

**All-Payer Claims Database
Data Submission Guide Workgroup (Kickoff Meeting)
DRAFT Meeting Minutes
May 23, 2022 | 1:00 – 3:00 | Virtual ([Zoom Recording](#))**

Workgroup Members					
Olga Armah, OHS	R	Sandra Czunas, OSC	R	Sheryl Turney	R
Laurel Buchanan	R	Bernie Inskeep	R		
Supporting Leadership					
Adrian Texidor, OHS	R	Amy Tibor, OHS	R	Jesse Drummond, OnPoint	R
Sumit Sajnani, OHS	R	Robert Viens, OnPoint	R		

R = Attended Remotely, IP = Attended in Person, X = Did not Attend

Agenda			
	Topic	Responsible Party	Time
1.	Welcome and Call to Order	Olga Armah	10:03 am
	The initial meeting of the All-Payer Claims Database (APCD) Data Submission Workgroup (DSGW) meeting was held on May 23, 2022 by webinar. Ms. Armah called the meeting to order at 10:03 a.m. and welcomed members and participants. Ms. Armah thanked members for their time, expertise, and willingness to assist OHS. It was determined by roll call that a quorum was present. Members and staff introduced themselves.		
2.	Public Comment	Attendees	10:05 am
	There was no public comment.		
3.	APCD-Data Submission Guide Workgroup Charter	Adrian Texidor	10:06 am
	<p>Mr. Texidor presented on the APCD-DSGW charter. Mr. Texidor stated that the charter has seven articles and highlighted Article’s 2 (Purpose) and 3 (Membership).</p> <ul style="list-style-type: none"> • <u>Article 2</u>: Mr. Texidor stated that the goal of the workgroup is to develop Data Submission Guide (DSG) modifications to enable the collection and submission of dental and denied claims into the APCD in alignment with industry and national standards. • <u>Article 3</u>: Mr. Texidor described the DSGW membership and indicated that the composition provides a broad cross section of stakeholders that will provide the best recommendations possible for OHS. <p>The group charter and membership roster can be found on the OHS website.</p>		
4.	Workgroup Process	Olga Armah	10:10 am
	Ms. Armah presented on the process and timeline for the work of the DSGW. The group will meet for one hourly weekly through June. This first meeting will be to discuss the project purpose and receive an overview of denied and dental claims. Topics for subsequent meetings will be decided at each meeting. An additional meeting will be added if needed. Ms. Armah stated that she would present the recommendations by the group to the APCD Advisory Group in August.		
5.	Action: Proposed Meeting Cadence & Discussion	Olga Armah	10:13 am
	(Vote) Ms. Armah presented scheduling options to the group for consideration and discussion. Following discussion, Ms. Armah asked for a motion to convene the DSGW each Thursday at 9 a.m. from June 2 nd to June 30, 2022. Ms. Czunas made the motion, Ms. Turney seconded. The motion passed unanimously. Ms. Tibor stated that she will send meeting invitations following the meeting.		

6.	Denied and Dental Claims Overview	Robert Viens & Jesse Drummond, OnPoint	10:20 am
<p>Mr. Viens and Mr. Drummond of OnPoint, provided a high-level overview of denied and dental claims. Key highlights included an overview of the following:</p> <ul style="list-style-type: none"> • Current Connecticut dental coverage; • Dental data collection and process for collecting claims; • DSG additions; • Data dictionary additions; and • Denied claims <p>Mr. Viens stated that from the analysis, OnPoint is recommending that Connecticut payers submit all fully-denied claims, with two exceptions: claims denied due to non-coverage, and duplicate claims, and provided an explanation for these determinations. Mr. Viens stated that this approach would simplify the submission process for payers and ensures that the fully-denied claims in the APCD will be as comprehensive as possible. The floor was opened for questions and discussion.</p> <p>Action items:</p> <ul style="list-style-type: none"> • OnPoint will provide a list with a breakdown of payers currently registered to submit dental claims to the CT-APCD. • OnPoint will review the process by which dental coverage is identified when the plan is not standalone and return to the group if description is different. 			
7.	Action: Next Steps & Adjournment		10:50 am
<p>Members agreed to discuss denied claims more substantively at the next meeting of June 2nd; the group will decide on what to collect and develop consensus around the original proposed recommendations by OnPoint. If time allows, the group will begin discussions on dental claims and review of the data dictionary for dental claims.</p> <p>Ms. Armah requested a motion to adjourn. Ms. Czunas made the motion and Ms. Inskeep seconded. The motion passed and the meeting adjourned at 10:56 a.m.</p>			

Upcoming Meeting Date: June 2, 2022 at 9 a.m.

All meeting information, materials, and audio/visual recordings are published on the OHS website:
<https://portal.ct.gov/OHS/HIT-Work-Groups/Data-Submission-Guide-Workgroup>