

**All-Payer Claims Database  
Data Submission Guide Workgroup  
DRAFT Meeting Minutes**

June 9, 2022 | 9:00 – 10:00 | Virtual ([Zoom Recording](#))

Workgroup Members					
Olga Armah, OHS (Chair)	R	Sandra Czunas, OSC	R	Sheryl Turney	R
Laurel Buchanan	R	Bernie Inskeep	R		
Supporting Leadership					
Amy Tibor, OHS	R	Adrian Texidor, OHS	R	Jesse Drummond, OnPoint	R
Jacqueline Pellerin, OHS	R	Robert Viens, OnPoint	R		

R = Attended Remotely, IP = Attended in Person, X = Did not Attend

Agenda			
	Topic	Responsible Party	Time
1.	<b>Welcome and Call to Order</b>	<b>Olga Armah</b>	<b>9:03 am</b>
	The All-Payer Claims Database (APCD) Data Submission Workgroup (DSGW) meeting was held on June 9, 2022 by webinar. Ms. Armah called the meeting to order at 9:03 a.m. and welcomed members and participants.		
2.	<b>Public Comment</b>	<b>Members of Public</b>	<b>9:04 am</b>
	There was no public comment.		
3.	<b>Action: Review and Approve Minutes: June 2, 2022 Meeting</b>	<b>Olga Armah</b>	<b>9:05 am</b>
	<b>(Vote)</b> Ms. Armah requested a motion to approve the minutes of the June 2, 2022 meeting. The motion was made by Ms. Inskeep and seconded by Ms. Turney. The motion passed unanimously.		
4.	<b>Dental Claims Layout Discussion</b>	<b>Robert Viens &amp; Jesse Drummond, OnPoint</b>	<b>9:07 am</b>
	<p>Jesse Drummond provided a presentation on current and future CT-APCD dental claims collection. Key presentation highlights included:</p> <ul style="list-style-type: none"> <li>• <b>Overview of Connecticut’s current status of dental claims collection:</b> Dental claims covered under medical benefits are currently submitted to the CT APCD and appear in the medical claims table; eligibility records for dental claims appear in the eligibility table with a ‘MEDICAL’ coverage class.</li> <li>• <b>Overview of the proposed future status of dental claims collection for Connecticut:</b> CT APCD would continue to receive everything it is currently receiving in addition to a dental claims table, which includes dental enrollment records in the eligibility table and dental claims information for enrollees; eligibility records for these claims would appear in the eligibility table with a ‘DENTAL’ coverage class.</li> <li>• <b>Overview of the dental section of the current CT DSG:</b> The current CT DSG requests data submission for multiple teeth per row and includes three elements only.</li> <li>• <b>Overview of the recommended CDL and proposed data collection approaches:</b> <ul style="list-style-type: none"> <li>○ <b>Collection Approach 1:</b> use the current CT DSG which requests submissions of multiple teeth per row and add more elements to accommodate the additional columns identified in the CDL.</li> <li>○ <b>Collection Approach 2:</b> update the CT DSG to have one tooth per row, allow for submissions of multiple teeth per row, and add more elements to accommodate the additional columns identified in the CDL.</li> </ul> </li> </ul>		

	<p>Members discussed the feasibility for each approach based on carriers existing systems and billing structures. Members discussed the various dental procedure scenarios and associated billing structures that impact how data is submitted. It was discussed that certain services are not able to be broken out to enable carriers to submit one tooth per row since the service is billed as one procedure but may involve multiple teeth. It was also discussed that multiple procedures will have multiple rows.</p> <p>Ms. Czunas inquired about rules for submitting claims from an analytics perspective, commenting that it is necessary to understand the rules when looking at the data. A brief conversation ensued.</p> <p>Ms. Armah initiated a conversation regarding dental classification groups similar to those used for inpatient and outpatient procedures. <b>Action item:</b> OnPoint will explore whether a grouping or classification software exists and if so, how best to implement them. It was mentioned that this could assist with analytics.</p> <p><b>Action Item:</b> Following extensive conversation about an appropriate layout for the state, it was agreed that OnPoint would list out additional fields to be included in the DSG and develop a proposed structure to be shared with the group. Mr. Drummond will confer with OnPoint staff to discuss whether the recommended action would be to adopt the CDL fully or adopt specific elements of it, and a timeline for having the DSG updated with columns for additional elements from the CDL. Mr. Drummond provided a description of how the data fields would be updated to allow for submissions to include all the detail they need and reflect the carrier billing practices. Further discussion will occur at the following Data Submission Guide Meeting.</p>	
<b>5.</b>	<b>Action: Dental Claims Layout</b>	<b>9:45 am</b>
	OnPoint will take a first pass at listing out the new data fields and a structure they think could be appropriate for Connecticut and get back to OHS staff on a timeline.	
<b>6.</b>	<b>Next Meeting Topic: Review and Discuss Minimum Threshold Requirements</b>	<b>Olga Armah</b>
	Ms. Armah initiated a discussion about the next meeting's format if OnPoint needs additional time to update the DSG and proposed structure. Ms. Czunas commented that in lieu of a meeting an update can be provided to the group and questions can be circulated. The group talked about possibly reviewing and discussing the CARC codes that are associated with non-coverage and duplicate claims.	<b>9:55 am</b>
<b>7.</b>	<b>Action: Adjournment</b>	<b>Olga Armah</b>
	Ms. Armah requested a motion to adjourn. Ms. Czunas made the motion and Ms. Inskeep seconded. The motion passed and the meeting adjourned at 9:57 a.m.	<b>10:00</b>

**Upcoming Meeting Date: June 16, 2022, at 9 a.m.**

All meeting information, materials, and audio/visual recordings are published on the OHS website:  
<https://portal.ct.gov/OHS/HIT-Work-Groups/Data-Submission-Guide-Workgroup>