002-2003	2003-2004	2004-2005	2004-2005	2004-2005
	Actual	Estimated	Appropriated	Net	Revised
				Adjustments	Recommended
Personal Services	7,448,951	8,407,842	9,478,709	0	9,478,709
Other Expenses	401,627	662,716	695,107	0	695,107
<u>Capital Outlay</u>					
Equipment	65,719	128,000	163,000	0	163,000
TOTAL - General Fund	7,916,297	9,198,558	10,336,816	0	10,336,816



Equality for Women

COMMISSION ON THE STATUS OF WOMEN

AGENCY PURPOSE

The Permanent Commission on the Status of Women (PCSW) is a legislative agency established to:

- Study and inform leaders about the nature and scope of sex discrimination in Connecticut by providing research and analysis to the Connecticut General Assembly and other state leaders regarding sex discrimination in employment, education and credit; health, safety and criminal justice issues; family law and child support enforcement; civil rights enforcement; welfare policy; economic development and other issues that affect the status of women.
- Serve as a liaison between government and private interest groups; work with state agencies in monitoring and assessing programs and policies that affect the status of women; and provide information to the public about discrimination and the status of women through educational booklets, fact sheets, trainers and public speakers, and website information.
- Accept complaints from individuals who believe they have been discriminated against on the basis of sex. The PCSW is not an enforcement agency, but is directed by statute to assist individuals who wish to file formal complaints with the Commission on Human Rights and Opportunities.
- Maintain a “talent bank” of women seeking consideration for appointment to state boards, commissions, task forces, and other leadership positions within state government.

AGENCY SUMMARY

Personnel Summary	2002-2003 Authorized	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	8	8	8	0	8
Financial Summary					
	2002-2003 Actual	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
Personal Services	417,903	448,120	477,342	0	477,342
Other Expenses	64,937	62,873	66,161	0	66,161
<u>Capital Outlay</u>					
Equipment	0	1	1	0	1
TOTAL - General Fund	482,840	510,994	543,504	0	543,504



COMMISSION ON CHILDREN

AGENCY PURPOSE

The Commission on Children is a legislative agency established to:

- Study the status of children and children's programs in order to identify programs, policies and legislation that will improve the development of children and strengthen the capabilities of families to provide for children's basic needs.
- Inform individuals and leaders of business, labor, education, state and local government, the media and the General Assembly of findings and recommendations.
- Perform services to facilitate adoption of the recommendations.

AGENCY SUMMARY

Personnel Summary	2002-2003 Authorized	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	7	7	7	0	7
Financial Summary					
	2002-2003 Actual	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
Personal Services	449,056	499,010	558,382	0	558,382
Other Expenses	32,941	35,248	37,892	0	37,892
<u>Capital Outlay</u>					
Equipment	0	1	1	0	1
<u>Other Current Expenses</u>					
Social Health Index	30,000	0	0	0	0
TOTAL - General Fund	511,997	534,259	596,275	0	596,275



LATINO AND PUERTO RICAN AFFAIRS COMMISSION

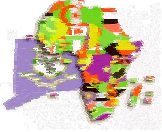
AGENCY PURPOSE

The Latino and Puerto Rican Affairs Commission is a legislative agency established to:

- Review and comment on any proposed state legislation and regulations that would affect the Latino and Puerto Rican populations in the state.
- Advise and provide information to the Governor on the state's policies concerning the Latino and Puerto Rican communities.
- Advise the Governor concerning the coordination and administration of state programs serving the Latino and Puerto Rican populations.
- Maintain a liaison between the Latino and Puerto Rican communities and governmental entities.
- Encourage Latino and Puerto Rican representation at all levels of state government, including state boards and commissions.
- Secure appropriate recognition of the accomplishments and contributions of the Latino and Puerto Rican populations of the state.
- Prepare and submit to the Governor an annual report concerning its activities with any appropriate recommendations concerning the Latino and Puerto Rican populations of the state.

AGENCY SUMMARY

Personnel Summary	2002-2003 Authorized	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	5	5	5	0	5
Financial Summary					
	2002-2003 Actual	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
Personal Services	290,727	316,270	337,033	0	337,033
Other Expenses	42,228	44,032	45,852	0	45,852
<u>Capital Outlay</u>					
Equipment	0	1	1	0	1
TOTAL - General Fund	332,955	360,303	382,886	0	382,886



AFRICAN-AMERICAN AFFAIRS COMMISSION

AGENCY PURPOSE

The African-American Affairs Commission is a legislative agency established to:

- Review and comment on any proposed state legislation and regulations that would affect the African-American population in the state.
- Advise and provide information to the Governor on the state's policies concerning the African-American communities.
- Advise the Governor concerning the coordination and administration of state programs serving the African-American population.
- Maintain a liaison between the African-American communities and governmental entities.
- Encourage African-American representation at all levels of state government, including state boards and commissions.
- Secure appropriate recognition of the accomplishments and contributions of the African-American population of the state.
- Prepare and submit to the Governor an annual report concerning its activities with any appropriate recommendations concerning the African-American population of the state.

AGENCY SUMMARY

Personnel Summary	2002-2003 Authorized	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
<u>Permanent Full-Time Positions</u>					
General Fund	4	4	4	0	4
Financial Summary	2002-2003 Actual	2003-2004 Estimated	2004-2005 Appropriated	2004-2005 Net Adjustments	2004-2005 Revised Recommended
Personal Services	230,495	244,775	261,617	0	261,617
Other Expenses	43,922	39,559	41,803	0	41,803
<u>Capital Outlay</u>					
Equipment	0	1	1	0	1
TOTAL - General Fund	274,417	284,335	303,421	0	303,421