

Consumer Advisory Council

Membership Committee

Meeting Minutes

May 17th, 2021

Meeting Date	Meeting Time	Location
May 17 th , 2021	2:30 – 4:00 p.m.	Zoom

Participant Name and Attendance

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Jeffrey Beadle		Robert Krzys	X	Peggy Lampkin	X
Alan Coker		Christiane Pimentel	X		
Taylor Edelmann	X	Terry Nowakowski	X		
Others Present					
Terry Gerratana (OHS)					
Dashni Sathasivam (HES)					

Meeting Information is located at: <https://portal.ct.gov/OHS/SIM-Work-Groups/Consumer-Advisory-Board>

	Agenda	Responsible Person(s)
1.	Welcome	Robert Krzys
	Call to Order The special meeting of the Consumer Advisory Council (CAC) Membership Committee was held on Monday, May 17 th on Zoom. Bob Krzys chaired the meeting and called the meeting to order at 2:35 p.m.	
2.	Public Comment	Robert Krzys
	<ul style="list-style-type: none"> Dr. Peggy Lampkin stated that she was interested in joining the meeting so that she could see how she might contribute going forward by becoming a part of this committee. 	
3.	Approval of April 19th, 2021	Robert Krzys
	<ul style="list-style-type: none"> Terry Nowakowski moved to approved the Membership meeting minutes of April 19th, 2021. Taylor Edelmann seconded. Motion passed. 	
4.	Discussion of Gap Analysis of CAC Members & Prospective Candidates	Robert Krzys
	<ul style="list-style-type: none"> Bob Krzys read from the bylaws to review the requirements for membership related to diversity and lived experience within various segments of health care system. He also provided a brief recap of the meeting that he and Terry Nowakowski had with OHS regarding the process of reviewing and vetting candidates via a 1:1 interview. Demian Fontanella, OHS’s legal Counsel, confirmed that the process that the CAC had undertaken was standard and fair process. Bob Krzys stated that he would be resigning at the end of June. Jason Prignoli and Alan Coker submitted their resignation and Jeff Beadle communicated that he will be resigning. Since he would be leaving, Bob suggested that someone be appointed as the chair for the membership committee for a term commencing July 1st, 2021. Dashni Sathasivam reported that were 5 open seats for the CAC given the resignations. She reviewed the gap analysis document which evaluated the current membership based on criteria from the member asset mapping survey with the responses received from CAC applicants. 	

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	<ul style="list-style-type: none"> It was suggested that the member asset mapping survey and the member application be modified in the future to fully align with one another. This would include ensuring that CAC applicants would be able to identify which segment of the health care system they represent as outlined in the bylaws. 	
5.	Discussion of Candidate interviews	Robert Krzys
	<ul style="list-style-type: none"> Each of the members presented on their conversations based on the standard interview questions with the prospective candidates that they interviewed. 	
6.	Recommendations of the CAC 2021 New Member Slate	Robert Krzys
	<ul style="list-style-type: none"> The Membership Committee went into executive session at 3:45 and came out of session at 4:30. Bob Krzys presented the applicants qualified to join the CAC as discussed and ranked by the Membership Committees in executive session. <ol style="list-style-type: none"> Clarke Derer Cariano Michalski Frani Perez Albrecht <p>Bob Krzys moved to recommend the list all of the seven members listed above as qualifying for membership in rank order. In addition, the top 5 ranked members are recommended as a slate for approval by the full CAC council at the annual meeting on June 8th. The remaining 2 members would serve as alternates if seats on the CAC opened up later in the year. Terry Nowakowski seconded. Motion passed.</p>	
7.	Adjournment	Robert Krzys
	Bob Krzys adjourned the meeting at 4:37pm.	