

Community Health Worker Advisory Body Meeting Summary June 4, 2020

Meeting Date	Meeting Time	Location
June 4, 2020	10:00 a.m.-12:00 p.m.	Via Zoom

Member Name and Attendance

Community Health Worker Advisory Body Members					
Chris Andresen	X	Erika Lynch	X	DeLita Rose-Daniels	X
Lee Carena	X	Bianca Noronas	X	Michele Scott	
Tekisha Everette		Nilda Paris		Milagrosa Seguinot	X
Jean K. Jacob	X	Derricia Parker	X	Jerry Smart	X
Mildred Landock	X	Adriana Rojas	X		
Others Participants Present					
Laura Morris, OHS		Zenia Campbell for Judy Tallman		Leslie Greer, OHS	
Dashni Sathasivam, HES		Hillary Felton-Reid		Melanie Alvarez, ACT, Inc.	
Mohd Dar		Shaquille Pigatt		Jovani, CRT	

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	Welcome and Introductions	Delita Rose-Daniels
	<p>Call to Order</p> <p>The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, June 4, 2020 via zoom. Delita Rose-Daniels chaired the meeting</p> <p>The meeting convened at 10:09 a.m.</p> <p>Members and other participants introduced themselves.</p>	
2.	Public Comment	Delita Rose-Daniels
	<ul style="list-style-type: none"> There was no public comment. 	
3.	Meeting Summary Approval	Delita Rose-Daniels
	<ul style="list-style-type: none"> A motion was made by Milagrosa Seguinot and seconded by Mildred Landock to approve the meeting summary of the Community Health Worker Advisory Body May 7, 2020 meeting. <p>Motion carried.</p>	
4.	Review of May Meeting Actions	Dashni Sathasivism
	<ul style="list-style-type: none"> Dashni reviewed language voted on 4/7 	

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5.	Discuss Revision of Training Modality Requirement	Dashni Sathasivam
	<ul style="list-style-type: none"> • Dashni discussed the proposed language along with the proposed modified language. • Lee Carezza made a motion to accept the language and Milagrosa Seguinot seconded. Motion carried 	
6.	Discuss CT Certification and Training Standards	Dashni Sathasivam
	<ul style="list-style-type: none"> • Leslie Greer provided a quick overview of the draft training vendor application. The application was modeled from Oregon’s application. 	
7.	Review Training Program Requirements	Dashni Sathasivim
	<ul style="list-style-type: none"> • Dashni discussed the training program requirements. The group discussed section 1.5 for instructors. The application will be revised to clearly show the instructor must be a CHW and could also include a non CHW. We will follow up at the next meeting. • Discussed section 3.5 regarding equivalency. Instructors will need to define what equivalency is. • Add language to application regarding: In the event of pandemic, etc. how will applicant be able to deliver in person training? • Will revisit the application at the July meeting. 	
8.	Review Training Vendor Application Draft and Evaluation Process	Laura Morris
	<ul style="list-style-type: none"> • Laura Morris discussed the process grid on how the training vendor application can be submitted to the CHWAB. There are currently three different pathways: • Pathway A: application is approved on the first review, Pathway B: application needs more information or Pathway C: application is denied. • Review committee was recommended on volunteer basis. • Questions need to be clarified from the standpoint of the application. • Laura will put together a grid for next meeting to show what other states have done regarding their review committees. • Suggestion made to add to application, if applications submitted via online portal will be reviewed on a rolling basis, however noted they would be reviewed on a quarterly basis. Will come back with a proposed schedule. • Would need to set a limit on how many times an application can be accepted if denied. Also need to create a check off list to ensure the application is complete. If an organization is denied how long • Discussed if waivers/modifications are considered, the board would need to make modifications depending on individual circumstances, however training requirements would not be waived. • Motion made to by Mildred Landock to accept the training approval standards. Milagrosa Seguinot seconded. Motion carried • Delita and Milagrosa Seguinot volunteered to be the review committee 	
9.	Update from OHS	Laura Morris

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	<ul style="list-style-type: none"> • Laura gave an update on the CHW survey results sent out from Milagrosa Seguinot. The results showed most CHW's are still working. • The results have not yet been shared publicly. • Results will be posted on OHS website. 	
8.	Certification Update - DPH	Laura Morris for Chris Anderson
	<ul style="list-style-type: none"> • Active CHW applications are currently at 90. • One application still pending. 	
9.	Marketing and Outreach	DPH
	<ul style="list-style-type: none"> • No updates 	
10.	Next Steps	
	<ul style="list-style-type: none"> • The next CHW Advisory Body meeting is scheduled for July via webinar • Upcoming Training Program Requirements priorities: <ul style="list-style-type: none"> ○ Approving Application Evaluation Rubric ○ Training Vendor Application Appeal Process ○ Training Program Reporting Requirements ○ Continuing Education Units 	
11.	Adjourn	Delita Rose Daniels
	<ul style="list-style-type: none"> • The motion to adjourn the meeting was made by Delita Rose Daniels and seconded by Milagrosa Seguinot. Motion carried. The meeting adjourned at 11:45 a.m. 	