

Community Health Worker Advisory Body

Meeting Summary

November 4, 2021

Meeting Date	Meeting Time	Location
November 4, 2021	10:00 a.m.-12:00 p.m.	Via Zoom

Member Name and Attendance

Community Health Worker Advisory Body Members					
Michele Scott	X	Derricia Parker	X	Fernando Morales	X
Lee Carena	X	Milagrosa Seguinot	X		
Mildred Landock	X	Adriana Rojas			
Erika Lynch	X	Nilda Paris	X		
Bianca Noronas	X	Chris Andresen	X		
Other Participants Present					
Leslie Greer, OHS					
Melissa Riley					
Liza Estevez					

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	Welcome and Introductions	Michele Scott
	<p>Call to Order</p> <p>The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, November 4, 2021, via zoom. Michele Scott chaired the meeting. The meeting convened at 10:04 a.m.</p>	
2.	Public Comment	Michele Scott
	<ul style="list-style-type: none"> No public comment 	
3.	Review September and October Minutes and Approval	Michele Scott
	<ul style="list-style-type: none"> September and October meeting minutes correction in the spelling of Fernando Morales’s name. Correction to section 7 on September meeting minutes. Should read “to make the process easier and more user friendly.” A motion was made by Milagrosa Seguinot to move the September meeting minutes and Fernando Morales seconded. Motion approved. A motion was made by Milagrosa Seguinot to move the October meeting minutes and Lee Carena seconded. Motion approved. 	
4.	Membership Vacancies	Michele Scott
	<ul style="list-style-type: none"> The person who demonstrated interest in becoming the co-chair no longer lives in CT. We want a person who lives in CT. We also have a vacancy for a CHW to serve on the committee. Milagrosa Seguinot suggested nominating Liza Estevez as the new CHW representative. Liza Estevez accepted. Liza Estevez provided her background details. She is a certified CHW and was part of the advisory body for SIM in regard to the certification process. Liza is currently a manager of CHW’s at Yale New Haven Health System where she manages a group of 14 CHW’s. Part of her role is looking at education, standardizing workflows, how to integrate 	

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	<p>CHW's into a large health system and report back on health outcome measures and process measures. Liza's passion is to be able to provide access to all folks in the community. She is also an Association Board member.</p> <ul style="list-style-type: none"> • Milagrosa Seguinot motioned to appoint Liza Estevez as the new CHW representative for the Community Advisory Body and Fernando Morales seconded. Motion approved. • Michele Scott and Leslie Greer will work on the appointment letter. • If anyone has any recommendations for the co-chair position, please contact Michele Scott or Leslie Greer before the December 2nd monthly meeting. 	
5.	Review Committee Update	Leslie Greer
	<ul style="list-style-type: none"> • Leslie Greer provided an update on the Review Committee. There are updates pending for the portal. OHS IT Department will update the portal to correct the kinks reported after top priority work has been completed. • Gateway Community College's training vendor application has been approved. We currently have two approved vendors The Health Education Center and Gateway Community College. T One pending application for Southwest AHEC. • Leslie Greer accessed the link on the OHS CHW Advisory Body Approved Training Vendor Portal page for approved vendors to show how it appears on the portal. DPH will link their CHW Approved Training Vendors link to OHS link. • The Review Committee met with Dashni Sathasivam and the following question was posed, Does the CHWAB agree to add to the CHW Training Vendor Evaluation Rubric, Section 2, that training vendors must be certified if certification is offered in their state? • Chris Andresen made a motion to change the question to read any instruction team must include at least one Community Health Worker certified by the state of CT and Milagrosa Seguinot seconded. Motion approved. • Discussed do we want to have the CHW Advisory Body page linked to the Community Health Workers Association of CT as a resource to provide more information about the approved training vendors. • Discussed having a distinction for approved vendors, to have it on their certificate of completion, to show they are approved vendors and maybe their expiration date. • Will add to next month's agenda for a formal vote on both items. 	
6.	DPH Certification Update	Chris Andresen
	<ul style="list-style-type: none"> • Chris Andresen did not have an update. He will forward any updates when he has access. . • Chris Andresen confirmed CHW's from other states are allowed to become certified in CT. 	
7.	Marketing and Outreach Update	Leslie Greer
	<ul style="list-style-type: none"> • Marcia Pessolano who is currently overseeing the DPH marketing and outreach was not able to attend today's meeting. Leslie Greer provided an update. The marketing and outreach committee met with O'Donnell Company last month. There has been very little movement. DPH partners are working out details related to the CHW Association website before the new campaign begins to direct new members to the website. Will be coordinating a meeting soon and will have more information next month. 	

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8.	General Questions	Michele Scott
	None	
9.	Next Steps	
	<ul style="list-style-type: none"> • Next meeting: <ul style="list-style-type: none"> ○ December 2, 2021 • Updates: <ul style="list-style-type: none"> ○ Review Committee ○ Certification Update • Marketing & Outreach • Determine approved vendor distinction 	
10.	Adjourn	Michele Scott
	<ul style="list-style-type: none"> • Motion was made to adjourn. 	