

## CONNECTICUT MILITARY DEPARTMENT



### INSTRUCTIONS FOR AFTER ACTION REVIEW

**PURPOSE:** In order to provide a tool for use in the planning of future training and operations.

**USE:** The After Action Review should be done after every training event, operation or mission.

**INSTRUCTIONS:** A facilitator is appointed to lead a discussion on the event that just took place. A note taker records the highlights of the discussion on the CTMD Form 1-11.

**CERTIFICATION:** At the conclusion of the After Action Review, the facilitator of the discussion signs the form.

#### SEND APPLICATIONS & SUPPORTING DOCUMENTATION TO:

Connecticut Military Department  
Military Administrative Officer  
360 Broad Street Rm. 113  
Hartford, Connecticut, 06105-3795  
860-524-4968 (Phone)  
860 -548-3239 (Alt Phone)  
860-493-2721 (fax)

**CONNECTICUT MILITARY DEPARTMENT  
AFTER ACTION REVIEW**



UNIT: \_\_\_\_\_ DATE: \_\_\_\_\_

MISSION/OPERATION/SUBJECT: \_\_\_\_\_

**1. What was supposed to happen**

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**2. What did happen**

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**3. What are the things to sustain and/or maintain**

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**4. What are the things that went wrong**

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**5. What are the recommendations for improvement**

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\_\_\_\_\_  
Printed Name of Facilitator

\_\_\_\_\_  
Signature of Facilitator