

OPEN TO THE PUBLIC DEPUTY CHIEF PUBLIC DEFENDER

Applications are now being accepted for the position of Deputy Chief Public Defender at the Office of Chief Public Defender in Hartford, CT.

Essential Duties and Responsibilities

- **Executive Management:** Assists in the administration of the indigent defense delivery system pursuant to Connecticut General Statutes Chapter 887; assists in the administration, coordination, and control of the operations of defender services; assists the Chief in the overall supervision and direction of all personnel, offices, divisions, and facilities of the Division of Public Defender Services.
- **Commission Relationship:** Reports to the Public Defender Services Commission under CGS 51-289; works with the Chief to report to the Commission significant developments within the Division and within the criminal justice system; provides guidance to the Commission in the development of plans, policies, and procedures; carries out the policies established by the Commission.
- **Division Administration:** Assists in the administration and development of the Division budget; serves as primary liaison between field offices and Office of the Chief Public Defender; assists in the promulgation of necessary rules, regulations, policies, and procedures relating to the delivery of the indigent defense system; monitors caseloads for the offices and individual lawyers to assure that ethical and appropriate caseload standards are met; performs regular employee evaluations of senior staff and attorneys.
- **External Relationships:** Acts as a liaison with the public, criminal justice agencies, and other related entities; may serve as a liaison with the Legislative, Judicial, and Executive branches of government and other funding sources; participates in work groups and task forces concerning the services and clients of the Division; monitors and remains informed of issues with the other branches of government; reviews proposed and enacted legislation for fiscal and operational impact.
- **Effectuating Change:** Consults and cooperates with professional bodies and groups concerning the causes of criminal conduct, means for reducing the commission of crimes, the rehabilitation and correction of those convicted of crimes, and the improvement of the administration and conduct of Division services.
- **Executive Oversight:** Provides executive oversight and guidance to office heads and attorneys in relation to court issues and court.

Overview of Qualifications

The successful candidate must be admitted to the Connecticut Bar for a minimum of five (5) years, and will have demonstrated experience and success in the following areas:

- **Business Intelligence:** Managing human, financial, legal, strategic management, and information resources.
- **Leading Change:** Ability to bring about strategic change both internally and externally; ability to build coalitions with internal and external stakeholders to effectuate change.
- **Leading People:** Ability to lead people towards meeting the Division's vision, mission, and goals.
- **Results Driven:** Ability to make decisions that produce high-quality results applying technical knowledge, analyzing problems and issues, and evaluating risk.
- **Navigation of Government:** Knowledge and understanding, as well as the ability to achieve results, within the legal/governmental/financial environment.
- **Interpersonal and Communication:** Develops and maintains effective relationships, ability to communicate with stakeholders from varied backgrounds and in different situations.

Salary: \$233,185 annually with full State benefits. Longevity benefits are also payable to those who qualify.

Application Process:

Applicants must follow the guidelines as outlined below in submitting their materials for the position:

1. Cover letter
2. Current Resume
3. Employment Application
4. Attorney Application Supplement
5. References: Three (3) written professional references must be submitted, and only references submitted with the application packet will be considered. Applicants SHALL NOT have references make phone calls/emails or direct letters to members of the Commission. Additional references for contact may be included in the Attorney References form.
6. Responses to the following supplemental questions:
 - a. Please describe how your experience and background address the overview of qualifications for the position; please use specific examples.
 - b. Please describe the values you have as a leader, and how you embody those values.
 - c. Please describe what you see as the top three (3) challenges facing the Division in the coming years and describe how you would address these challenges.
 - d. How do you/would you use your leadership position to inspire others?
 - e. Please give a specific example of how you helped create an environment where differences are valued, encouraged and supported.
 - f. Please describe your most significant learning experience in the past five (5) years. What made this so valuable?

Questions about the process and completed application packets will be accepted by email to Erin Ryan, Director of Human Resources, at erin.ryan@pds.ct.gov no later than **February 27, 2026**.

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

DPDS is an equal opportunity/ affirmative action employer with a strong commitment to diversity and inclusion. We prohibit discrimination based on race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, marital status, or any other legally protected status.

Applications by members of all underrepresented groups are encouraged.