

**All-Payer Claims Database Data Release Committee
DRAFT Meeting Minutes
April 12, 2022**

Date	Time	Location
April 12, 2022	1:00 pm – 3:00 pm	Zoom Meeting Recording

Participant Name and Attendance

Committee Members					
Dr. Patricia Checko, Chair	R	Sheryl Turney	R	Lisa Freeman	R
Michael Giralmo	R	John Brady	R	Michael Fields	R
Justin Peng	R	Kun Chen	R		
Supporting Leadership					
Olga Armah, OHS	R	Adrian Texidor, OHS	X	Chris Wyvill, OHS	X
Sumit Sajnani, OHS	R	Amy Tibor, OHS	R	Joseph Rus, OHS	X
Other Participants					
Mary Fields, NH CHIS	R				

R = Attended Remotely, IP = Attended in Person, X = Did not Attend

Agenda

	Topic	Responsible Party	Time
1.	Welcome and Call to Order	Dr. Patricia Checko	1:03PM
	<p>The regularly scheduled meeting of the All-Payer Claims Database Data Release Committee was held on Tuesday, April 12, 2022, by webinar.</p> <p>Dr. Pat Checko welcomed Committee members and called the meeting to order at 1:03 p.m. It was determined that a quorum was present.</p>		
2.	Public Comment	Attendees	1:04 PM
	There was no public comment.		
3.	Approval of the March 8, 2022 Meeting minutes	Attendees	1:05 PM
	Dr. Checko requested a motion to approve the APCD Data Release Committee March 8, 2022 meeting minutes. The motion was made by Sheryl Turney and seconded by Lisa Freeman. There was no discussion. The motion passed unanimously.		
4.	Announcement	Dr. Patricia Checko	1:06 PM
	Dr. Checko announced that Damien Fontanella of OHS recently passed from an illness and wished to express her sympathy to all at OHS.		
5.	Presentation by New Hampshire Comprehensive Health Care Information System	Mary Fields, NH CHAI	1:08 PM
	<p>Ms. Fields presented on how the State of New Hampshire operates their data release of health information. The highlights include:</p> <ul style="list-style-type: none"> • Collaboration between the Insurance Department and Health and Human Services • that all data received from providers must be encrypted before it is received • There are two sets of rules that must be followed. Details are located on the website. • An application would be filed, reviewed, and signed electronically. An initial two-year limit is placed on the data use and the applicant must apply for an extension in one-year increments if 		

	<p>needed. Applicants must also show that the data has been destroyed after study has been completed.</p> <ul style="list-style-type: none"> Ms. Fields noted that universities are now using their legal departments to modify the DUAs. <p>Dr. Checko opened the floor to questions and discussion regarding the presentation.</p>		
6.	Update on Applications and Releases	Olga Armah, OHS	1:50 PM
	<p>Ms. Armah provided the members with an update on the two approvals made in Jan/Feb;</p> <ol style="list-style-type: none"> The Yale Health System and Yale School of Medicine application for data for cost of care and research for the health system's patient panel. Yale School of Public Health cost of care for the chronically ill and utilization of healthcare services. <p>In the process of developing the DUA and sending it to them to review. Once it is signed and payment is made, then the extracts will be provided.</p> <p>Ms. Armah states that there is only one application that remains incomplete. It will not be presented until it is completed.</p> <p>Dr. Checko remarked on the process to consider approval for one year and that the applicant needs to show proof of data destruction. Ms. Armah remarked that this information is part of the application and in the DUA.</p>		
7.	Federal DOL Report Key Highlights	Olga Armah, OHS	1:55 PM
	<p>Ms. Armah presented that the report was developed as part of federal funds to be provided to enhance states' APCD. However, fourteen recommendations in four key areas were made as a caveat to receiving the funds. These areas are: 1. Standardized Data Layout 2. Data Submission Process, 3. Data Privacy, Security and Release, 4. Voluntary Data Submission Processes. Ms. Armah summarized each of the four key areas. Details may be found in the link provided at the end of the presentation. Members asked questions and commented after each area. States are still waiting for instructions on the Federal application process and requirements.</p> <p>Dr. Checko commented that Race, Ethnicity and Language data must now be collected per state statute. Mr. Sajjani commented that discussions have started regarding this new requirement.</p>		
11.	General Discussion	Dr. Patricia Checko	2:35 PM
	<p>Dr. Checko commented that the advisory committee learned a lot from the presentations today. There has been discussion to request that someone from the National APCD be invited to present to the APCD Advisory Group and the Data Release Committee will be invited to attend.</p>		
12.	Meeting Adjournment	Dr. Patricia Checko	2:37 PM
	<p>Dr. Checko requested a motion to adjourn the meeting. The motion was made by Mr. Giralmo and seconded by Ms. Turney. The motion passed unanimously. The meeting adjourned at 2:37 PM</p>		

Upcoming Meeting Date: May 10, 2022

All meeting information, materials, and audio/visual recordings are published on the OHS website:

<https://portal.ct.gov/OHS/HIT-Work-Groups/APCD-Data-Release-Committee>