

## All-Payer Claims Database Release Committee Application Review Workgroup Meeting Minutes

Meeting Date	Meeting Time	Location
August 16, 2021	1:00 pm – 2:00 pm	<a href="#">Zoom Meeting Recording</a>

### Participant Name and Attendance

Committee Members					
Dr. Patricia Checko, Chair	X	Sheryl Turney	X	Justin Peng	X
Lisa Freeman	X	Michael Giralmo			
Supporting Leadership					
Tina Kumar, OHS		Adrian Texidor, OHS	X	Jeannina Thompson, OHS	X
Olga Armah, OHS	X	Demian Fontanella			

### Agenda

	Topic	Responsible Party	Time
1.	<b>Welcome and Call to Order</b>	<b>Dr. Patricia Checko</b>	<b>1:00 PM</b>
	The scheduled meeting of the All-Payer Claims Database (APCD) Data Release Committee (DRC) Application Review Workgroup was held on Monday, August 16, 2021 by webinar. Dr. Checko welcomed the council members and called the meeting to order at 1:05 p.m. It was determined that a quorum was present.		
2.	<b>Public Comment</b>	<b>Attendees</b>	<b>1:05 PM</b>
	There was no public comment.		
3.	<b>Approval of the April 30, 2021 and July 19, 2021 Meeting Minutes</b>	<b>Committee Members</b>	<b>1:10 PM</b>
	Dr. Checko asked for a motion to approve the April 30, 2021 APCD DRC Application Review Workgroup meeting minutes. Justin Peng created the motion. Sheryl Turney seconded. There was no further discussion. The minutes were approved. Dr. Checko also asked for a motion to approve the July 19, 2021 APCD DRC Application Review Workgroup meeting minutes. Justin Peng created the motion. Sheryl Turney seconded. There was no further discussion. The minutes were approved.		
4.	<b>Discussion of Vermont's APCD Application Process</b>	<b>Committee Members</b>	<b>1:15 PM</b>
	Dr. Checko provided an overview of Vermont's APCD Application process ( <a href="#">see documents and materials here</a> ). The Workgroup discussed Vermont's APCD Application Process. <ul style="list-style-type: none"> <li>A question was raised regarding how many requests Vermont receives externally for data. There was a suggestion to ask Vermont about how many requests they receive per month from outside entities for data. It was mentioned that Vermont is a smaller state and may not receive as many requests as Connecticut.</li> <li>Dr. Checko asked members for their overall impression of Vermont's process.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• It was mentioned that Vermont’s process is consistent. It was noted that they post a small paragraph with each request that provides transparency and describes what they are doing.</li> <li>• There was brief discussion about fee schedules and charges. It was mentioned that it could be helpful to see how much Vermont is charging. It was stated that fee schedules and structures are usually based on how much financial support is received or whether they are expected to be somewhat self-sustaining.</li> <li>• Ms. Turney shared a few useful links regarding Vermont in the chat feature (<a href="#">see here</a>). She mentioned the last link is an of overview data spreadsheet that downloadable from Vermont.</li> <li>• Next steps, Mr. Texidor and Dr. Checko will compile a list of information on Vermont’s process including pros and cons to report back to the group.</li> <li>• Additional discussions ensued, for more information on this presentation, please see the link below. <a href="https://ctvideo.ct.gov/ohs/DRC_Application_Workgroup_Recording_081621.mp4">https://ctvideo.ct.gov/ohs/DRC_Application_Workgroup_Recording_081621.mp4</a></li> </ul>			
<b>5.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Next Meeting Cadence</b></td> <td style="width: 20%;"><b>Committee Members</b></td> <td style="width: 20%;"><b>1:50 PM</b></td> </tr> </table>	<b>Next Meeting Cadence</b>	<b>Committee Members</b>	<b>1:50 PM</b>
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	<ul style="list-style-type: none"> <li>• The Workgroup discussed the next meeting cadence. Dr. Checko mentioned that the workgroup made a commitment to a meeting every two weeks. She asked if this schedule still works for everyone. Members agreed.</li> <li>• The next DRC Application Review Workgroup meeting is scheduled for August 30, 2021.</li> <li>• There was a suggestion for the workgroup to look at the State of New Hampshire next.</li> <li>• For next steps, materials will be put together regarding New Hampshire’s APCD and additional information will be gathered on Vermont’s APCD to share with the workgroup.</li> </ul>			
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	<ul style="list-style-type: none"> <li>• Dr. Checko expressed thanks to everyone for their time and effort on the process.</li> <li>• The motion to adjourn was made by Sheryl Turney and seconded by Justin Peng. There was no further discussion.</li> <li>• The meeting adjourned at 2:00 p.m.</li> </ul>			

Meeting information is located at: <https://portal.ct.gov/OHS/HIT-Work-Groups/APCD-DRC-Application-Review-Workgroup/Meeting-Agendas>