

RECEIVING REPORT

STATE OF CONNECTICUT

CO-16 REV. 11/89 (Stock No. 6938-101-01)

OFFICE OF THE STATE COMPTROLLER

AGENCY/INSTITUTION Military Department		DATE	REPORT NUMBER		
PURCHASE ORDER NO.	FROM	<input type="checkbox"/> FREIGHT	<input type="checkbox"/> EXPRESS	<input type="checkbox"/> PAID	<input type="checkbox"/> COLLECT
COMPLETED BY RECEIVING CLERK			COMPLETED IN OR BY OFFICE		
DESCRIPTION OF GOODS OR SERVICES	QUANTITY	CONDITION	UNIT	UNIT PRICE	AMOUNT
RECEIVED INTO STORES BY	DATE	COMPLETE DELIVERY <input type="checkbox"/> YES <input type="checkbox"/> NO	PRICED BY		
COUNTED AND INSPECTED BY	DATE	PARTIAL DELIVERY ONLY <input type="checkbox"/> YES <input type="checkbox"/> NO	ENTERED ON STORES RECORD BY		

Additional information if required: