

# ***DRAFT COPY***

## **COMMISSION ON MEDICOLEGAL INVESTIGATIONS MEETING MINUTES**

January 12, 2024

The meeting of the Commission on Medicolegal Investigations was held at the Office of the Chief Medical Examiner (OCME) in Farmington, CT on Friday, January 12, 2024

**Present:** Todd D. Fernow, J.D. Chairman (Present)  
Sidney M. Hopfer, Ph.D., Secretary (Present)  
Jennifer Bourn, Esq (Present)  
John H. Sinard, M.D., Ph.D., Vice Chairman (Remotely)  
Celia F. Pinzi (Remotely)

**Absent:** Elizabeth Frugale, DPH  
Susan Keane Baker, MHA  
Michael Krinsky, M.D.

**Also Present:** James R. Gill, M.D., Chief Medical Examiner  
Maura E. DeJoseph, D.O., Deputy Chief Medical Examiner  
Lincoln Dwayne Gordon, OCME Administrator  
Holly Cuomo, Executive Secretary

### **Opening Remarks and Approval of the Minutes**

Chairman Fernow called the meeting to order at 2:05 pm.

The November 17, 2023, minutes were adopted and signed.

### **Medical Examiner Summary**

Dr. Gill provided the Chief Medical Examiner Report.

### **Autopsy Workload and Turnaround Times:**

Dr. Gill provided information regarding the 2023 autopsy numbers. There was a 10% decrease in autopsies completed in 2023 compared to 2022.

Case completion data was reviewed. All Medical Examiners were below the maximum of 325 autopsies for 2023.

Scene Investigations: Investigator presence for November 2023 was 99%. The December 2023 data is still pending.

### **Fiscal Summary**

Lincoln Dwayne Gordon provide the fiscal update for OCME.

### **Agency Staffing**

A copy of the OCME organizational chart was provided to all members.

**Other Conversations**

EDRS bridge is still being finalized.

There were no requests to elect new Officers, so an election did not take place.

**New Business:**

The homicide cremation approval process was discussed. Further review is needed.

The process for unclaimed fetal remains was discussed. Further review is needed.

The March 2024 meeting is open to the public. Invited guests will be sent letters.

**Executive Session:**

An Executive Session was not needed.

**Adjournment**

There were no additional matters to address. Followed by a motion to adjourn, the meeting adjourned at 3:43 pm.

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***Signed minutes will be published once approved at the March meeting.***

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Sidney M. Hopfer, Ph.D.  
Secretary