



All-Payer Claims Database Data Release Committee
DRAFT Meeting Minutes
June 13, 2023

Date	Time	Location
Tuesday, June 13, 2023	1:00 pm – 3:00 pm	Zoom Meeting Recording

Participant Name and Attendance

Committee Members					
Patricia Checko, Chair	R	Alynn Mallory Pryor	R	Lisa Freeman	R
Michael Giralmo	X	John Brady	R	Michael Fields	R
Justin Peng	X	Kun Chen	X		

Supporting Leadership & Other Participants					
Olga Armah, OHS	R	Sumit Sajnani, OHS	R	Adrian Texidor, OHS	R
Jeannina Thompson, OHS	R				

In accordance with current FOIA statutes re: meetings held by solely by electronic-means: R=attended remotely, IP=attended in person

Agenda			
	Topic	Responsible Party	Time
1.	Welcome and Call to Order	Dr. Patricia Checko	1:00 PM
	The regularly scheduled meeting of the All-Payer Claims Database Data Release Committee (APCD-DRC) was held virtually on Tuesday, June 13, 2023. Dr. Checko called the meeting to order at 1:00 p.m.		
2.	Public Comment	Dr. Patricia Checko	1:03 PM
	There was no public comment.		
3.	Action: Review & Approve Minutes: Feb. 14, 2023	Dr. Patricia Checko	1:04 PM
	Dr. Checko welcomed Alynn Mallory as a new member of the DRC. Ms. Mallory is a senior manager of engineering with Elevance Health. Ms. Mallory introduced herself. <ul style="list-style-type: none"> • (Vote) Dr. Checko requested a motion to approve the agenda. A motion was made (Freeman) and seconded (Mallory). The motion passed unanimously. • (Vote) Dr. Checko requested a motion to approve the APCD-DRC February 14, 2023 meeting minutes. A motion was made (Fields) and seconded (Mallory). There was no discussion. The motion passed unanimously. 		
4.	Hospitals' Community Benefit Program Data Request Process	Dr. Patricia Checko & Olga Armah, OHS	1:07 PM
	Dr. Checko and Ms. Armah presented on the data request process related to the Hospitals' Community Benefit Program. Members were provided with a copy of a previous presentation on this topic as part of the meeting packet. Dr. Checko stated that hospitals are required to submit an annual report on their community benefit program to OHS. To support their work, hospitals requested access to APCD data through legislation. Dr. Checko stated that the data cannot be merged with any other data set to help identify individuals. <p>Ms. Armah provided a general overview regarding community benefit. Community benefits are initiatives and activities undertaken by nonprofit hospitals to improve health in the communities they serve. Nonprofit hospitals are relieved of taxes for demonstrating community benefit. Ms. Armah presented examples of community benefit programs.</p>		
5.	Hospitals' Community Benefit Program Data Release Application Review and Comment	Dr. Patricia Checko	1:17 PM
	Dr. Checko stated that OHS has determined that applications from hospitals will be reviewed by the DRC. Legislation requires the highest level of data to be released; therefore, hospitals will receive a limited data set (LDS). Dr. Checko emphasized that the data cannot be merged with any other data sets. Hospitals will have to use the data exclusively to evaluate their community benefit program.		

<p>Ms. Armah stated that OHS has created a portal where hospitals will be able to upload the required annual reports to OHS, as well as download the APCD data request application. Applications will be reviewed for completeness by OHS staff and Dr. Checko, and then go before the DRC similarly to other external applications. Meetings will be regular unless there is a reason to hold a special meeting. Dr. Checko stated that a modified version of the existing application will be used.</p> <p>Mr. Sajnani provided additional detail regarding the purpose for hospitals using APCD data. Mr. Sajnani shared how OHS determined that the DRC will be the mechanism to review applications, remarking that even though the statute authorizes OHS to release the data, it does not mean at any condition and under any and all circumstances. There are certain constraints, both federal and state laws, that need to be considered. Mr. Sajnani stated that the application has been tailored to align with the statute. Mr. Sajnani stated that hospital health systems may send a singular application on behalf of multiple hospitals within the system. Mr. Sajnani stated that a key distinction between the review process for a standard data request versus a hospital data request is that hospitals must provide additional information or tie things back to the thesis.</p> <p>The floor was opened for questions. Ms. Freeman inquired whether hospitals are required to utilize APCD data. Mr. Sajnani answered no; that hospitals may utilize data from their other existing data systems. Ms. Sajnani emphasized however, that in addition to other prohibitions specified in the Data Use Agreement (DUA), hospitals are prohibited from colluding the two data sets. Ms. Freeman inquired if the DRC will be able to learn the outcomes of the APCD data use. Mr. Sajnani answered yes, and described two mechanisms for this to occur: 1) OHS will make public in some form, the hospitals’ annual reports, and 2) in accordance with the application, all publications must be shared with DRC and OHS prior to publishing. Mr. Sajnani invited feedback by DRC on any additional mechanisms. Ms. Freeman inquired whether there is anything that limits how old the data can become before it is released to the public. Mr. Sajnani clarified that OHS is not allowing the data itself to be released to the public. Mr. Sajnani discussed the audit and data destruction requirements that are built into the DUA. Ms. Freeman inquired about systems submitting a singular application. Mr. Sajnani indicated hospitals would explain to DRC if/why their theses might be the same across populations. Ms. Freeman inquired about the role of DRC in determining whether system applications should be separated. Mr. Sajnani stated that OHS is looking to the expertise of the DRC to guide OHS if theses match up or not.</p> <p>Dr. Checko stated that the DRC is not being asked to approve the application as created.</p>
<p>6. APCD Strategic Planning Update Adrian Texidor, OHS 1:40 PM</p>
<p>Mr. Texidor presented an APCD Strategic Planning Update, key highlights included:</p> <ul style="list-style-type: none"> • OHS had produced a strategic planning concept paper that included a set of strategic proposals in two categories: 1) data enhancements and utilization of the APCD, and 2) operational enhancements. • OHS received feedback from council members of the APCD Advisory Group (APCD-AG) and DRC. Based on this feedback, operational resources, and the priorities of OHS, three initiatives were selected for prioritization in 2023. He noted that these are our baseline initiatives that will be completed in 2023, and others may be initiated based on resources, priorities and capabilities. The three initiatives include: 1) Website redesign, 2) data visualizations, 3) filling vacancies across APCD councils. OHS will take each one of these activities and produce project plans and will speak to each at the APCD-AG and DRC level. • As a result of the previous APCD-AG meeting, membership and OHS presented an option of sending a survey to APCD-AG members on the selection of 2-3 data visualizations from 5, for calendar year 2023. OHS will offer the same opportunity to the DRC.
<p>7. Update on APCD Data Release Applications and Releases Adrian Texidor, OHS 1:46 PM</p>
<p>Mr. Texidor stated that there is one data release application in the queue. Once the application fee is fulfilled OHS will proceed with an internal review and send to DRC accordingly.</p> <p>Mr. Texidor provided an update on the APCD data types and years available. A target date for Medicare data collection is August. Dr. Checko reminded the group that Medicare data is not shared with anyone, it is only the state that can use it, and that Medicaid data would require a special application through DSS.</p>
<p>9. General Discussion Dr. Patricia Checko 1:52 PM</p>
<p>Dr. Checko reminded members about current vacancies in the DRC and welcomed any suggestions.</p>
<p>10. Action: Meeting Adjournment Dr. Patricia Checko 1:53 PM</p>
<p>Dr. Checko requested a motion to adjourn. The motion was made (Freeman) and seconded (Brady). The meeting adjourned at 1:53 p.m.</p>

Next meeting: July 11, 2023