

**Health Care Cabinet  
Education Committee  
Minutes  
July 31, 2017**

<b>Presiding:</b>	Susan Adams	<b>Location:</b>	111 Founders Plaza East Hartford and Via Webinar/Teleconference
<b>Recording:</b>	Susan Adams	<b>Time:</b>	11 am- 12 noon

<b>Attending</b>	Bonita Grubbs, Ellen Andrews, Shelly Ann Sweat, Ricka Wolman, Marie Smith, Veronica Mansfield, Sheldon Toubman
<b>Excused</b>	Miriam Delphon-Rittmon

<u>TOPIC</u>	<u>DISCUSSION/ACTION/RESPONSIBLE PERSON</u>	<u>Action/Follow-up</u>
<b>I. Opening</b>	Introductions were made by all members of this committee No public comment	
<b>II. Business</b>	<p>Quorum obtained</p> <p>Review of minutes for meeting of July 24, 2017 with no changes noted</p> <p>Review of Draft Charter for final draft copy for HCC meeting of August 8, 2017.</p> <p>Several changes and additions to first draft. Determined that order of questions was not significant. Expectation is that Cabinet will further define scope of work for committee.</p> <p>All were in agreement with Draft #2 as proposed with opportunity to comment before Draft sent forward.</p>	Copy to members by Tuesday August 1, 2017 for comment by August 2, 2017
<b>III. Adjournment</b>	Next meeting TBA following the August 8 <sup>th</sup> Health Care Cabinet meeting	

Respectfully submitted,

*Susan*  
Susan F. Adams

SFA  
7/24/2017