

**Consumer Advisory Council**

**Nominating Committee**

**Meeting Minutes**

May 28<sup>th</sup>, 2020

Meeting Date	Meeting Time	Location
May 28 <sup>th</sup> , 2020	1:00 – 2:30 p.m.	GoToMeeting

**Participant Name and Attendance**

Participant Name and Attendance					
Jeffrey Beadle		Ann R. Smith			
Taylor Edelmann	X				
Robert Krzys					
Others Present					
Terry Gerratana (OHS)		Dashni Sathasivam (HES)			
Quyen Truong (Amplify Inc.)					

Meeting Information is located at: <https://portal.ct.gov/OHS/SIM-Work-Groups/Consumer-Advisory-Board>

	Agenda	Responsible Person(s)
1.	<b>Welcome</b>	<b>Taylor Edelmann</b>
	<p><b>Call to Order</b> The special meeting of the OHS Consumer Advisory Council (CAC) Nominating Committee was held on Thursday, May 28<sup>th</sup> on Zoom. Taylor Edelmann acted as chair. The meeting was called to order at 1:18 p.m. No other committee members were in attendance.</p> <ul style="list-style-type: none"> <li>At 1:19 p.m., Taylor Edelmann called the meeting into temporary recess and stated that it would reconvene at 1:45 p.m.</li> <li>Taylor Edelmann resumed the meeting at 1:52 p.m.</li> </ul>	
2.	<b>Discussion of 4 Candidates for OHS CAC Chair</b>	<b>Taylor Edelmann</b>
	<ul style="list-style-type: none"> <li>Terry Gerratana briefly reviewed OHS CAC chair nomination survey results that were sent to the CAC asking them to nominate their top choice to serve as the next OHS CAC Chair.</li> <li>Quyen Truong explained that only 4 CAC members were eligible to be nominated on the chair based on the criteria outlined in the by-laws.</li> <li>Taylor Edelmann discussed qualities of the candidates that were nominated, highlighting that one candidate received the majority of support from the CAC members that responded to the survey.</li> <li>Terry Gerratana advised that someone check with the candidate(s) that are nominated.</li> </ul>	
3.	<b>Motion to Approve Candidate(s) to Nominate to the OHS CAC for June 9th Meeting</b>	<b>Terry Gerratana</b>
	<ul style="list-style-type: none"> <li>Terry Gerratana noted that a candidate was unable to be approved for nomination during the meeting due to lack of active attendance by other committee members.</li> <li>Terry Gerratana advised Taylor Edelmann to share his recommendation for CAC Committee Chair with the other members of the Nominating committee via email. She noted that these communications would be subject to FOI. The Nominating Committee would then need to reconvene prior to the June 9<sup>th</sup> to vote on the nomination.</li> </ul>	

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<b>4.</b>	<b>Next Steps</b>	<b>Terry Gerratana</b>
	<ul style="list-style-type: none"><li>Terry Gerratana advised the Nominating Committee to communicate via email and identify a date to reconvene. She would be available to take notes at this meeting.</li></ul>	
<b>5.</b>	<b>Adjournment</b>	<b>Meeting Adjourned at 2:13pm.</b>
	Taylor Edelmann adjourned the meeting.	

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