

## All Payer Claims Database Advisory Group Meeting Minutes

Meeting Date	Meeting Time	Location
May 13, 2021	1:00 pm – 3:00 pm	<a href="#">Zoom Meeting Recording</a>

### Participant Name and Attendance

Advisory Group Members					
Olga Armah, Co-Chair, OHS	X	François de Brantes		Krista Cattanach	X
Paul Lombardo		Sandra Czunus (for Josh Wojcik)	X	Ken Ferrucci	
Dr. Robert Aseltine	X	Michael Giralmo, DHMAS	X	Micheala Dinan	X
Scott Gaul, OPM	X	Robert Scalettar, MD		Cassandra Murphy	X
Ted Doolittle, OHA	X	James Iacobellis			
Kate McEvoy, DSS		Bernie Inskeep			
Dr. Patricia Checko	X	Robert Barry, DAS BEST			
Supporting Leadership					
Victoria Veltri, OHS		Adrian Texidor	X	Jamal Furqan	X
Tina Kumar, OHS	X	Vatsala Pathy, CedarBridge	X	Jeannina Thompson	X

### Agenda

	Topic	Responsible Party	Time
1.	<b>Welcome and Call to Order</b>	<b>Olga Armah</b>	<b>1:00 PM</b>
	<p>The regularly scheduled meeting of the APCD Advisory Group was held on Thursday, May 13, 2021 by webinar.</p> <p>Olga Armah welcomed members and called the meeting to order at 1:02 p.m.</p> <p>Tina Kumar administered the roll call. It was determined that a quorum had been established.</p> <ul style="list-style-type: none"> <li>Ms. Armah announced that two members have retired since the last meeting and there are two new members. Micheala Dinan, an Associate Professor at Yale University in the School of Public Health, introduced herself.</li> <li>APCD Advisory Group members introduced themselves.</li> </ul>		
2.	<b>Public Comment</b>	<b>Attendees</b>	<b>1:05 PM</b>
	There was no public comment.		
3.	<b>Review and Approval of November 12, Meeting Minutes</b>	<b>Members</b>	<b>1:10 PM</b>
	Ms. Armah asked for a motion to approve the November 12, 2020 APCD Advisory Group meeting minutes. Patricia Checko created the motion. Cassandra Murphy seconded. There was no further discussion. The minutes were approved.		
4.	<b>APCD Data Release Committee Update</b>	<b>Dr. Patricia Checko</b>	<b>1:15 PM</b>
	<p>Dr. Patricia Checko provided the APCD Data Release Committee (DRC) update.</p> <ul style="list-style-type: none"> <li>The APCD DRC received approximately 10-12 applications from 2020 to present date. Four of the applications have been approved by the APCD DRC.</li> <li>There are two workgroups: the Survey Workgroup and the Application Review Workgroup. Dr. Checko reviewed the purpose of each workgroup.</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Scott Gaul asked if the survey that will be used for the applicants could be shared with APCD Advisory Group members. Dr. Checko stated that the survey could be attached and shared with other meeting materials.</li> <li>• There was no further discussion.</li> </ul>		
<b>5.</b>	<b>APCD Projects Update</b>	<b>Adrian Texidor, OHS</b>	<b>1:20 PM</b>
	<p>Adrian Texidor provided the APCD projects update. He spoke about APCD Use Cases. Please see the meeting presentation <a href="#">here</a>.</p> <ul style="list-style-type: none"> <li>• There was a review of the DRC approved data extracts &amp; aggregate.</li> <li>• There was also a review of various OHS &amp; State initiated projects.</li> <li>• There were no questions on the update.</li> </ul>		
<b>6.</b>	<b>Internal vs. External Application Process</b>	<b>Demian Fontanella, OHS</b>	<b>1:45 PM</b>
	<p>Demian Fontanella presented on the internal vs external application process.</p> <ul style="list-style-type: none"> <li>• Background information on the APCD was provided. The APCD was formally transferred from Access Health CT to the CT Office of Health Strategy. All active and pending APCD data release applications were inherited from Access Health CT. OHS has not deviated from the established policies and procedures for handling the APCD.</li> <li>• The primary point for the APCD is to collect claims data within the State. Some of the claims' data within the APCD includes those for fully insured plans operated in the state, Medicaid data, and Medicare data. Self-funded data is not included. The state employee plan is self-funded, and the claims data is being used for analysis purposes.</li> <li>• Mr. Fontanella provided the purpose of the All Payers Claims Database (APCD) as it was set up. He also provided CT Office of Health Strategy's statute, mission, and goals regarding the APCD.</li> <li>• It was noted that external process for managing the data follows the standard policies and procedures that were established under Access Health CT. It was adopted and is being used by the Advisory Group and the Data Release Committee.</li> <li>• It was noted that the internal process follows the processes that OHS uses to manage requests that are received directly. OHS has a portal on the OHS website for data requests.</li> <li>• It was mentioned that the internal process is essentially like the external process. Both the internal and external process include an application and provide the internal team with enough information to know what is being requested and what is the most appropriate process.</li> <li>• Mr. Fontanella provided various examples of the internal state driven processes. Discussions are underway with other states in the New England region to establish and set up an interstate called Data Collaboration to share data with other states with an agreement that is required by statute. This will allow us to receive data from other states well. It was noted that everything is compliant with state and federal law and there is no deviation from it regardless of the requests or the purpose.</li> <li>• There was a question about whether there could be improvements in the internal application process to make it easier. It was mentioned that there is always room for improvements with everything in the state to make things easier. It was noted that they are working on figuring out the best effective way to streamline all the processes. A goal is to allow for as much</li> </ul>		

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	<p>consistency and similarity between the processes as possible while still maintaining the ability to have different processes because they are different. It was mentioned that there are different statutory foundations for each process.</p> <ul style="list-style-type: none"> <li>Ms. Armah thanked Mr. Fontanella for the presentation. Mr. Fontanella stated that he could be reached by email if members had additional questions.</li> </ul>		
7.	<b>Five-Year Statewide Health IT Plan Discussion</b>	<b>Vatsala Pathy, Senior Director, CedarBridge Jamal Furqan, Consultant, CedarBridge</b>	<b>2:00 PM</b>
	<p>Vatsala Pathy and Jamal Furqan, of CedarBridge, presented on the Five-Year Statewide Health IT Plan.</p> <ul style="list-style-type: none"> <li>The purpose and goals of the Five-Year Statewide Health IT Plan were provided.</li> <li>The process and timeline for the Health IT Plan was reviewed.</li> <li>Ms. Pathy provided an overview of various information and feedback heard so far.</li> <li>APCS Advisory Group members participated and engaged in a survey using Poll Everywhere to provide responses and feedback on a series of multiple choice and open-ended questions.</li> <li>Contact information for CedarBridge was provided for members to provide additional comments. Ms. Armah expressed thanks for the presentation.</li> </ul>		
8.	<b>Wrap up and Meeting Adjournment</b>	<b>Olga Armah</b>	<b>3:00 PM</b>
	<ul style="list-style-type: none"> <li>Ms. Armah announced that OHS is in the process of filling and hiring the Health Information Technology Officer (HITO) position.</li> <li>The floor was opened for questions and comments. There were none.</li> <li>The motion to adjourn was made by Michael Giralmo and seconded by Patricia Checko.</li> <li>The meeting adjourned at 2:51 p.m.</li> </ul>		

**Upcoming Meeting Dates:** August 12, 2021

**Meeting information is located at:** <https://portal.ct.gov/OHS/HIT-Work-Groups/Health-IT-Advisory-Council>