

# **Governor's Sexual Assault Kit Working Group (SAKWG)**

## **Meeting Minutes**

**July 14, 2017**

### **Members Present:**

Laura Cordes, Maureen Platt, Anne Mahoney, Michelle Noehren, Guy Vallaro, Linda Cimino

**Members Absent:** Cathy Malloy, Kerry Dalling, Marshall Porter

**Guests:** Kevin MacMillan

**Approval of Minutes from June 9th:** The minutes were reviewed and approved with minor edits.

### **Updates**

#### *Unprocessed Kit Collection and Testing*

Kevin MacMillan distributed updates of the testing results . To date, 1,179 SAKs have been submitted of which 587 have been tested with 56 CODIS hits. Members reviewed ongoing testing results and CODIS hits by Judicial District.

#### *Tracking Software*

Kevin MacMillan continues to work with hospitals to implement and train staff to utilize the tracking software.

### **Victim Notification Guidelines:**

The Victim Notification Committee met and continued work on the guidelines. Working group members reviewed the working draft and made further suggestions. An updated draft will be presented at the meeting in September for approval. A request has been made to hold a Victim Notification Guidelines training for PDs and Victim Advocates at the end of October.

### **Trainings**

The September 27th and 28th training for law enforcement officers has been postponed pending approval from the BJA. The BJA is requiring the state to resubmit the request for the two day training into two separate proposals which means starting the process again. Kevin will resubmit the training proposal for a date in early December. The proposal for a State's Attorneys training in November will be submitted.

### **SAKWG Progress Report**

Members agreed to work on a report documenting the progress of the SAKI project to date, for release in the fall.

**Next Meeting:** Friday, Sept. 8, 2017 at 2:30pm. There will not be a meeting in August.