

## Health Information Technology Advisory Council Meeting Minutes

Meeting Date	Meeting Time	Location
February 18, 2021	1:00 pm – 3:00 pm	<a href="#">Zoom Meeting Recording</a>

### Participant Name and Attendance

Council Members					
Joseph Quaranta (Co-Chair)	X	Stacy Beck	X	Patrick Charmel	X
Joe Stanford, DSS	X	Robert Rioux	X	Alan Kaye, MD	X
Elizabeth Taylor, DMHAS	X	David Fusco	X	Dina Berlyn	X
Cindy Butterfield, DCF		Nicolangelo Scibelli	X	Tekisha Everette	
Sharonda Carlos, DOC		Patricia Checko	X	Cassandra Murphy	X
Vanessa Hinton, DPH	X	Kimberly Martone, OHS	X	Chuck Podesta	X
Dennis C. Mitchell, DDS	X	William Petit, MD		Ken Ferrucci	
Mark Raymond, CIO	X	Jeanette DeJesus		Pareesa Charmchi Goodwin	X
Sandra Czunas, OSC	X	Robert Blundo, AHCT		Dr. Susan Israel	X
Ted Doolittle, OHA	X	Lisa Stump	X		
Supporting Leadership					
Victoria Veltri, OHS		Alan Fontes, UCONN AIMS	X	Carol Robinson, CedarBridge	X
Brenda Shipley, OHS	X	Tom Agresta, MD, UConn Health	X	Terry Bequette, CedarBridge	X
Tina Kumar, OHS	X	Vatsala Pathy, CedarBridge	X	Craig Jones, CedarBridge	
		Kassi Miller, CedarBridge			

### Agenda

	Topic	Responsible Party	Time
1.	<b>Welcome and Call to Order</b>	<b>Dr. Joe Quaranta</b>	<b>1:00 PM</b>
	The regularly scheduled meeting of the Health Information Technology Advisory Council was held on Thursday, February 18, 2021 by webinar. Dr. Joe Quaranta welcomed the council members and called the meeting to order at 1:01 p.m. Attendance was taken by roll call.		
2.	<b>Public Comment</b>	<b>Attendees</b>	<b>1:05 PM</b>
	There was no public comment.		
3.	<b>Review and Approval of Minutes January 21, 2021</b>	<b>Council Members</b>	<b>1:10 PM</b>
	Approval of the minutes was postponed to later in the meeting because a quorum was not yet established.		
4.	<b>Council Charter Roles and Public Meeting Considerations</b>	<b>Terry Bequette, Consultant, CedarBridge Group. Tina Kumar, OHS</b>	<b>1:15 PM</b>
	Terry Bequette, of CedarBridge, presented on the Council Charter Roles and Public Meeting Considerations. There was a review of the Health Information Technology Advisory Council's (HITAC) Charter, the purpose of the Council, and operating procedures. There was also a review of public meeting considerations, such as what constitutes a public meeting.		

## Health Information Technology Advisory Council Meeting Minutes

	<ul style="list-style-type: none"> <li>The Council discussed how to evaluate the effectiveness of the council and whether they were reaching the mark. It was noted that a formal process is not in place. There was a suggestion to reach out to stakeholders for feedback and input.</li> <li>There was a question about how the role of the group has changed since Connie has been involved. It was noted that a role of the Council is to advise the Office of Health Strategy (OHS) Executive Director on a variety of topics. The role of the CedarBridge Group was reviewed. CedarBridge supports OHS in several workstreams, including supporting HITAC. Connie’s relationship with OHS was provided.</li> <li>There was a suggestion to have an updated organizational chart of the governance structure at an upcoming meeting. It was noted that additional governance insights could be presented with some of the planned presentations. Governance is one of the topics out of a large bucket of topics that will be evaluated and potentially addressed with recommendations for the Council’s consideration and then feedback from public comment.</li> </ul> <p>At this time, it was determined that a quorum had been established. The Council revisited the approval of the minutes.</p> <ul style="list-style-type: none"> <li>Dr. Quaranta asked for a motion to approve the January 21, 2021 meeting minutes. Patricia Checko created the motion. Mark Raymond seconded. There was no further discussion. The minutes were approved.</li> </ul>		
5.	<b>Medication Reconciliation and Polypharmacy Committee (MRPC) Update and Final Report Discussion</b>	<b>Nitu Kashyap, Co-Chair, MRPC</b>	<b>1:30 PM</b>
	<p>Nitu Kashyap, the Co-chair of MRPC, presented on the Medication Reconciliation and Polypharmacy Committee Update and Final report. An overview of MRPC’s work accomplished, objectives, and 2021 goals and collaboration goals were provided.</p> <ul style="list-style-type: none"> <li>The Council discussed the presentation and the MRPC Report. There was a question about cost opportunities. It was mentioned that the picture of who is financing seems a little dated and there is an opportunity to broaden the language. There was a suggestion to broaden the language regarding who is bearing the cost. It was noted that the system bares the cost. It was stated that the language can be revised and framed as examples. There are health benefits as well, not just cost benefits.</li> <li>Comments on the MRPC final report should be submitted by February 25<sup>th</sup> to Tina Kumar.</li> </ul>		
6.	<b>Connie Update</b>	<b>Jenn Searls, Executive Director, Connie</b>	<b>1:55 PM</b>
	<p>Jenn Searls provided a Connie update. She announced upcoming technical onboarding and partnerships. There is a new contract with Community Health Center Association of Connecticut (CHCACT) and connectivity with Yale, Hartford Healthcare (HHC), and CT Health Links. Ms. Searls reviewed the work that is being accomplished including weekly meetings with the Department of Social Services (DSS) and OHS to map out transition funding from HITAC funding to move to ongoing MMIS funding.</p>		

## Health Information Technology Advisory Council Meeting Minutes

	<ul style="list-style-type: none"> <li>• A goal is to have sustainability funding from a combination of federal funding and revenue from services provided.</li> <li>• There will be an upcoming webinar on Connie regarding a user interface demo. Dr. Quaranta, Vicki Veltri, and Dr. Davis from ProHealth will be participating and providing updates. Additional information about when and where on the webinar will be forthcoming.</li> <li>• There was no discussion on the presentation.</li> </ul>		
<b>7.</b>	<b>Overview of HITAC's Remaining 2021 Meeting Schedule &amp; Projected Cadence for Developing CT's Five-Year Statewide Health IT Plan</b>	<b>Carol Robinson, CEO, CedarBridge Group</b>	<b>2:05 PM</b>
	<p>Carol Robinson, of CedarBridge Group, presented on the remaining HITAC 2021 meeting schedule. She provided an overview of the agenda, 5-year statewide Health IT plan, program and workgroup updates/reports, and timeline. There was also a review of the proposed upcoming monthly informational presentations.</p> <ul style="list-style-type: none"> <li>• There was no discussion on the presentation.</li> </ul>		
<b>8.</b>	<b>State Five-Year Health IT Plan Update</b>	<b>Vatsala Pathy, Senior Director, CedarBridge Group</b>	<b>2:25 PM</b>
	<p>Vatsala Pathy, of CedarBridge Group, provided an update regarding activities related to the State Five-Year Health IT Plan.</p> <ul style="list-style-type: none"> <li>• An overview of the environmental scan process was provided. The environmental scan is in its early stages and will provide an opportunity to inform draft recommendations that will inform the Health IT Plan. There will be input from various stakeholders across the state.</li> <li>• There will be interactive engagement webinars on a variety of topics that the Health IT plan covers. In addition to this, there will be electronic surveys, key informant interviews, and small focus groups to inform the environmental scans.</li> <li>• There was a discussion about the importance of having outcomes from the plan.</li> <li>• Comments, ideas, and feedback on the CT 5-Year Statewide Health IT Plan may be submitted to <a href="mailto:cthealthitplan@cedarbridgegroup.com">cthealthitplan@cedarbridgegroup.com</a>.</li> </ul>		
<b>9.</b>	<b>Announcements &amp; General Discussion</b>	<b>Dr. Joe Quaranta, Council Members</b>	<b>2:45 PM</b>
	<ul style="list-style-type: none"> <li>• Dr. Quaranta opened the floor for announcements and general discussion. There was no additional announcements or discussion.</li> </ul>		
<b>10.</b>	<b>Wrap up and Meeting Adjournment</b>	<b>Dr. Joe Quaranta</b>	<b>2:55 PM</b>
	<ul style="list-style-type: none"> <li>• The motion to adjourn was made by Mark Raymond.</li> <li>• The meeting adjourned at 2:40 p.m.</li> </ul>		

**Upcoming Meeting Dates:** March 18, 2021

**Meeting information is located at:** <https://portal.ct.gov/OHS/HIT-Work-Groups/Health-IT-Advisory-Council>