

Community Health Worker Advisory Body

Meeting Summary

September 1, 2022

Meeting Date	Meeting Time	Location
September 1, 2022	10:00 a.m.-12:00 p.m.	Via Zoom

Member Name and Attendance

Community Health Worker Advisory Body Members					
Kim Barry	R	Milagrosa Seguinot	R	Fernando Morales	R
Mildred Landock	R	Adriana Rojas	R	Melanie Alvarez	
Erika Lynch	R	Nilda Paris	X	Laura Morris	R
Bianca Noronas	X	Chris Andresen	X		
Derricka Parker	X	Liza Estevez	R		
Supporting Leadership & Other Participants					
Leslie Greer, OHS	R	Dr. Raja Staggers-Hakim	R	Walter Glomb	R
Jennifer Behuniak, DPH	R	Keturah Kinch	R		
Alyssa McClain	R	Christine Caruso	R		
Rashawn Hughes, Health Education Center	R	Evelyn Mantilla, Grossman Solutions	R		
Tara Viens	R				
		R = Attended Remotely, X= Did Not Attend			

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	Welcome and Introductions	Laura Morris
	Call to Order The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, September 1, 2022, via zoom. Laura Morris chaired the meeting. The meeting convened at 10:05 a.m. Laura Morris introduced the CHWAB's newest member, Kim Barry who replaces Lee Carenza.	
2.	Public Comment There was no public comment	Laura Morris
3.	Review and Approve July 7, 2022 Meeting Summary Due to a lack of quorum, the July 7, 2022 meeting minutes were not voted on. Later in the meeting, another member joined which secured a quorum. Milagrosa Seguinot moved approval of the minutes, Mildred Landock seconded, and the motion was approved, with one correction to Milagrosa Seguinot's name.	Laura Morris
4.	Community Colleges and CHW training vendor applications	Laura Morris

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At the last meeting in July, we discussed the Community College system and how they will be joined under one umbrella. There is a question as to whether each Community College will need to apply separately to become an approved CHW training vendor. Laura looked at other states and the following states require that each community college apply separately: North Carolina, Oregon and Massachusetts. We also looked at our Connecticut application requirements and determined that, although the core curriculum is the same, there may be items that are different in our application such as format of the training or syllabus.

Laura Morris recommends that we set up a small workgroup with Laura, two volunteers and our administrative vendor, Evelyn Mantilla of Grossman Solutions, to arrive at a recommendation. Erica needs to know by October to be able to bring it back to the Community College system. Milagrosa Seguinot and Fernando Morales volunteered to participate.

5.	CHW Instructor Training Requirements Workgroup Update	Leslie Greer
	The workgroup has met twice and will meet again on September 19 th with a plan to come back to the full group on the October meeting. Evelyn Mantilla also reported how, on the second meeting, we used a white board and had a productive conversation. At the meeting of September 19 th , we will review the ideas we gathered and produce a document for consideration by the full CHWAB. Participants in the workgroup included Milagrosa Seguinot, Melanie Alvarez and Liza Estevez.	
6.	Review Committee Update.	Laura Morris
	The Review Committee for the training vendor applications had voted and agreed that after one year, we would add a CHW training organization. The question now is whether that organization needs to be a member of the CHWAB. Several members expressed their desire to have such new member organization be already part of the CHWAB. Fernando Morales volunteered his organization, Southwestern AHEC.	
	Milagrosa Seguinot put forth a motion to accept Southwestern AHEC as the new member of the Review Committee. Erika Lynch seconded the motion which subsequently carried.	
7.	CHW Apprenticeship Program	Laura Morris
	There is the need for two to three volunteers to form a workgroup on this subject. The volunteers do not have to be members of the CHWAB. If anyone is interested, they can email Laura Morris or Leslie Greer. With the help of Grossman Solutions, we will craft a plan.	
8.	Change to Training Vendor Application - Review	Laura Morris
	Laura Morris reported on a change in language on Section 10 of the vendor application, to include the following: <i>I understand I must notify any changes to the CHWAB regarding persons delivering their training and certify they meet the requirements.</i> <i>I understand I would still have to report any substantive changes to the curriculum for approval by the CHWAB.</i>	
9.	Marketing and Outreach Update	Laura Morris
	Jennifer Behuniak of DPH reported that there would be a meeting on next Wednesday with the marketing firm to review the results. Once they have the data, they will be sharing with the full CHWAB.	
	Laura Morris also reported on work that is happening on a survey to send out to CHWs. Additionally, OHS has created a survey for employers of CHWs.	

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10.	DPH Update	Laura Morris
	Milagrosa Seguinot reported that there are over 300 certified CHWs in Connecticut. Many CHWs have also already going through their renewals (after 3 years). Laura Morris announced that Ms. Seguinot has been named Executive Director of the Community Health Worker Association. She congratulated Ms. Seguinot and also announced that we would continue outreach to CHWs to inform them of the benefits of becoming members of the association.	
11.	OHS Update	Laura Morris
	Laura Morris announced that she is leading an interagency workgroup on CHWs to facilitate sharing of information, maximizing funding and other priorities. DPH, DSS, DCF and the Department of Early Childhood participate. Ms. Morris encouraged that all consider joining the CHW Coalition that is being led by Health Equity Solutions. The coalition is focusing on the issues of reimbursement and sustainability. Milagrosa Seguinot reported that the next meeting of the coalition is scheduled for September 22 nd from 4:00 to 5:00pm.	
12.	General Questions	Laura Morris
	<ul style="list-style-type: none"> • Next meeting: <ul style="list-style-type: none"> ○ October 6, 2022 • Next steps: <ul style="list-style-type: none"> ○ CHW Instructor Requirements ○ Community Colleges Application ○ Apprenticeship Program ○ Review Statute for CHW Advisory Board – recommendations on changes • Laura Morris reminded the CHWAB that there is still a vacancy in the group for a health care provider. If anyone has a suggestion, please contact Ms. Morris. 	
13.	Adjourn	
	The meeting adjourned at 10:43 a.m.	