

MINUTES OF MEETING
PUBLIC DEFENDER SERVICES COMMISSION
MAY 7, 2019

The meeting of the Public Defender Services Commission was convened at 4:34 p.m., in the conference room, at the Office of Chief Public Defender, Hartford, Connecticut.

Members Present

Aimee Golbert, LCSW, **Acting Chair**
G. Kenneth Bernhard, Esq.
Honorable William R. Dyson **(Via Conference Call)**
Honorable Hillary B. Strackbein **(Via Conference Call)**
Honorable Elpedio N. Vitale **(Via Conference Call)**

Others Present

Christine Perra Rapillo, Chief Public Defender
John R. Day, Deputy Chief Public Defender
Diane M. Fitzpatrick, Director of Human Resources
Mary Haselkamp, Supervisory Assistant Public Defender
Geographical Area 2 (Bridgeport) **(Via Conference Call)**
Darcy McGraw, Director, Connecticut Innocence Project/Post Conviction Unit, Office of Chief Public Defender, Rocky Hill

Upon motion duly made and seconded, it was VOTED to approve the minutes of the April 2, 2019 meeting. Commission member, G. Kenneth Bernhard, Esq., abstained from the vote.

APPROVAL OF MINUTES

Upon motion duly made and seconded, it was VOTED unanimously to go into Executive Session at 4:35 p.m. The reason for convening in Executive Session was in accordance with Section

EXECUTIVE SESSION

1-200(6)(A) and Section 1-210(b)(10) of the Connecticut General Statutes.

The Commission came out of Executive Session at 6:24 p.m.

Upon motion duly made and seconded, it was VOTED unanimously to appoint Attorney Caroline M. Watson to the position of Deputy Assistant Public Defender, Geographical Area 2 (Bridgeport).

APPOINTMENT OF ATTY.
CAROLINE M. WATSON

Upon motion duly made and seconded, it was VOTED unanimously to appoint Attorney Arnold V. Amore, II to the position of Deputy Assistant Public Defender, Connecticut Innocence Project/Post Conviction Unit, Office of Chief Public Defender, Rocky Hill.

APPOINTMENT OF ATTY.
ARNOLD V. AMORE, II

Upon motion duly made and seconded, it was VOTED unanimously to ratify the appointment of Danielle Zaugg to the position of Social Worker I, Geographical Area 18 (Torrington).

RATIFICATION OF
DANIELLE ZAUGG

Upon motion duly made and seconded, it was VOTED unanimously to ratify the appointment of Diana Raouf to the position of Part-Time Public Defender Secretary I, Connecticut Innocence Project/Post Conviction Unit, Office of Chief Public Defender, Rocky Hill.

RATIFICATION OF
DIANA RAOUF

Upon motion duly made and seconded, it was VOTED unanimously to change the functional job title for Attorney James J. Connolly to the position of Deputy Director, Delinquency Defense, Office of Chief Public Defender, Hartford.

JOB TITLE CHANGE FOR
ATTY. JAMES J. CONNOLLY

Upon motion duly made and seconded, it was VOTED unanimously to ratify the new **Division Issued Cell/Smart Phones Policy**.

RATIFICATION OF DIVISION
ISSUED CELL/SMART PHONES
POLICY

Upon motion duly made and seconded, in accordance with the recommendation of the Chief Public Defender, it was VOTED unanimously to reappoint the following attorney to a new four-year term: Supervisory Assistant Public Defender, Jennifer Bourn, Legal Services Unit, Office of Chief Public Defender, Hartford.

ATTORNEY
REAPPOINTMENT

Upon motion duly made and seconded, in accordance with the recommendation of the Chief Public Defender, it was VOTED unanimously to grant permanent status to Public Defender Secretary II, Kathleen O'Neill, Geographical Area 17 (Bristol), upon the successful completion of her probationary period.

PERMANENT STATUS

Upon motion duly made and seconded, in accordance with the recommendation of the Chief Public Defender, it was VOTED unanimously to grant permanent status to Part-Time Public Defender Secretary I, Dayane Borges, Danbury Judicial District/Geographical Area 3, upon the successful completion of her probationary period.

PERMANENT STATUS

Upon motion duly made and seconded, in accordance with the recommendation of the Chief Public Defender, it was VOTED unanimously to grant permanent status to Deputy Assistant Public Defender, Kathryn Mallach, Tolland Judicial District/Geographical Area 19, upon the successful completion of her probationary period.

PERMANENT STATUS

Upon motion duly made and seconded, it was VOTED unanimously to approve the following Authorizations to Incur Expenses: 51901, 51903, 51904, 51905, 51906, 51907, and 51908.

APPROVAL OF EXPENSES

Upon motion duly made and seconded, it was VOTED
unanimously to table the following Authorizations to Incur Expenses:
51902, 51909, and 51910.

TABLING OF EXPENSES

There being no further business to come before the
Commission, the meeting was adjourned at 6:31 p.m.

Respectfully submitted,

John R. Day
Deputy Chief Public Defender