

# Community Health Worker Advisory Body Meeting Summary June 4, 2020

Meeting Date	Meeting Time	Location
June 4, 2020	10:00 a.m.-12:00 p.m.	Via Zoom

## Member Name and Attendance

Community Health Worker Advisory Body Members					
Chris Andresen	X	Erika Lynch	X	DeLita Rose-Daniels	X
Lee Carena	X	Bianca Noronas	X	Michele Scott	
Tekisha Everette		Nilda Paris		Milagrosa Seguinot	X
Jean K. Jacob	X	Derricia Parker	X	Jerry Smart	X
Mildred Landock	X	Adriana Rojas	X		
Others Participants Present					
Laura Morris, OHS		Zenia Campbell for Judy Tallman		Leslie Greer, OHS	
Dashni Sathasivam, HES		Hillary Felton-Reid		Melanie Alvarez, ACT, Inc.	
Mohd Dar		Shaquille Pigatt		Jovani, CRT	

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	<b>Welcome and Introductions</b>	<b>Delita Rose-Daniels</b>
	<p><b>Call to Order</b></p> <p>The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, June 4, 2020 via zoom. Delita Rose-Daniels chaired the meeting</p> <p>The meeting convened at 10:09 a.m.</p> <p>Members and other participants introduced themselves.</p>	
2.	<b>Public Comment</b>	<b>Delita Rose-Daniels</b>
	<ul style="list-style-type: none"> <li>There was no public comment.</li> </ul>	
3.	<b>Meeting Summary Approval</b>	<b>Delita Rose-Daniels</b>
	<ul style="list-style-type: none"> <li>A motion was made by Milagrosa Seguinot and seconded by Mildred Landlock to approve the meeting summary of the Community Health Worker Advisory Body May 7, 2020 meeting.</li> </ul> <p><b>Motion carried.</b></p>	
4.	<b>Review of May Meeting Actions</b>	<b>Dashni Sathasivism</b>
	<ul style="list-style-type: none"> <li>Dashni reviewed language voted on 4/7</li> </ul>	

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<b>5.</b>	<b>Discuss Revision of Training Modality Requirement</b>	<b>Dashni Sathasivam</b>
	<ul style="list-style-type: none"> <li>• Dashni discussed the proposed language along with the proposed modified language.</li> <li>• Lee Carezza made a motion to accept the language and Milagrosa Seguinot seconded. <b>Motion carried</b></li> </ul>	
<b>6.</b>	<b>Discuss CT Certification and Training Standards</b>	<b>Dashni Sathasivam</b>
	<ul style="list-style-type: none"> <li>• Leslie Greer provided a quick overview of the draft training vendor application. The application was modeled from Oregon’s application.</li> </ul>	
<b>7.</b>	<b>Review Training Program Requirements</b>	<b>Dashni Sathasivim</b>
	<ul style="list-style-type: none"> <li>• Dashni discussed the training program requirements. The group discussed section 1.5 for instructors. The application will be revised to clearly show the instructor must be a CHW and could also include a non CHW. We will follow up at the next meeting.</li> <li>• Discussed section 3.5 regarding equivalency. Instructors will need to define what equivalency is.</li> <li>• Add language to application regarding: In the event of pandemic, etc. how will applicant be able to deliver in person training?</li> <li>• Will revisit the application at the July meeting.</li> </ul>	
<b>8.</b>	<b>Review Training Vendor Application Draft and Evaluation Process</b>	<b>Laura Morris</b>
	<ul style="list-style-type: none"> <li>• Laura Morris discussed the process grid on how the training vendor application can be submitted to the CHWAB. There are currently three different pathways:</li> <li>• Pathway A: application is approved on the first review, Pathway B: application needs more information or Pathway C: application is denied.</li> <li>• Review committee was recommended on volunteer basis.</li> <li>• Questions need to be clarified from the standpoint of the application.</li> <li>• Laura will put together a grid for next meeting to show what other states have done regarding their review committees.</li> <li>• Suggestion made to add to application, if applications submitted via online portal will be reviewed on a rolling basis, however noted they would be reviewed on a quarterly basis. Will come back with a proposed schedule.</li> <li>• Would need to set a limit on how many times an application can be accepted if denied. Also need to create a check off list to ensure the application is complete. If an organization is denied how long</li> <li>• Discussed if waivers/modifications are considered, the board would need to make modifications depending on individual circumstances, however training requirements would not be waived.</li> <li>• Motion made to by Mildred Landock to accept the training approval standards. Milagrosa Seguinot seconded. <b>Motion carried</b></li> <li>• Delita and Milagrosa Seguinot volunteered to be the review committee</li> </ul>	
<b>9.</b>	<b>Update from OHS</b>	<b>Laura Morris</b>

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	<ul style="list-style-type: none"> <li>• Laura gave an update on the CHW survey results sent out from Mildred Seguinot. The results showed most CHW's are still working.</li> <li>• The results have not yet been shared publicly.</li> <li>• Results will be posted on OHS website.</li> </ul>	
<b>8.</b>	<b>Certification Update - DPH</b>	<b>Laura Morris for Chris Anderson</b>
	<ul style="list-style-type: none"> <li>• Active CHW applications are currently at 90.</li> <li>• One application still pending.</li> </ul>	
<b>9.</b>	<b>Marketing and Outreach</b>	<b>DPH</b>
	<ul style="list-style-type: none"> <li>• No updates</li> </ul>	
<b>10.</b>	<b>Next Steps</b>	
	<ul style="list-style-type: none"> <li>• The next CHW Advisory Body meeting is scheduled for July via webinar</li> <li>• Upcoming Training Program Requirements priorities:             <ul style="list-style-type: none"> <li>○ Approving Application Evaluation Rubric</li> <li>○ Training Vendor Application Appeal Process</li> <li>○ Training Program Reporting Requirements</li> <li>○ Continuing Education Units</li> </ul> </li> </ul>	
<b>11.</b>	<b>Adjourn</b>	<b>Delita Rose Daniels</b>
	<ul style="list-style-type: none"> <li>• The motion to adjourn the meeting was made by Delita Rose Daniels and seconded by Milagrosa Seguinot. <b>Motion carried.</b> The meeting adjourned at 11:45 a.m.</li> </ul>	