

**Medication Reconciliation and Polypharmacy Work Group**  
**Policy Subcommittee**  
Meeting Minutes

MEETING DATE	MEETING TIME	Location
January 30, 2019	4:00PM – 5:00PM	<a href="https://zoom.us/j/153975347">https://zoom.us/j/153975347</a>

SUB-COMMITTEE MEMBERS					
Peter Tolisano		Sean Jeffery	x	Marghie Giuliano	
Valencia Bagby-Young	x	Jameson Reuter		Rod Marriott	
SUPPORTING LEADERSHIP					
Allan Hackney (OHS)		Michael Matthews (CedarBridge)	x	Kate Hayden (UConn Health)	
Sarju Shah (OHS)		Chris Robinson (CedarBridge)	x	Tom Agresta (UConn Health)	

Minutes			
	Topic	Responsible Party	Time
1.	<b>Welcome and Call to Order</b>	<b>Michael Matthews</b>	<b>4:00 PM</b>
	Michael Matthews welcomed the Subcommittee members and called the meeting to order. Michael provided an overview of the agenda the Subcommittee membership.		
2.	<b>Public Comment</b>	<b>Attendees</b>	<b>4:05 PM</b>
	There was no public comment.		
3.	<b>Project Charter Review</b>	<b>Michael Matthews</b>	<b>4:10 PM</b>
	Michael Matthews provided an overview of the high-level goals and objectives found within the approved project charter of the Medication Reconciliation and Polypharmacy (MRP) Work Group. The goals of the project charter are not listed in order of priority.		
4.	<b>Subcommittee Discussion</b>	<b>Attendees</b>	<b>4:35 PM</b>
	<p>Michael Matthews presented the Policy Subcommittee with a list of considerations. First, he asked the members if they think this Subcommittee should lead or follow. By leading, this group would manage their scope and develop their work products and would not wait for direction or recommendations from the other subcommittees. By following, this group would wait for other subcommittees to bring forward policy considerations and research/analysis assignments for the Policy Subcommittee to address.</p> <p>Sean Jeffery said that he was invited by AARP to join a stakeholder conference around polypharmacy where they discussed the policy implications for a private organization, such as AARP. Sean thinks it would be worthwhile to connect with his AARP contacts and review those principles to see if there was a final work product that details the identified policy implications. Sean thinks it would be good to do some initial research and discovery, to make sure we know what things we need to be aware of, and then re-group once the other subcommittees have produced recommendations or passed off some policy-related assignments. Michael Matthews said he liked the hybrid approach, as well as the inclusion of the private sector. Valencia said that she would be fine with either approach, however she is not yet up-to-speed on the conversations of the larger MRP Work Group, so she does not want to be overly directive at this point. Sean added that he may have some contacts within United Healthcare that would be willing to be involved in policy discussions. The Subcommittee agreed to move forward with the hybrid approach.</p>		
5.	<b>Next Steps and Adjournment</b>	<b>Michael Matthews</b>	<b>4:55 PM</b>

Michael adjourned the meeting and said that CedarBridge will develop some thoughts based on today's discussion and circulate them with the larger group. Sean will be tasked with following-up with his contacts at AARP and United Healthcare.
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**Upcoming Meeting Schedule:** Future meetings will be scheduled at a later date

**Meeting information is located at:** <https://portal.ct.gov/OHS/HIT-Work-Groups/Medication-Reconciliation-and-Polypharmacy-Work-Group>