

# Community Health Worker Advisory Body

## Meeting Summary

December 1, 2022

Meeting Date	Meeting Time	Location
December 1, 2022	10:00 a.m.-12:00 p.m.	Via Zoom

### Member Name and Attendance

Community Health Worker Advisory Body Members					
Kimberly Barry	X	Milagrosa Seguinot	R	Fernando Morales	R
Mildred Landock	R	Adriana Rojas	R	Melanie Alvarez	X
Erika Lynch	R	Nilda Paris	R	Laura Morris	R
Bianca Noronas	R	Chris Andresen	X		
Derricia Parker	R	Liza Estevez	R		
Supporting Leadership & Other Participants					
Leslie Greer, OHS	R	Christine Caruso		Elsa Ward	
Adry Sotolongo, Grossman Solutions	R	Deb Polun		Tara Veins	
Evelyn Mantilla, Grossman Solutions	R	Rashawn Hughes		Christina Delvechio	
Dr. Raja Staggers-Hakim	R	Walt Glomb		Stephanie Perez	
Maggie Goodwin	R	Sam Haun		Shai Turner	
Jennifer Behuniak, DPH	R	Doris Doris Maldonado Mendez, PATH CT		Maggie Goodwin	
Meghan		Xamir		Rebecca Koeber	
CT-N		<b>R = Attended Remotely, X= Did Not Attend</b>			

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	<b>Welcome and Introductions</b>	<b>Laura Morris</b>
	<b>Call to Order</b> The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, December 1, 2022, via zoom. Laura Morris chaired the meeting. The meeting convened at 10:05 a.m.	
2.	<b>Public Comment</b>	<b>Laura Morris</b>
	There was no public comment	
3.	<b>Review and Approve November 3, 2022 Meeting Summary</b>	<b>Laura Morris</b>
	There were no changes requested for the November 3, 2022 Meeting Summary. Millie Seguinot Moved acceptance and Liza Estevez seconded. The motion passed with one abstention (Fernando Morales)	
4.	<b>Update from the CHW Association</b>	<b>Milagrosa Seguinot</b>
	Ms. Seguinot reported on the professional development trainings that the association is promoting. Twelve CHWs attended a training on Motivational Interviewing. Next, in January 14, from 9am to 12pm, the association will provide another training on Introductory Motivational Interviewing. They are in the process of interviewing candidates for the CHW and Administrative	

# Community Health Worker Advisory Body

## Meeting Summary

### December 1, 2022

	Assistant positions.	
<b>5.</b>	<b>CHW Review Committee Score Sheet and Application Workgroup</b>	<b>Evelyn Mantilla</b>
	<p>This workgroup held one meeting so far. It was a very productive meeting where we began the process of reviewing, in detail, the application. The group was able to complete its review of about a third of the application. They then decided to hold other meetings to complete this review.</p> <p>It is clear to the workgroup that the most important goal is to simplify the application process. Leslie Greer will help schedule the meetings.</p> <p>Members of this workgroup include: Milagrosa Seguinot, Mildred Landock and Fernando Morales.</p>	
<b>6.</b>	<b>Workgroup on Apprenticeship Program</b>	<b>Laura Morris</b>
	<p>A few months ago, we had this item on the agenda and had asked for volunteers for this workgroup. The purpose is to continue to work on marketing, outreach and engagement to get more employers and more organizations interested in CHWs. We had Optimus Health Care present. They are our very first CHW registered apprenticeship site. Laura thanked Fernando Morales for all his hard work on this matter.</p> <p>Laura Morris asked for more volunteers to this workgroup to help us prepare a good marketing and outreach program.</p> <p>Dr. Raja Staggers-Hakim asked whether non-members could participate. Laura Morris indicated that we have done that in the past, and she would be happy to add Dr. Staggers-Hakim. Maggie Goodwin also volunteered. Laura Morris expects to get this work started in January.</p>	
<b>7.</b>	<b>Review Committee Update</b>	<b>Leslie Greer</b>
	<p>Leslie Greer reported that we have two new users interested in applying. She reached out to both but has not heard whether they need any help with their application. So far, we still just have four approved training vendors: Gateway Community College, Health Education Center, Southwest AHEC and Housatonic Community College. We are still hoping for more applications.</p> <p>Milagrosa Seguinot also reported that there is some interest at the Yale School of Medicine. She has a meeting scheduled to learn more and will report back to the CHWAB. Laura Morris shared that she and Leslie Greer, from time to time, get requests for information on becoming approved training vendors. They always provide the requesters with the information and, if they have more detailed questions, they are referred to the association through Ms. Seguinot. Erica Lynch asked if the requesters from Yale were within a specific specialty, which they are. Ms. Lynch also indicated that some of the agencies that are interested are asking for a purely remote program. It is her understand that we have not approved a fully remote program. Laura Morris confirmed that that is the case. We did incorporate a hybrid program because of the pandemic. After some discussion, Laura Morris suggested that we may need to revisit the definitions of in-person, hybrid and remote classes. Ms. Morris will connect with Ms. Lynch to discuss further.</p> <p>Maggie Goodwin reminded the CHWAB that it will be important to design trainings that are fully accessible.</p>	
<b>8.</b>	<b>Marketing and Outreach Update</b>	<b>Jennifer Behuniak</b>
	Jennifer Behuniak indicated that they completed a CHW survey that garnered approximately 300	

## Community Health Worker Advisory Body Meeting Summary December 1, 2022

	responders. The data is being analyzed by The Consultation Center and will be shared with the CHWAB. Laura Morris also reported that OHS is working on a survey for CHW employers.	
<b>8.</b>	<b>DPH Update</b>	<b>Laura Morris</b>
	The representative from DPH was not present at today’s meeting to give an update. Laura indicated that there are still approximately 300 certifications. Ms. Seguinot reported that she herself just completed the renewal process and found it to be very easy.	
<b>9.</b>	<b>General Questions</b>	<b>Laura Morris</b>
	<p>Laura Morris would like to acknowledge the accomplishments by the CHWAB for this year. They include:</p> <ol style="list-style-type: none"> <li>a. Training vendor application and approval process</li> <li>b. Creating an online portal for organizations to submit their applications</li> <li>c. Creation of the Review Committee</li> <li>d. Set of CHW Trainer requirements</li> <li>e. Community Colleges will apply individually after they are all under one umbrella</li> <li>f. Began the process of revision to the application and scoresheets to simplify the process</li> <li>g. Continue with Marketing and Outreach</li> <li>h. OHS has taken the lead and created an inter-agency group on Community Health Workers</li> </ol> <p>The next meeting will be held on January 5<sup>th</sup>, 2023. We look forward to working on sustainability and reimbursement with Health Equity Solutions.</p> <p>Laura Morris announced that we will be having a CHW forum in January. OHS will make sure to share the final agenda and invitation once they are completed.</p> <p>Adriana Rojas asked whether the CHWAB’s accomplishment exist on paper, to be used for reference. Laura Morris indicated that Leslie Greer and Evelyn Mantilla could work on one.</p>	
<b>10.</b>	<b>Adjourn</b>	<b>Laura Morris</b>
	The meeting adjourned at 10:50 a.m. Milagrosa Seguinot moved adjournment and Adriana Rojas seconded.	