OHS CONNECTICUT Office of Health Strategy

All-Payer Claims Database Data Release Committee
Meeting Minutes
December 13, 2022

Date	Time	Location
December 13, 2022	1:00 pm – 3:00 pm	Zoom Meeting Recording

Participant Name and Attendance

Committee Members					
Dr. Patricia Checko, Chair	R	Sheryl Turney	R	Lisa Freeman	R
Michael Girlamo	R	John Brady	R	Michael Fields	R
Justin Peng	X	Kun Chen	X		

Supporting Leadership & Other Participants					
Olga Armah, OHS	R	Adrian Texidor, OHS	R	Katie Breslin, OPM	R
Amy Tibor, OHS	R	Scott Gaul, OPM	R		
				R = Remotely, **IP** = In Person	

Agenda

	Topic	Responsible Party	Time
1.	**Welcome and Call to Order**	**Michael Girlamo**	**1:04 PM**
	The regularly scheduled meeting of the All-Payer Claims Database Data Release Committee was held on Tuesday, December 13, 2022, by webinar. Standing in temporarily for Dr. Checko, Michael Girlamo called the meeting to order at 1:05 p.m.		
2.	**Public Comment**	**Michael Girlamo**	**1:05 PM**
	There was no public comment.		
3.	**Centering Equity and Interagency Data Efforts**	**Scott Gaul & Katie Breslin, OPM**	**1:06 PM**

	Scott Gaul provided a presentation on Centering Equity and Interagency Data Efforts, key highlights included:
	
	• OHS, OPM, and DSS have been looking at ways to incorporate equity into the state data integration process.
	• CT was awarded a grant by the Actionable Intelligence for Social Policy (AISP). The AISP provides technical assistance, support and resources to find ways to use data to inform policy and practice.
	• An overview of the grant objectives:
	    ○ Complete planning and launch a Resident Advisory Board for P20WIN.
	    ○ Develop equity and ethics impact assessment tools and related rubrics for review of data requests.
	    ○ Identify opportunities to increase collection and reporting of standardized REL data.
	    ○ Develop procedures and tools to report publicly on efforts to promote equity through data integration.
	• The Preschool through 20 Workforce Information Network (P20WIN) is a system administered by OPM which draws parallels to the APCD DRC.
	Ms. Breslin presented a P20 WIN overview including its governance structure.
	• P20 WIN is CT's longitudinal data system composed of executive state agencies, higher education, and nonprofits. The goal is to facilitate data sharing in an equitable, legal and secure manner. P20 WIN was created in 2014 with a focus primarily on education and workforce outcomes and expanded in 2019 to include health and human services (HHS).		

- There are 11 participating agencies. Each agency maintains authority and ownership over the data they collect and maintain.
- A P20 WIN Resident Advisory Board is anticipated to be created in 2023.

Mr. Gaul presented on commitments made upfront by the P20 WIN Executive Board and Data Governing Board in legal agreements between agencies to ensure that the work being done by linking data across agencies promotes equity and does not disparately impact consumers or families. Mr. Gaul stated that there are similarities between the DRC and the P20 WIN Data Governing Board which is responsible for reviewing data. He provided an overview of the current P20 WIN data request process and offered recommendations that could assist with operationalizing the promotion of equity in data sharing, including developing a way to have healthy discussions and signaling to requesters that this is a topic of interest. Mr. Gaul provided an example of a question that is included in NC's data request application: "How will you address issues of racial equity and bias within this research?"

The full presentation can be viewed here.

Dr. Checko joined the meeting at 1:20 p.m.

4.	**Review APCD-DRC Charter Amendment**	**Adrian Texidor, OHS**	**1:20 PM**
	Adrian Texidor stated that Mr. Gaul made a recommendation to include equity related language in the APCD-DRC charter during an APCD Advisory Group meeting. Mr. Texidor presented the proposed language: "*Assess the potential impact of the release of data on Connecticut residents, including for disparate impact by race, ethnicity, language, sex, gender identity, disability status or other factors.*" Dr. Checko stated that she will work with staff on developing a process for operationalizing this new language and bring a recommendation to the group. Ms. Armah noted that conversations will be held on how to operationalize this in the data review processes. Dr. Checko stated that committee members who may be interested in working with staff on this should reach out, and that hopefully this can be done by the next meeting. Ms. Freeman inquired about the role of the DRC upon finding an issue around equity that may need to be addressed. Dialogue ensued. Sumit Sajnani commented about the evaluation process stating that it would not necessarily be a scoring rubric that would overcomplicate and make it challenging for the DRC to evaluate. The process could include a broad question on the application that the DRC could then look at the types of responses being received and refine the application as appropriate if responses are not enough to be able to evaluate this. Dr. Checko summarized next steps in the process including considering adding a question to the application, and to look at how often sensitive data is being requested. Dr. Checko requested a motion to approve the APCD-DRC charter. A motion to approve the charter as amended was made (Turney) and seconded (Freeman). The motion passed unanimously.		
5.	**Review & Approve Oct. 11, 2022 Meeting Minutes**	**Dr. Patricia Checko**	**1:45 PM**
	Dr. Checko requested a motion to approve the APCD Data Release Committee October 11, 2022 meeting minutes. The motion was made (Girlamo) and seconded (Turney). There was no discussion. The motion passed unanimously.		
6.	**Update on APCD Applications and Releases**	**Olga Armah, OHS**	**1:47 PM**
	Ms. Armah announced two data requests:		

- <u>Hammurabi Insurance Services</u> – this project is regarding predictors of high-cost medical utilization and comorbidity burden among US individuals with public and private insurance. The application is being screened for completeness and will go before the DRC once it is ready.
- <u>James Messina</u> – this is requesting aggregate data regarding the association between certain ICD and CPT codes. The requestor has been asked for additional information.
- Ms. Armah provided a recap of all data requests from 2022.

Ms. Freeman inquired if reports on findings from research utilizing APCD data releases have been submitted to OHS. Dr. Checko stated that one report was received from the UConn School of Medicine and shared with the DRC. Ms. Armah commented that other than the UConn study, the remaining studies are still in process. Staff conducts outreach to inquire about status on reports and data destruction verification. Ms. Freeman emphasized the importance of CT residents having access to the findings. Ms. Armah stated that staff will follow up with requestors. Dr. Checko stated that staff will talk about an appropriate and accessible place for the reports. Ms. Armah commented that one of the 2023 goals is to improve access and information on the APCD webpage.

Ms. Armah provided an overview of the data in the APCD to data, noting that dental claims collection will begin in 2023. Staff is working on adding a DSS representative to the DRC.

7.	**General Discussion**	**Dr. Patricia Checko**	**2:00 PM**
	Dr. Checko announced that Ms. Turney will be departing the DRC eventually. Ms. Turney will let staff know once her replacement has been named.		

8.	**Meeting Adjournment**	**Dr. Patricia Checko**	**2:02 PM**
	Dr. Checko requested a motion to adjourn the meeting. The motion was made by Ms. Turney and seconded by Ms. Freeman. The motion passed unanimously. The meeting adjourned at 2:02 PM		

Upcoming Meeting Date: January 10, 2023

All meeting information, materials, and audio/visual recordings are published on the OHS website:
https://portal.ct.gov/OHS/HIT-Work-Groups/APCD-Data-Release-Committee