

**All Payer Claims Database Advisory Group  
DRAFT SPECIAL Meeting Minutes  
April 26, 2023**

Meeting Date		Meeting Time		Location	
April 26, 2023		12:30 pm – 1:00 pm		Zoom Meeting Recording	
Attendance   Advisory Group Members					
Olga Armah (Chair designee)	R	Dr. Patricia Checko	R	Bernie Inskeep	R
Paul Lombardo	R	François de Brantes	R	Robert Barry, DAS	X
Dr. Robert Aseltine	R	Sandra Czunas	R	Dr. Michaela Dinan	R
Scott Gaul, OPM	X	Michael Giralmo, DHMAS	R	Cassandra Murphy	R
Ted Doolittle, OHA	R	Robert Scalettar, MD	X		
William Halsey, DSS	R	James Iacobellis	X		
Supporting Leadership					
Sumit Sajjani, HITO	R	Amy Tibor, OHS	R	Adrian Texidor, OHS	R
External Participants					
Robert Viens Serna, Onpoint	R	Janice Bourgault, Onpoint	R	Gina Robertson, Onpoint	R
<i>In accordance with current FOIA statutes re: meetings held by solely by electronic means: R = attended remotely, IP = attended in person</i>					
Agenda					
	Topic			Presenter	Time
1.	<b>Welcome and Call to Order</b>			<b>Olga Armah</b>	<b>12:30 PM</b>
	The special meeting of the APCD Advisory Group (APCD-AG) was held virtually on Thursday, April 26, 2023. Ms. Armah welcomed members and called the meeting to order at 12:31 p.m. Upon roll call, quorum was determined.				
2.	<b>Review and Approve Additional Changes to Data Submission Guide</b>			<b>Adrian Texidor, OHS &amp; Onpoint Health Data</b>	<b>12:33 PM</b>
	<p>Mr. Texidor presented the process for updating the Data Submission Guide. Upon approval by the APCD-AG, OHS will initiate a public comment period for a minimum of 30 days, in accordance with APCD policies and procedures. If modifications are made to the DSG based on the public comment period, the APCD-AG will reconvene to review and approve the changes. In addition to the 30-day comment period, there is also a 90-day grace period for insurers to commence using the new layout.</p> <p>Mr. Viens Serna presented the original modifications approved by the APCD-AD in February and described each of the new proposed changes by field.</p> <p>Ms. Armah requested a motion to approve the DSG with the following modifications: removal of data modified as specified, change to the log entry, updates to the two language preference fields, and risk-adjustment covered plan denominators. A motion was made (Checko) and seconded (Giralmo). There was no discussion. The motion passed unanimously.</p>				
3.	<b>Wrap Up &amp; Adjournment</b>			<b>Olga Armah, OHS</b>	<b>12:51 PM</b>
	The next quarterly meeting will be held on May 11, 2023. Ms. Armah requested a motion to adjourn. A motion was made (Inskeep) and seconded (Halsey). Motion passed unanimously. The meeting was adjourned at 12:51 p.m.				

All meeting information and materials can be found at:  
<https://portal.ct.gov/OHS/HIT-Work-Groups/Health-IT-Advisory-Council>