

STATE OF CONNECTICUT
State Innovation Model
Community Health Worker Advisory Committee
Meeting Summary
Tuesday, April 10, 2018
11:00am – 12:00 pm

Location: webinar
Design Group 2 Meeting Minutes, 4/10/18

Attendees: Tiffany Donelson, Dr. Bruce Gould, , Lauren Rosato, Giselle Carlotta-McDonald, Loretta D. Lloyd-Ebron, Nina Holmes, Dana Robinson-Rush

Other Attendees: Maggie Litwin, Meredith Ferraro, Fatawu Mahama, Milagrosa Seguinot, Katharine London

Absent: Migdalia Belliveau

Facilitators: Jenna Lupi

Meeting recorded announced and group had no comments or objections for the recording.

Process

The group will meet in person at Value Options on Tuesday, April 17 and Tuesday, May 15, 2:30-4:30. We will schedule phone calls in between each meeting.

Notes

Jenna Lupi started by reviewing the key questions raised by Design Group 2 members on 3/20/2018 at the Advisory Group meeting, she also acknowledged that there were no decisions made in Group 2 meeting during the advisory group meeting break out on 3/20/2018. However, the group did have key points for discussion that included.

- 1) Determine Certifying entity
- 2) CHW Certification Board structure
- 3) Registry
- 4) Application Process: eligibility and steps
- 5) Who is responsible for Assessment?

Jenna Lupi presented to the Group the decision point below for group members to focus on during today's call for discussion and decision-making:

- 1) CHW Certification Board structure

Time permitting; Group will also discuss the CHW application for certification of other states. One or two CHW applications for certification will be shared with group after call.

Samples from Rhode Island, Texas, Massachusetts and Florida CHW board structure were introduced to help the group make a decision on the structure for Connecticut. Last year the SIM CHW Advisory

(Continued) Committee recommended that there be an Advisory Committee established. **The committee should consist of 14 members, and time appointed to be in intervals of a three-year term.**

List is as follows:

- A representative from the Department of Public Health
- A representative from the Department of Social Services
- A representative from the Department of Mental Health and
- Addiction Services
- 7 Community Health Workers
- 1 representative of the CHW Association of Connecticut
- 1 representative of a CHW training organization
- 1 representative of a Commercial Payer
- 1 CHW employer (Hospital or Community Health Center)

Lauren Rosato asked for confirmation about timeline for reporting and legislation. Jenna Lupi clarified the timeline for the processes is as follows:

- Middle of May, 2018 we should cover most decision points and sharing what groups have
- June, 2018 final decision about what the recommendation will be for the report
- June- July 2018, draft report, get it through the committee
- August 2018, release for public comments
- Early September 2018, Get public comments back in
- October 1, 2018, submit report for consideration

During discussion, these were the questions raised:

- What is the interaction between the Certifying body and Certification entity?
- What is the difference between a certification and third party certification entity?
- How often does the certification Board meet?
- What is the role of the certification Board? Group agreed that certification board will verify application not provide assessment
- What does the portfolio in the application entail?
- How will the portfolio be assessed?

Group will be researching to gather answer to all questions and present in the next meeting.

After the Connecticut Proposed Certification Board Structure (CHW Advisory) discussion, group raised concerns on the total number of CHWs appointed to the Board.

Decisions made during Group 2 call:

Exclude one CHW and include a provider to the suggested CHW Certification Board. All CHWs Board members should come from all over CT. Geographical areas, possess varying education and experience levels. The Certification Board will verify CHW application for certification but not provide CHW assessment component.

Next Steps

Jenna Lupi mentioned that the Design Group 2 will be working to provide answers to this questions in the next meeting scheduled for 4/17/18 at the Hispanic Health Council, 175 Main Street, Hartford, CT. Jenna suggested the group will discuss the above raised questions in the first part of the 4/17/18 in person meeting, that will be decided on and proceed with the meeting on CHW application process for certification.