

Meeting Minutes Details



Project Name:	DVA - Planning & Feasibility Study for Additional Veterans Housing at the Rocky Hill Campus	Project #:	BI-C-287
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Meeting Type: Other
Meeting #: 003
Meeting Description: Study Progress Meeting



[Meeting History](#)

Date	Start Time	End Time	Next Date	Next Start Time
6/29/2015	9:00:00 AM	10:30:00 AM	7/14/2015	9:00:00 AM

Meeting Location

DVA Commissioner's Conference Room - Assembly Building No. 9, 287 West Street, Rocky Hill, CT 06067

Meeting Participants

Present	Not Present
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Ames & Whitaker, Architects, P.C. - Alan Lagocki
 Ames & Whitaker, Architects, P.C. - Sherry Petruccione
 Consulting Engineering Services, Inc - Salvatore Fazzino
 Consulting Engineering Services, Inc - Michael Bouchard
 Department of Construction Services - Sarah Tierney
 Department of Energy and Environmental Protection - Ryan Ensling
 Department of Veterans' Affairs - Dr. Babatunde Green
 Department of Veterans' Affairs - Peter Negrini
 Department of Veterans' Affairs - Usiabulu Stellamaris
 Department of Veterans' Affairs - Sean Connolly
 Department of Veterans' Affairs - Thomas Saadi
 Department of Veterans' Affairs - Sebastian Lisitano
 Department of Veterans' Affairs - Emily Hein
 Department of Veterans' Affairs - Hugo Adams
 Department of Veterans' Affairs - Maria Cheney

Ames & Whitaker, Architects, P.C. - Roger Saulnier
 Ames & Whitaker, Architects, P.C. - Stephen C. Whitaker
 Consulting Engineering Services, Inc - Douglas Lajoie
 CT Green Bank - Andrew Brydges
 Demographic Perspectives, LLC - Rena Cheskis-Gold
 Department of Energy and Environmental Protection - Diane Duva
 Department of Energy and Environmental Protection - David Kalafa
 Department of Veterans' Affairs - Michael Clark
 Department of Veterans' Affairs - Tammy Marzik
 Loureiro Engineering Associates, Inc. - Edward Shelomis
 Steven Winter Associates, Inc. - Amanda Magee
 Department of Construction Services - David H. Barkin
 Department of Construction Services - Donald Ouillette

Old Business

Item	Description	Status	Due Date	Done
Unassigned				

1.1	<p>General Notes & Project Introductions</p> <p>Assigned to: Sarah Tierney</p> <p>Each attendee signed in on the Attendance Log - please see attached sign in sheet.</p> <p>The Preliminary Report Due Date is 07/23/2015. The final report will be due within 90 days of written direction to proceed by DCS after the Preliminary Report information is reviewed by DCS, DVA, and the Lt. Governor's Work Group.</p> <p>A Scope of Work description and outline was included with the 05/11/2015 Project Initiation Meeting (project kickoff meeting) minutes. The outline included a description of expectations for the demography portion of the work, community outreach options, highlighting of the positives of the campus, recommendations should include what is best for the facility as a whole and what will be needed through several years into the future, and museum planning.</p> <p>Ames & Whitaker's Contract is with DCS, and the scope cannot be changed without written authorization from DCS.</p> <p>These minutes represent the writer's understanding of what transpired at this meeting. Should there be any comments, questions, or corrections, please contact Sarah Tierney within two business days of the issuing of these minutes.</p> <p>[06/01/2015, 06/16/2015, 06/29/2015]</p>	Open		<input type="checkbox"/>
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Meeting Minutes Details



Old Business

Item	Description	Status	Due Date	Done
1.2	<p>Fellowship House, Building No. 50's Future</p> <p>Assigned to: Sean Connolly</p> <p>Commissioner Connolly reported that the new budget has the programs of the Fellowship House, Building No. 50, as being put under DMHAS for the future. Future meetings between the DVA and DMHAS will dictate out any changes relating to this building. [05/11/2015]</p> <p>06/16/2015 Update - Commissioner Connolly reported that a meeting has been set with DMHAS for 06/23/2015 and an update should be able to be provided after that.</p> <p>06/29/2015 Update - Commissioner Connolly reported that the DVA did meet with DMHAS and the programs currently offered will be remaining on campus in this building. Using this building as a swing space for renovations in the DOMs was touched on as well, if needed. DCS commented on making sure to also utilize the information included with the ADA Study (BI-C-286) in the report previously issued to A&W. Item closed.</p>	Closed		<input checked="" type="checkbox"/>
1.3	<p>Historical Review</p> <p>Assigned to: Alan Lagocki; Sarah Tierney</p> <p>Discussion at the 05/11/2015 kickoff meeting included a discussion on the requirements of the Connecticut State or National Register of Historic Places, the State Historic Preservation Office (SHPO) -consideration for any work involving historic buildings on this campus need to be taken with the recommendations provided for this study. Ames & Whitaker reported having difficulty connecting with this office. DCS to reach out in an effort to expedite a response. [06/01/2015]</p> <p>06/16/2015 Update: DCS has reached out in an effort to expedite a response. No responses have been received to Ames & Whitaker. DCS to follow up again for a response.</p> <p>06/29/2015 Update: DCS made connection direct with Jenny Scofield from the State Historic Preservation Office on 06/22/2015. Her contact information was passed on to A&W. A&W reported that they have been unable to locate a lot of electronic information off an archive from Uconn's website, but they will be touching back with Jenny Scofield. A&W also requested State Building No.s for the buildings on the Rocky Hill Campus - DCS to work to provide.</p>	Open		<input type="checkbox"/>
1.4	<p>Current Campus Projects</p> <p>Assigned to: Sarah Tierney</p> <p>Emergency Generator & Switchgear - Project No. BI-C-281 - Currently in DCS Procurement. Project has bid and the contractors are in the process of being qualified. Construction expected to begin this summer. Project information has been forwarded to Ames & Whitaker for distribution to CES. [06/01/2015, 06/16/2015]</p> <p>06/29/2015 Update - DAS Procurement indicating contract is pending. Electrical Energy Systems Corp. was the low bid contractor. Project is also in need of funding before construction can begin.</p> <p>Boiler Blow Off System - Project No. BI-C-282 - Project is in construction and scheduled for completion by July 2015. Project information has been forwarded to Ames & Whitaker for distribution to CES. [06/01/2015]</p> <p>06/16/2015 & 06/29/2015 Update - Project has completed. DCS to forward as built documentation to A&W once ready.</p> <p>Campus Fire Alarm System Upgrade and Building No. 2 Commissary Sprinklers - Project No. BI-C-285 - project is in the initiation phase pending bond funds for design. [06/01/2015, 06/16/2015]</p> <p>06/29/2015 Update - June bond meeting was cancelled, DVA lobbying for their project approval - special meeting tentative for first or second week of July.</p>	Open		<input type="checkbox"/>

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Old Business

Item	Description	Status	Due Date	Done
1.5	<p>Future Meetings</p> <p>Assigned to: Sarah Tierney</p> <p>Bi-weekly meetings have started as of 06/01/2015. The next scheduled meeting will be Tuesday, July 14, 2015 at 9:00 am. DCS to forward an updated meeting invitation pushing Monday, 07/13/2015's date to 07/14/2015.</p> <p>The Lt. Governor's Office has requested a meeting be set up to discuss occurrences and project progress. DCS is working to coordinate, but has not yet heard back from Howard Rifkin to confirm a date and time. Previous requests were for early July to accommodate Dr. Green being away from 06/05/2015 through 06/25/2015. [06/01/2015] 06/16/2015 Update - DCS to follow up with Howard Rifkin on setting up this meeting. 06/29/2015 Update - DCS confirmed that this meeting has been scheduled for Thursday, July 09, 2015 at 1:30 pm, and a meeting invitation has previously been sent out by DCS.</p> <p>All meetings for this project will be held in the DVA Commissioner's Conference Room of Assembly Building No. 9 (directly across the parking lot from the Administration Building No. 1). [06/01/2015, 06/16/2015, 06/29/2015]</p>	Open		<input type="checkbox"/>
1.6	<p>Updating of Site Plans & Working Drawings</p> <p>Assigned to: Alan Lagocki</p> <p>Ames & Whitaker is currently in the process of updating the site plans to incorporate items they have found from walking the site. They are also working on updating existing building drawings. They have been utilizing drawings and files distributed by DCS. [06/01/2015, 06/16/2015, 06/29/2015]</p> <p>06/29/2015 Update - A&W reported that they're analysis of the existing campus is continuing. See the attached Working Drawings for the Site overall, Options for Building No. 5 floors, and Options for the DOMs. DVA to spend some time this week reviewing and get comments into DCS so that they can be forwarded to A&W, and new drawings can be drafted next week. The site plan shows Building No. 5 turning into "Assisted Living", possible one-bedroom apartments. The DOMs are turning into "Transitional Housing" and there is also space for 12-15 family housing clusters. Maria Cheney reported that the houses across the street are nearly filled, and Commissioner Connolly asked if there really is a need for the family housing with typically one house being empty across the street - he would prefer that be looked at more with there not being a wait list for family housing. The DVA expressed some concern with the proposed women's housing being shown slightly farther away than preferred for services such as the Commissary. A&W provided options for the DOMs, new layouts - keeping the shared bathroom for the transitional residents was discussed. Option No. 2 with keeping the bathrooms was discussed as well as putting in a shared bathroom between the units like Building No. 50. Supporting the number of residents shown on the options was discussed, thinking of staff levels, and the DVA stressed again that the need should drive the recommendations. DVA wants to make sure as well that the Clinic Area, Laundry Rooms, etc. should be included with the floor plans, so the number of projected bedrooms will also be decreased. Continuation of Care was also touched on by all attendees. Providing levels of care, permanent housing, etc.</p>	Open		<input type="checkbox"/>
1.7	<p>Blurring the Public / Private Line</p> <p>Assigned to: Alan Lagocki</p>			

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Item	Description	Status	Due Date	Done
	<p>At the 05/11/2015 Kickoff Meeting, Commissioner Connolly commented on making sure that the community outreach programs and other federal or state programs be discussed in relation to the recommendations involved for the Domicile Buildings, or any buildings being kept on this campus.</p> <p>[06/01/2015]</p> <p>06/16/2015 Update - Commissioner Connolly commented on the goal to bring Veterans and their families on the campus for various opportunities not currently available to them. He referenced his visit to the Walter Reed facility and associated gyms, wide open areas, meeting spaces, music, gathering locations, food options, modern feels. This was appealing and would be a draw if utilized on the Rocky Hill campus. Also noted by the Commissioner were joint venture opportunities potential from donors visible on the walls of Walter Reed facility - that was something he wanted to look into.</p> <p>06/29/2015 Update - This is ongoing.</p>	Open		<input type="checkbox"/>
	<p>Ames & Whitaker's team have started this process by seeking out area programs which include that of community colleges.</p> <p>[06/01/2015, 06/16/2015, 06/29/2015]</p>			
	<p>Area resources such as the New England Center for Homeless Veterans in Boston, Mass and similar facilities in Rhode Island, and future tours / visits were discussed.</p> <p>[06/01/2015]</p> <p>06/16/2015 Update - Commissioner Connolly stated that 07/08/2015 is appearing to be the best day for this visit. He is to finalize the schedule and confirm back with DCS and A&W.</p> <p>06/29/2015 Update - Commissioner Connolly has confirmed with the NECHV a tour time of 10:00am. Attendees of the tour will meet at the Rocky Hill campus for 6:30 am. Commissioner Connolly to get a head count to Peter Negrini before July 8th.</p>			
	<p>Interviews for outside organizations and suggestions of other outside individuals as well as the DVA activities in surrounding areas were suggested.</p> <p>[06/01/2015, 06/16/2015, 06/29/2015]</p>			
1.8	<p>Town of Rocky Hill Planning Office</p> <p>Assigned to: Alan Lagocki</p>			
	<p>Ames & Whitaker has started making contact with the Town of Rocky Hill's Planning Office to make them aware of this study for potential future projects on this campus.</p> <p>[06/01/2015]</p>	Closed		<input checked="" type="checkbox"/>
	<p>06/16/2015 Update - A&W has met with the Town Planner. They typically attend the DVA Stand-downs, so they are familiar with the campus. A&W reported the Town of Rocky Hill is aware of the campus being State property, but they appreciate being kept in the loop for what is going on for the facility as a State / Institutional land use.</p> <p>06/29/2015 Update - Item closed, for now. When new information comes up, A&W to inform this group.</p>			
1.9	<p>Alternative Energy</p> <p>Assigned to: Alan Lagocki</p>			
	<p>Ames & Whitaker touched on opportunities relevant to alternative, solar, energy due to the amount of sunlight that can be captured on this campus, which was of interest to those attending this meeting from DEEP. Further discussion is ongoing internally and with CES.</p> <p>[06/01/2015]</p> <p>06/16/2015 Update - A&W reported that have started shadow planning and patterns to maximize on solar opportunities which was of interest to the DEEP.</p> <p>06/29/2015 Update - This work is ongoing.</p>	Open		<input type="checkbox"/>
	<p>Energy Conscious Construction Programs were discussed during the 05/11/2015 kickoff meeting. Recommendations for energy conscious construction shall be included with the study reports. DEEP reiterated the programs and grants that may be available. Diane Duva volunteered to serve as the main contact from DEEP to assist Ames & Whitaker if needed.</p> <p>[06/01/2015]</p> <p>06/16/2015 Update - CES provided an update on energy efficiency through lighting controls which are added to the Building Management System (BMS) of the campus. This will be centralized and easily accessible by the end users to operate. DEEP reported that building and lighting control systems are eligible for funding and financing, especially web-based where everyone could have access to them for research and planning purposes.</p> <p>06/29/2015 Update - This work is ongoing.</p>			
1.10	<p>Starting the Staff Interviews</p> <p>Assigned to: Alan Lagocki</p>			

Meeting Minutes Details



Old Business

Item	Description	Status	Due Date	Done
	<p>Ames & Whitaker would like to start interviewing DVA staff the week of 06/01/2015.</p> <ul style="list-style-type: none"> - Dr. Green is meeting with the A&W team on Wednesday, 06/03/2015 at 7:00 am. - Demographer will be meeting with Maria Cheney on Monday, 06/08/2015 at 10:00 am. <p>[06/01/2015]</p> <p>06/16/2015, 06/29/2015 Update - A&W reported that they have had their staff interviews with Dr. Green and Suzanna Casler, as well as Maria Cheney's staff. They are compiling their notes and information and will forward to DCS for record.</p> <p>They would like to meet with Maria Cheney's staff one more time.</p> <p>A&W would like to schedule a meeting with Commissioner Connolly - meeting date and time TBD.</p> <p>A&W would also like to schedule a meeting with Hugo Adams / Security Team - meeting date and time TBD.</p>	Open		<input type="checkbox"/>
1.11	<p>Starting of Resident Interviews</p> <p>Assigned to: Alan Lagocki</p> <p>The A&W team would like to start interviewing residents of the Rocky Hill campus soon. A suggestion of the residents being notified that A&W will be in the Building No. 2 Commissary during lunch hour starting at 11:00 am. Maria Cheney can notify the residents when this would occur and leave the option up to them to make contact with the A&W team.</p> <p>There was also a request for Maria Cheney to select a few residents she feels could best contribute to this project and set up a day and time for the A&W team to meet with them.</p> <p>[06/01/2015]</p> <p>06/16/2015, 06/29/2015 Update - The resident interviews are still pending. A&W to coordinate with Maria Cheney after the meeting. Discussion of speaking with veterans that do not live on the campus. A&W will arrange to get interviews through area programs.</p>	Open		<input type="checkbox"/>
1.13	<p>Demography</p> <p>Assigned to: Rena Cheskis-Gold</p> <p>The demography sub-consultant requested time to sit with the DVA staff to understand what programs they currently offer and what they would like to offer in the future that they cannot currently accommodate, and ultimately have to turn those Veterans' away from the campus.</p> <p>Rena Cheskis-Gold of Demographic Perspectives, LLC discussed her scope of work and immediate needs for the demography portion of the study.</p> <p>DCS reiterated that this information is included with the minutes from the 05/11/2015 kickoff meeting.</p> <p>She will need time with DVA staff to discuss Policy, Population, and Programming as detailed on the attached agenda.</p> <p>This start of communication between her company and the DVA will begin next week on Monday, 06/08/2015 at 10:00 am with Maria Cheney's staff after a weekly staff meeting.</p> <p>[06/01/2015]</p> <p>06/16/2015 Update - A&W reported that lots of information had been gathered from the Demographer being on site last week. A&W is working on compiling all of the notes and information and will be forwarding that to DCS for record. A 2012 Demographic Study was referenced from Michael Clark - he is to forward a copy of that record so that it can be passed on to the Demographer for this project.</p> <p>06/29/2015 Update - The 2012 Demographic Report is still pending from the DVA. Dr. Green to locate and forward to DCS, to distribute to A&W and their Demographer.</p>	Open		<input type="checkbox"/>
2.1	<p>Museum Planning</p> <p>Assigned to: Sean Connolly</p> <p>Commissioner Connolly had stated during the 06/01/2015 meeting that he is still looking into planning for a museum on site (reference the scope of work section of Item 1.1). This planning is still in progress.</p> <p>[06/16/2015]</p> <p>06/29/2015 Update - This planning is ongoing, and there was discussion on Commissioner Connolly's plan for the Veterans' Center for Excellence being combined with this museum.</p>	Open		<input type="checkbox"/>
2.2	<p>Building No. 5</p> <p>Assigned to: Alan Lagocki</p> <p>A&W reported that they had toured Building No. 5 and found it in better condition than initially expected. There was mainly plaster damage observed and no observed structural problems.</p> <p>[06/16/2015]</p> <p>06/29/2015 Update - Item Closed.</p>	Closed		<input checked="" type="checkbox"/>
2.3	<p>Civil Updates</p> <p>Assigned to: Edward Shelomis</p>			

Meeting Minutes Details



Old Business

Item	Description	Status	Due Date	Done
	<p>Loureiro Engineering had provided a recap of their progress which included the following:</p> <ul style="list-style-type: none"> - Pedestrian only zones determination is in progress (humans first / vehicles second approach is being taken). - They are looking into outdoor recreation spaces, patios, and exploring other opportunities on the campus such as the rooftop balcony areas of Building No. 5. - The campus is extremely dark at night. Loureiro is working with CES on options for campus site lighting. - Site circulation was discussed a lot with vehicle and pedestrian improvements, better access for traffic to circulate, determining areas of interference, etc. - Water systems have been reviewed. Loureiro looking into long term options for localizing buildings, MDC involvement, etc. - Adding solar collectors to the existing water tower was touched on briefly. - Storm drainage upgrades, minimize silt - existing systems appear in decent condition. - Sanitary systems have started being looked at. - The easement on the North side of the property was also touched on. - Site walls were discussed by Loureiro with some of them deteriorating, some having an offensive appearance. Some walls may be eliminated, but DCS requested that when talking about any kind of elimination, DVA Administration input would be needed. <p>[06/16/2015]</p> <p>06/29/2015 Update - This work is ongoing. Loureiro continuing working closely with A&W.</p>	Open		<input type="checkbox"/>
2.4	<p>Wi-Fi</p> <p>Assigned to: Alan Lagocki</p> <p>Establishing Wi-Fi in areas where it is not accessible was discussed, as were areas of security concerns and appropriate browsing by users. Any recommendations coming from this study are to be reviewed with the DVA Security and Administration prior to draft reports. Hugo Adams touched on also increased levels of usage causing crashes to their system, which with existing systems in place, has occurred.</p> <p>[06/16/2015]</p> <p>06/29/2015 Update - This planning is ongoing.</p>	Open		<input type="checkbox"/>
2.5	<p>MEP Progress</p> <p>Assigned to: Salvatore Fazzino</p>			

Meeting Minutes Details



Old Business

Item	Description	Status	Due Date	Done
	<p>CES reported that they are working with Loureiro Engineering on options for site lighting with how dark the campus gets at night, which ultimately increases the levels of safety.</p> <p>CES reported that they are looking into MEP equipment yards, strategically locating them, and beneficial to those technical staff and residents that may have an interest. Sal Fazzino mentioned Dashboard energy systems in the equipment yards.</p> <p>CES has been looking into the options involved in energy conservations which include fuel cells, the use of the buildings on a daily basis, high performance building goals / codes meeting 21%, geothermal options, etc.</p> <p>CES touched on seeing separate venting of air in and cooling within the buildings - two separate systems. Heat rejection equipment will be needed.</p> <p>Localized heating systems, consolidating the boilers were also touched on. Condensing boilers 90+% versus the 70-75% of the current operation of the boilers - there is funding, rebates, and incentives available for this type of work.</p> <p>Promoting lower water temperatures for the building for the heating side was also discussed by CES.</p> <p>A heating plant could be used to heat spaces and vent air. Heat recovery systems, extracting air and putting it into air tempering, using as little energy as possible was also discussed.</p> <p>CES talked about the central plant, doing a boiler per building or a boiler serving 2+ buildings, also looking into realistic availability of spaces within the buildings.</p> <p>CES has been discussing phased construction planning for when the DVA does decide to start moving forward with any recommendations, there are plans for slowly taking existing systems offline and starting with new systems.</p> <p>[06/16/2015]</p> <p>06/29/2015 Update - CES reported that they are just about complete with their assessment of all existing systems on the campus. They are now planning to work with A&W on the vision, phasing, plans for the future. CES touched again on plants per building. Existing campus's challenge with the existing central plant being beyond its useful life. CES looking at BTU values, electrical values - what each building utilizes, and planning for slowly taking loads off of the central plant - putting values to each building. CES researching what load is per building through the campus area and planning for phasing - this is a challenge, and impacts to the central plant. CES understands that most buildings are not metered, so they are estimating based on wall construction, and doing analysis per space. The existing central plant provides the source for heating, water, and electrical - keeping that in mind for all of the ongoing planning.</p>	Open		<input type="checkbox"/>
2.6	<p>Charging Stations for Electric Wheelchairs / Scooters</p> <p>Assigned to: Salvatore Fazzino; Edward Shelomis</p> <p>CES with Loureiro started conversations on placing these throughout the campus. Additional information forthcoming.</p> <p>[06/16/2015]</p> <p>06/29/2015 Update - Planning for this item is ongoing.</p>	Open		<input type="checkbox"/>
2.7	<p>Security</p> <p>Assigned to: Alan Lagocki; Hugo Adams; Salvatore Fazzino</p>			

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Old Business

Item	Description	Status	Due Date	Done
	<p>Hugo Adams of the DVA with DCS began talking about resident curfews - Any recommendations on increasing activities in the evening need to be reviewed with administrative staff prior to draft reports.</p> <p>Hugo Adams discussed levels of security - making a separation system for where staff and residents have access to, tracking fobs, etc.</p> <p>Residents being victims of other residents was touched on.</p> <p>Hugo Adams referenced the DPH guard shack and the number of vehicles they're able to accommodate without interference in West Street - right now, the DVA has room for only two vehicles before they start backing up into West Street.</p> <p>CCTV camera upgrades, low profile cameras, current restriction, blind spots - there is better technology available to alleviate some of the issues they're having and possible funding sources for terrorism prevention upgrades were discussed.</p> <p>[06/16/2015]</p> <p>06/29/2015 Update - Hugo Adams reported that they had Doug Pesci, a FEMA officer on site doing a survey of their existing security processes and it was agreed that the location of the guard shack to be moved. Doug will be coming back on site for a more thorough review at a later date. Hugo to forward Doug's contact information for A&W.</p>	Open		<input type="checkbox"/>

New Business

Item	Description	Status	Due Date	Done
Unassigned				
3.1	<p>Existing IT Systems</p> <p>Assigned to: Salvatore Fazzino</p> <p>CES reported that their on site investigation of the IT system last week in Building No. 5's basement and third floor are more manageable than initially thought. If the space of that building is re-purposed, the relocation of the system to another area on campus has capability.</p> <p>[06/29/2015]</p>	Open		<input type="checkbox"/>



Project Initiation Meeting Attendance Log

CT DCS Project No.: BI-C-287
Date: June 29, 2015
Meeting Start Time: 9:00 am
Meeting Location: DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067
Meeting Purpose: Project Initiation Meeting
 Other: Study Progress Meeting

Name: Donald H. Ouillette	Title: Assistant Director of Project Management
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Street: 165 Capitol Avenue Room 460	Phone: (860) 713-5931
City/State/Zip: Hartford, CT 06106	FAX: (860) 713-7261

Name: David H. Barkin AIA	Title: Chief Architect
Company/Department: CT DAS / Division of Construction Services	E-mail: David.Barkin@ct.gov
Street: 165 Capitol Avenue Room 460	Phone: (860) 713-5631
City/State/Zip: Hartford, CT 06106	FAX: (860) 713-7255

Name: Sarah Tierney	Title: Project Manager
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Name: Sean M. Connolly	Title: Commissioner
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City/State/Zip: Rocky Hill, CT 06067	FAX:

Name: Tammy Marzik	Title: Manager of Community Advocacy
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Street: Office of the Commissioner – 287 West Street	Phone: (860) 616-3603
City/State/Zip: Rocky Hill, CT 06067	FAX: (860) 616-3532

Name: Babatunde O. Green, DHA, FACHE	Title: Executive Assistant to the Commissioner
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City/State/Zip: Rocky Hill, CT 06067	FAX: (860) 616-3532

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Name: Thomas J. Saadi <i>TJS</i>	Title: Gen. Counsel & Dir. Leg. Affairs
Company/Department: CT Department of Veterans' Affairs	E-mail: Thomas.J.Saadi@ct.gov
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Name: Michael Clark	Title: Fiscal Administrative Manager
Company/Department: CT Department of Veterans' Affairs	E-mail: Michael.Clark@ct.gov
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City/State/Zip: Rocky Hill, CT 06067	FAX: (860) 616-3637

Name: Sebastian Lisitano <i>SL</i>	Title: Fiscal Administrative Supervisor
Company/Department: CT Department of Veterans' Affairs	E-mail: Sebastian.Lisitano@ct.gov
Street: 287 West Street	Phone: (860) 616-3639
City/State/Zip: Rocky Hill, CT 06067	FAX: (860) 616-3539

Name: Emily E. Hein <i>EEH</i>	Title: Public Information Officer
Company/Department: CT Department of Veterans' Affairs	E-mail: Emily.Hein@ct.gov
Street: Office of the Commissioner – 287 West Street	Phone: (860) 616-3605
City/State/Zip: Rocky Hill, CT 06067	FAX:

Name: Hugo Adams <i>HA</i>	Title: Director, Safety and Security
Company/Department: CT Department of Veterans' Affairs	E-mail: Hugo.Adams@ct.gov
Street: 287 West Street	Phone: (860) 616-3611 / Mobile – (860) 965-0004
City/State/Zip: Rocky Hill, CT 06067	FAX: (860) 616-3533

Name: Maria Cheney <i>MC</i>	Title: Director – Residential Programs & Services
Company/Department: CT Department of Veterans' Affairs	E-mail: Maria.Cheney@ct.gov
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City/State/Zip: Rocky Hill, CT 06067	FAX: (860) 616-3556



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Name: Peter Negrini	Title: Plant Facilities Engineer
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Street: 31 Liberty Street, Suite 208	Phone: (860) 621-8944
City/State/Zip: Southington, CT 06489	FAX: (860) 621-0957

Name: Alan Lagocki	Title:
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City/State/Zip: Southington, CT 06489	FAX: (860) 621-0957

Name: Sherry Petruccione	Title: Architect
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City/State/Zip: Southington, CT 06489	FAX: (860) 621-0957

Name: Roger Saulnier	Title: Architect
Company/Department: Ames & Whitaker Architects	E-mail: rws@amesandwhitaker.com
Street: 31 Liberty Street, Suite 208	Phone: (860) 621-8944
City/State/Zip: Southington, CT 06489	FAX: (860) 621-0957

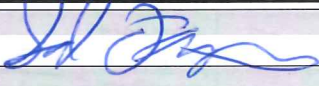



Project Initiation Meeting Attendance Log

CT DCS Project No.:	BI-C-287
Date:	June 29, 2015
Meeting Start Time:	9:00 am
Meeting Location:	DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067
Meeting Purpose:	<input type="checkbox"/> Project Initiation Meeting <input checked="" type="checkbox"/> Other: Study Progress Meeting

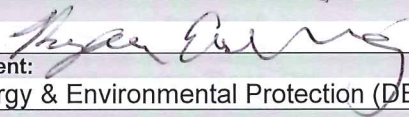
Name: Ed Shelomis	Title: Structural / Civil Consultant
Company/Department: Loureiro Engineering	E-mail: egshelomis@loureiro.com
Street: 100 Northwest Drive	Phone: (860) 747-6181
City/State/Zip: Plainville, CT 06062	FAX: (860) 747-8822

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Company/Department: CES Consulting Engineers	E-mail: dlajoie@cesct.com
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City/State/Zip: Middletown, CT 06457	FAX: (860) 632-1768

Name: Salvatore Fazzino 	Title: Project Manager
Company/Department: CES Consulting Engineers	E-mail: sfazzino@cesct.com
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City/State/Zip: Middletown, CT 06457	FAX:

Name: Michael Bouchard 	Title: Senior Mechanical Engineer
Company/Department: CES Consulting Engineers	E-mail: mbouchard@cesct.com
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City/State/Zip: Middletown, CT 06457	FAX:

Name: Rena Cheskis-Gold	Title: Principal
Company/Department: Demographic Perspectives, LLC	E-mail: rena@demographicperspectives.com
Street: 334 McKinley Avenue	Phone: (203) 397-1612
City/State/Zip: New Haven, CT 06515	FAX: (203) 397-1612

Name: Ryan Ensling 	Title: Research Analyst
Company/Department: CT Dept. of Energy & Environmental Protection (DEEP)	E-mail: Ryan.Ensling@ct.gov
Street: 10 Franklin Square	Phone: (860) 827-2985
City/State/Zip: New Britain, CT 06051	FAX: (860) 827-2976

CT DCS Project No.:	BI-C-287
Date:	June 29, 2015
Meeting Start Time:	9:00 am
Meeting Location:	DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067
Meeting Purpose:	<input type="checkbox"/> Project Initiation Meeting <input checked="" type="checkbox"/> Other: <u>Study Progress Meeting</u>

Name: Diane Duva	Title: Office Director, Office of Energy Demand
Company/Department: CT Dept. of Energy & Environmental Protection (DEEP)	E-mail: Diane.Duva@ct.gov
Street: Bureau of Energy and Technology Policy - 10 Franklin Square	Phone: (860) 827-2756 / mobile – (860) 906-7641
City/State/Zip New Britain, CT 06051	FAX:

Name: David Kalafa	Title:
Company/Department: CT Dept. of Energy & Environmental Protection (DEEP)	E-mail: David.Kalafa@ct.gov
Street:	Phone:
City/State/Zip	FAX:

Name: Andrew Brydges	Title: Director – Institutional Programs
Company/Department: CT Green Bank	E-mail: Andrew.Brydges@ctgreenbank.com
Street: 845 Brook Street	Phone: (860) 258-7834
City/State/Zip Rocky Hill, CT 06067	FAX:

Name: Amanda Magee	Title: Owner's Rep [State of CT via DEEP]
Company/Department: Steven Winter Associates, Inc. / CT DEEP Team	E-mail: amagee@swinter.com
Street: 61 Washington Street	Phone: (401) 486-1979
City/State/Zip Norwalk, CT 06854	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:

Name:	Title:
Company/Department:	E-mail:
Street:	Phone:
City/State/Zip	FAX:



CT DCS Project No.:	BI-C-287
Date:	June 29, 2015
Meeting Start Time:	9:00 am
Meeting Location:	DVA Commissioner's Conference Room – Assembly Building #9, 287 West Street, Rocky Hill, CT 06067
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City/State/Zip	FAX:

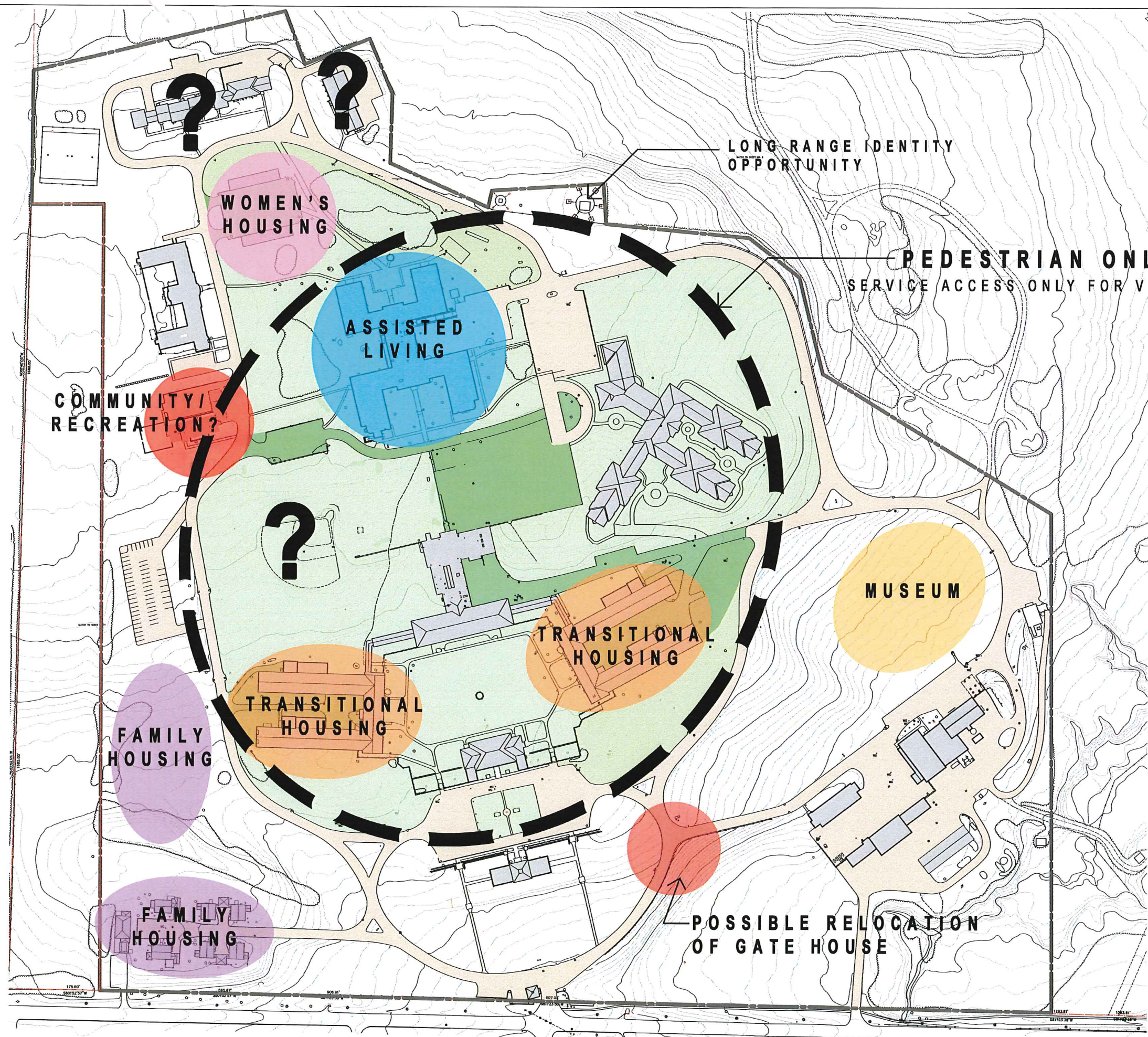
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City/State/Zip	FAX:



LEGEND

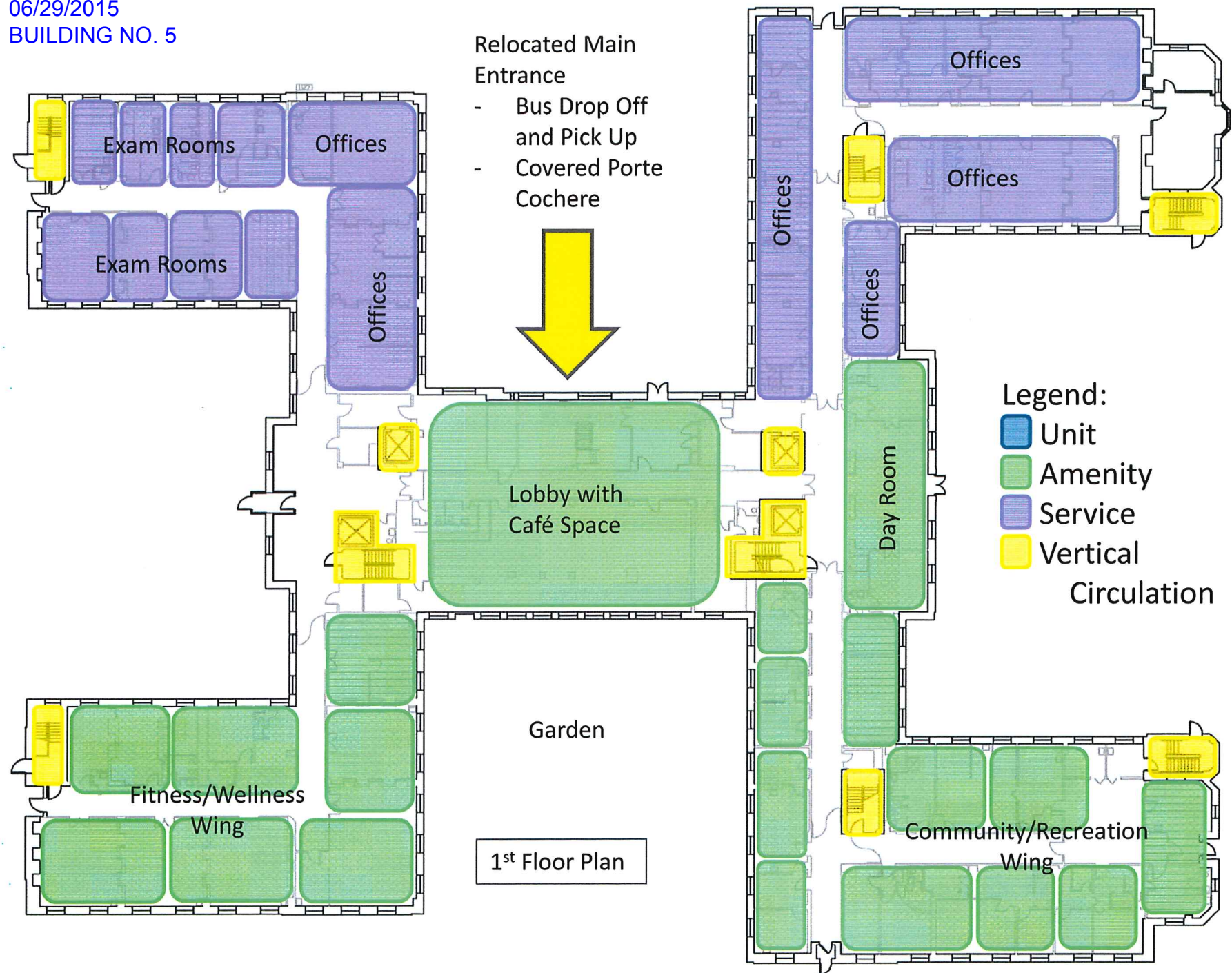
-  PARKING COURT
-  CHARGING STATION
-  POSSIBLE GARDEN LOCATIONS
-  FENCE RELOCATION
-  RECLAIMED PAVED AREAS

'WORKING DRAWING'
06/29/2015
SITE

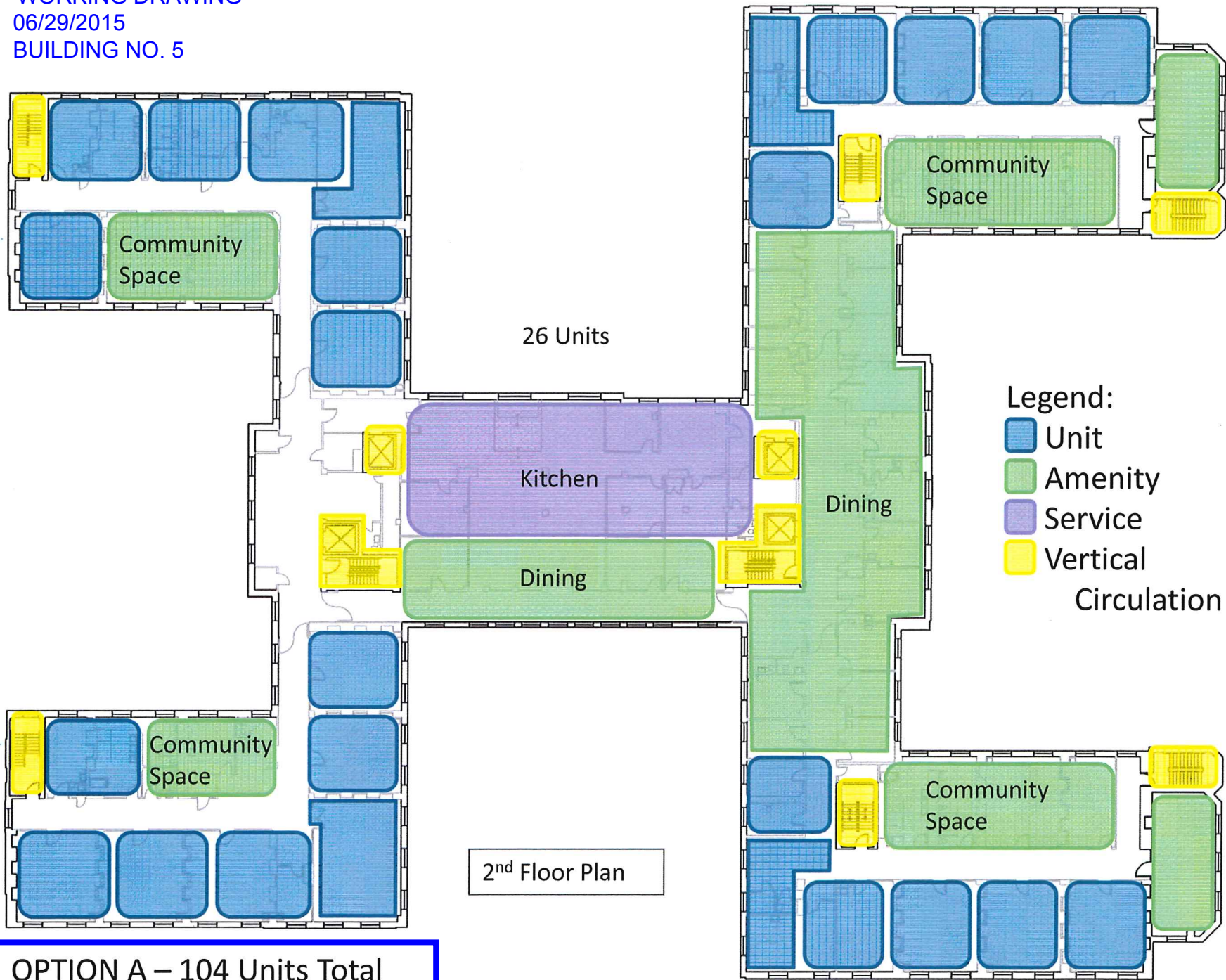


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REVISIONS			drawing prepared by AMES & WHITAKER ARCHITECTS 31 LIBERTY STREET, SUITE 208 SOUTHINGTON, CT 06489		
mark	date	description	date 08/01/15 scale AS NOTED		
			drawing no.		
			project STUDY OF DEPARTMENT OF VETERANS' AFFAIRS CAMPUS FOR ADDITIONAL HOUSING 287 WEST STREET ROCKY HILL, CT 06867		
			approved by		
			drawing no.		
			project no. BI-C-287		

'WORKING DRAWING'
06/29/2015
BUILDING NO. 5



'WORKING DRAWING'
06/29/2015
BUILDING NO. 5



Legend:

Unit

Amenity

Service

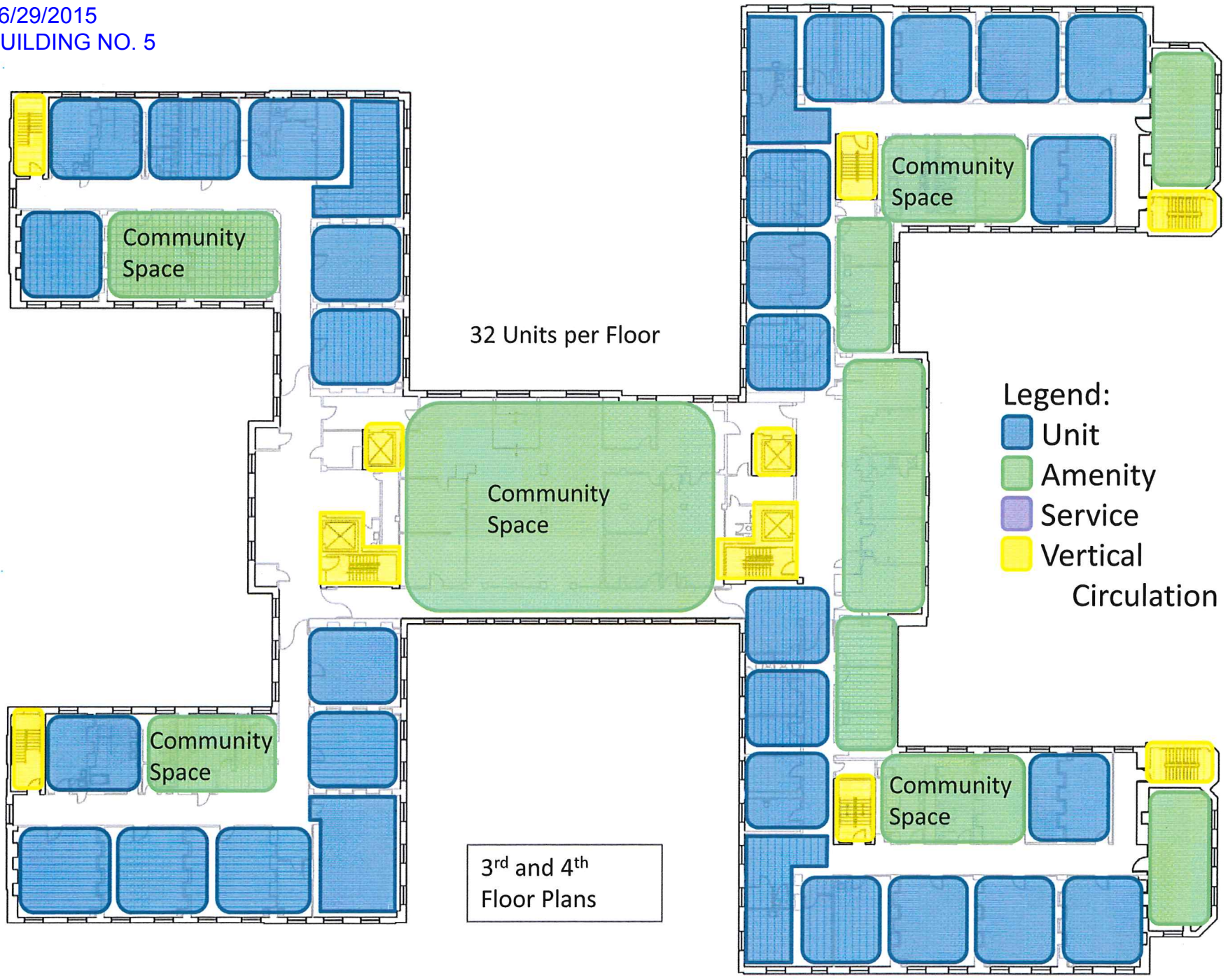
Vertical

Circulation

2nd Floor Plan

OPTION A – 104 Units Total

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06/29/2015
BUILDING NO. 5



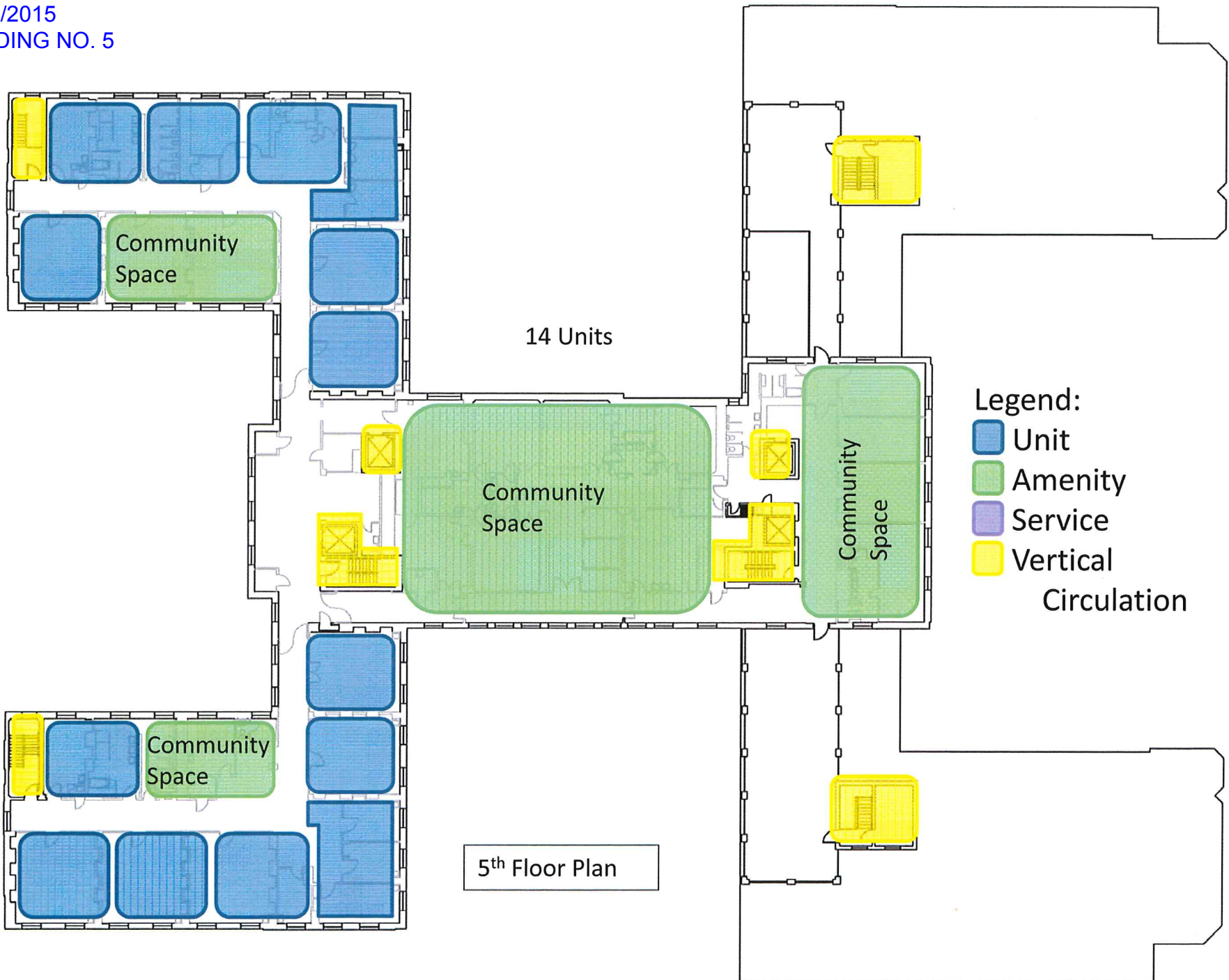
32 Units per Floor

Legend:

- Unit
- Amenity
- Service
- Vertical Circulation

3rd and 4th Floor Plans

'WORKING DRAWING'
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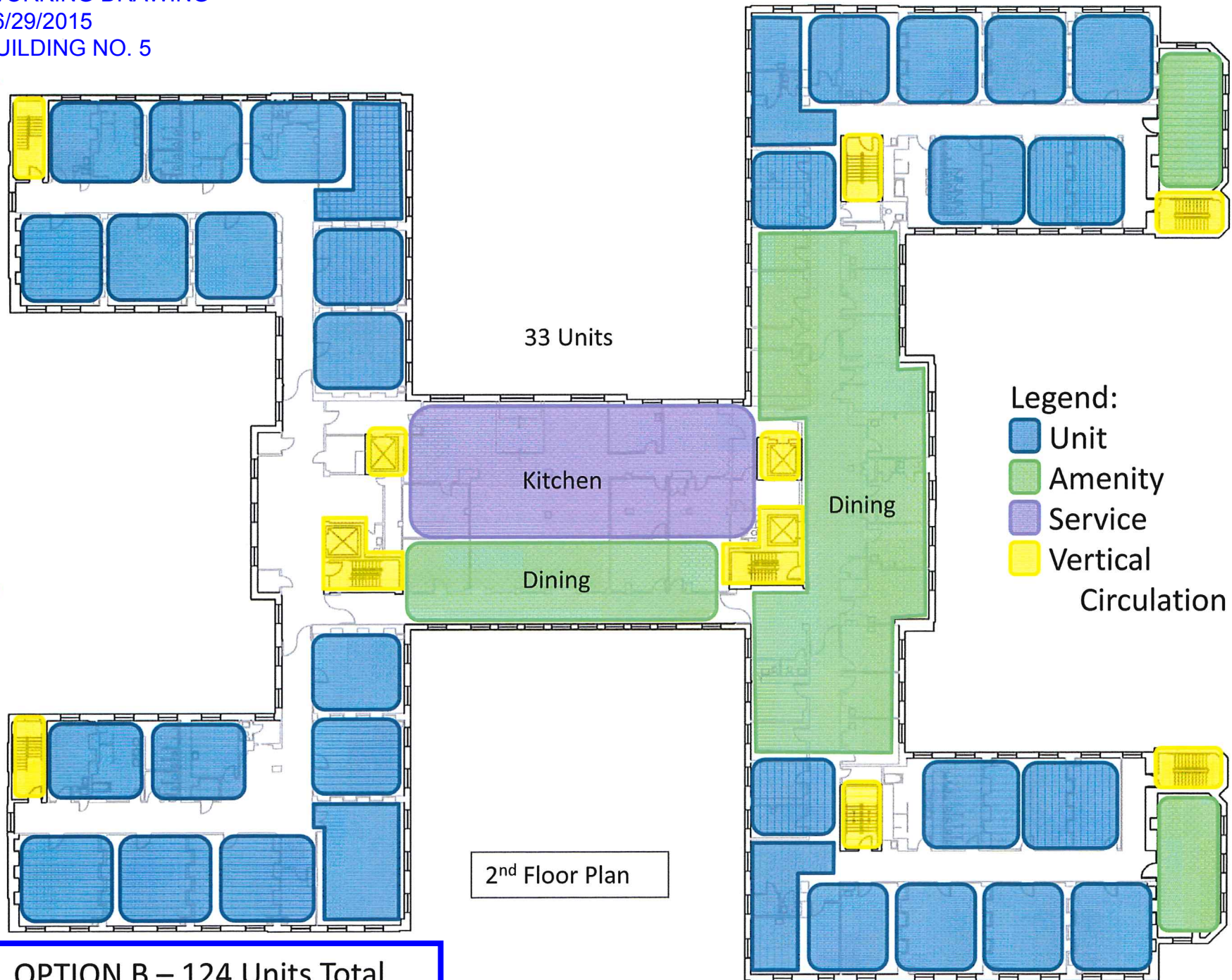


5th Floor Plan

Legend:

- Unit
- Amenity
- Service
- Vertical Circulation

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BUILDING NO. 5

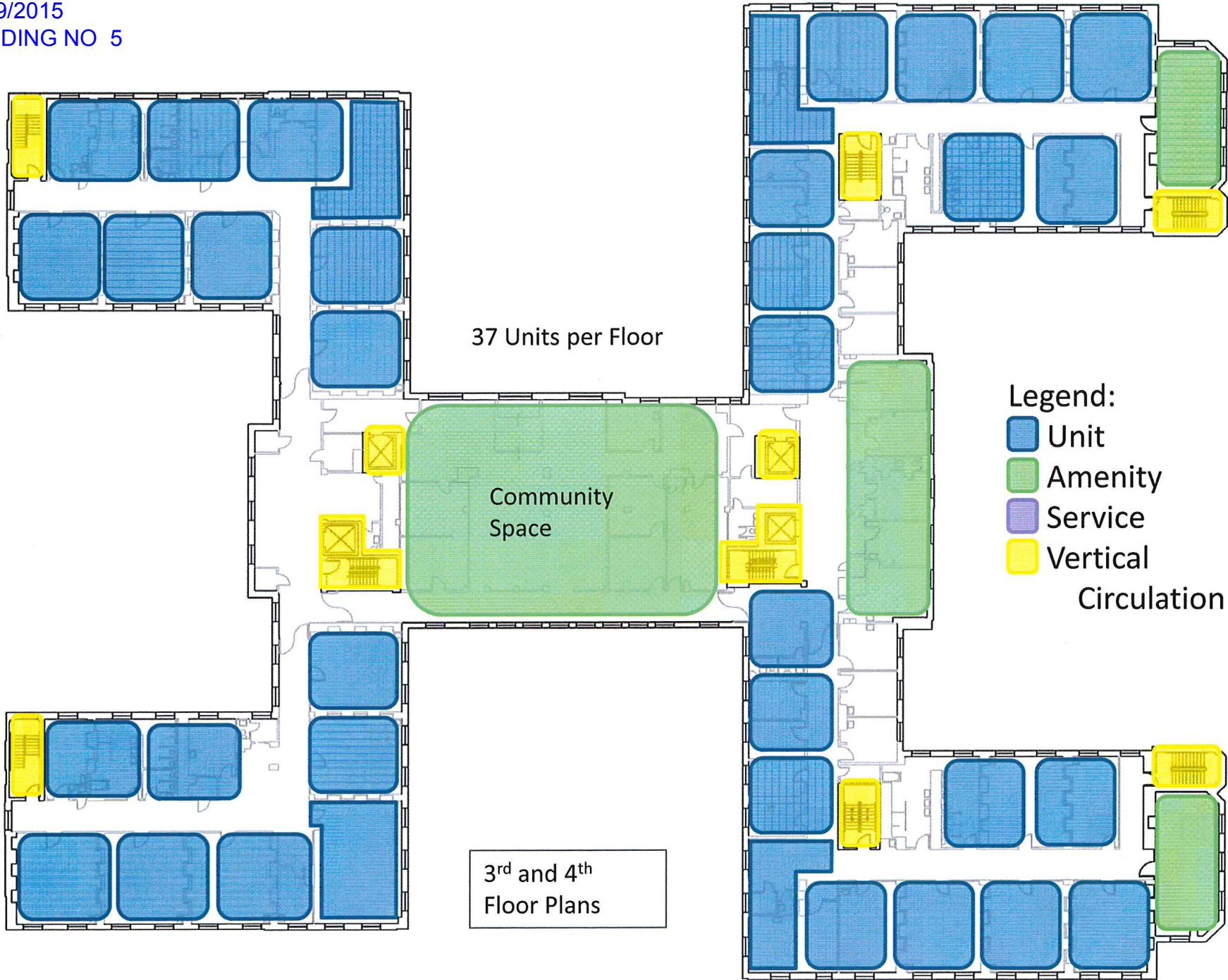


OPTION B – 124 Units Total

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06/29/2015

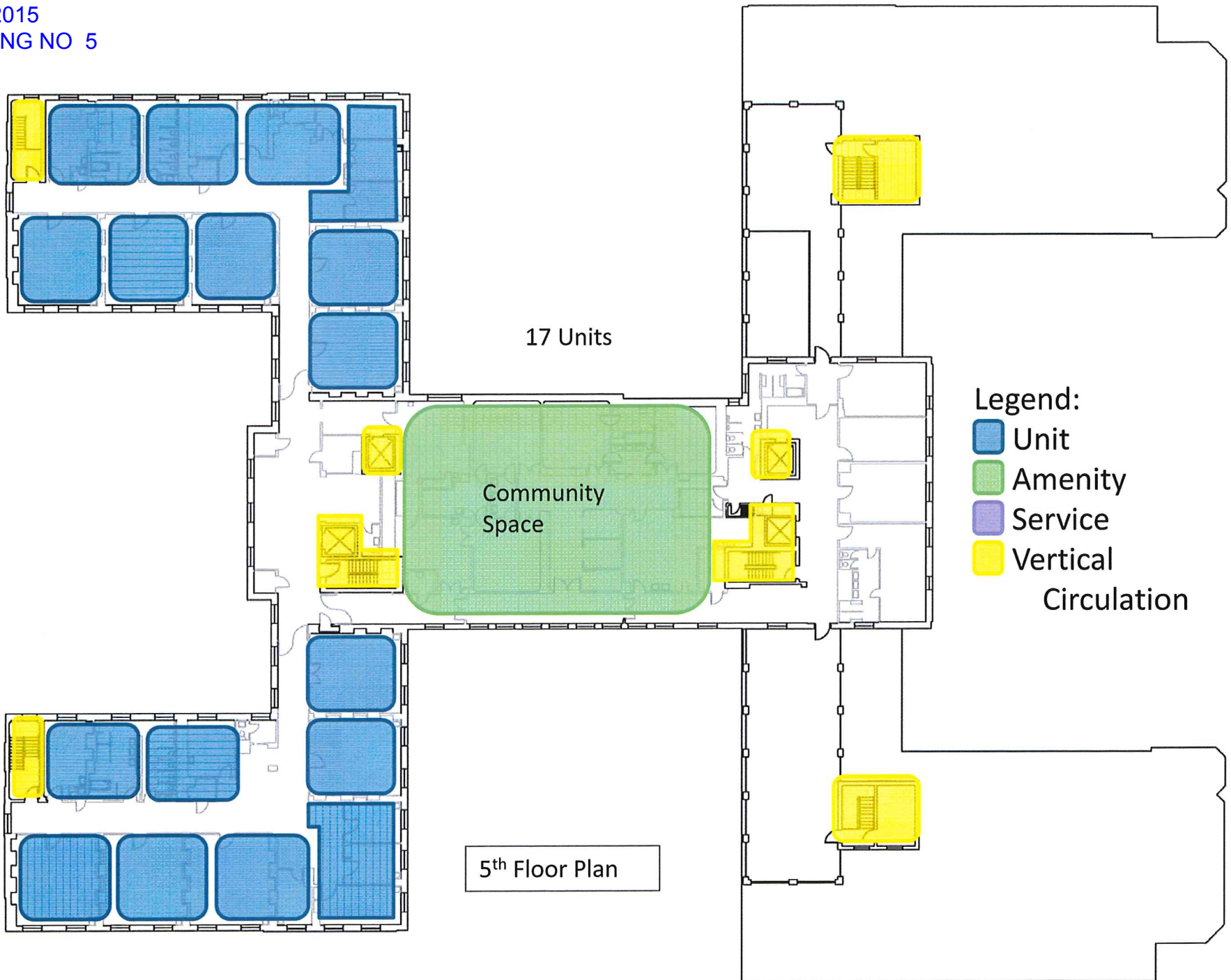
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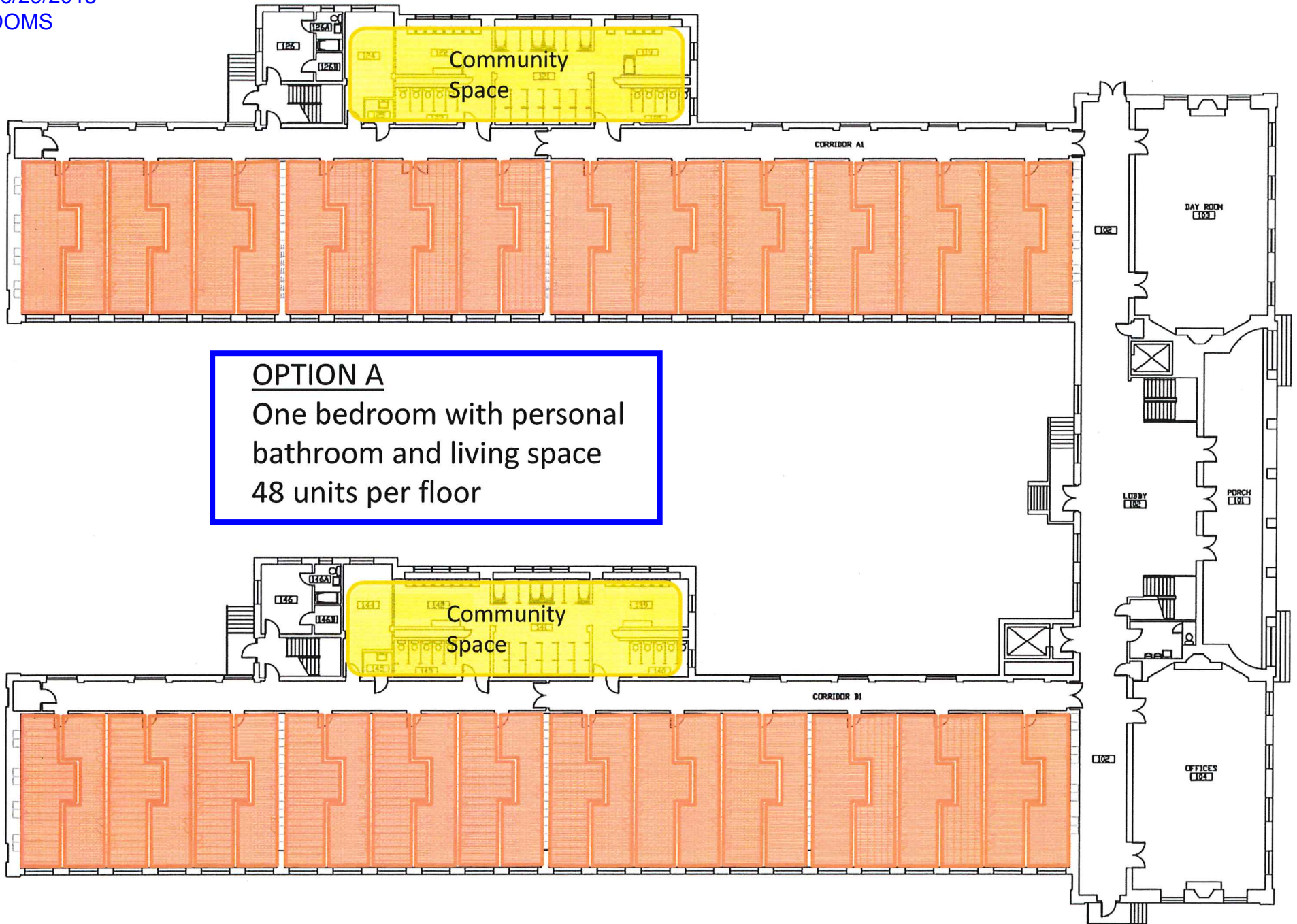
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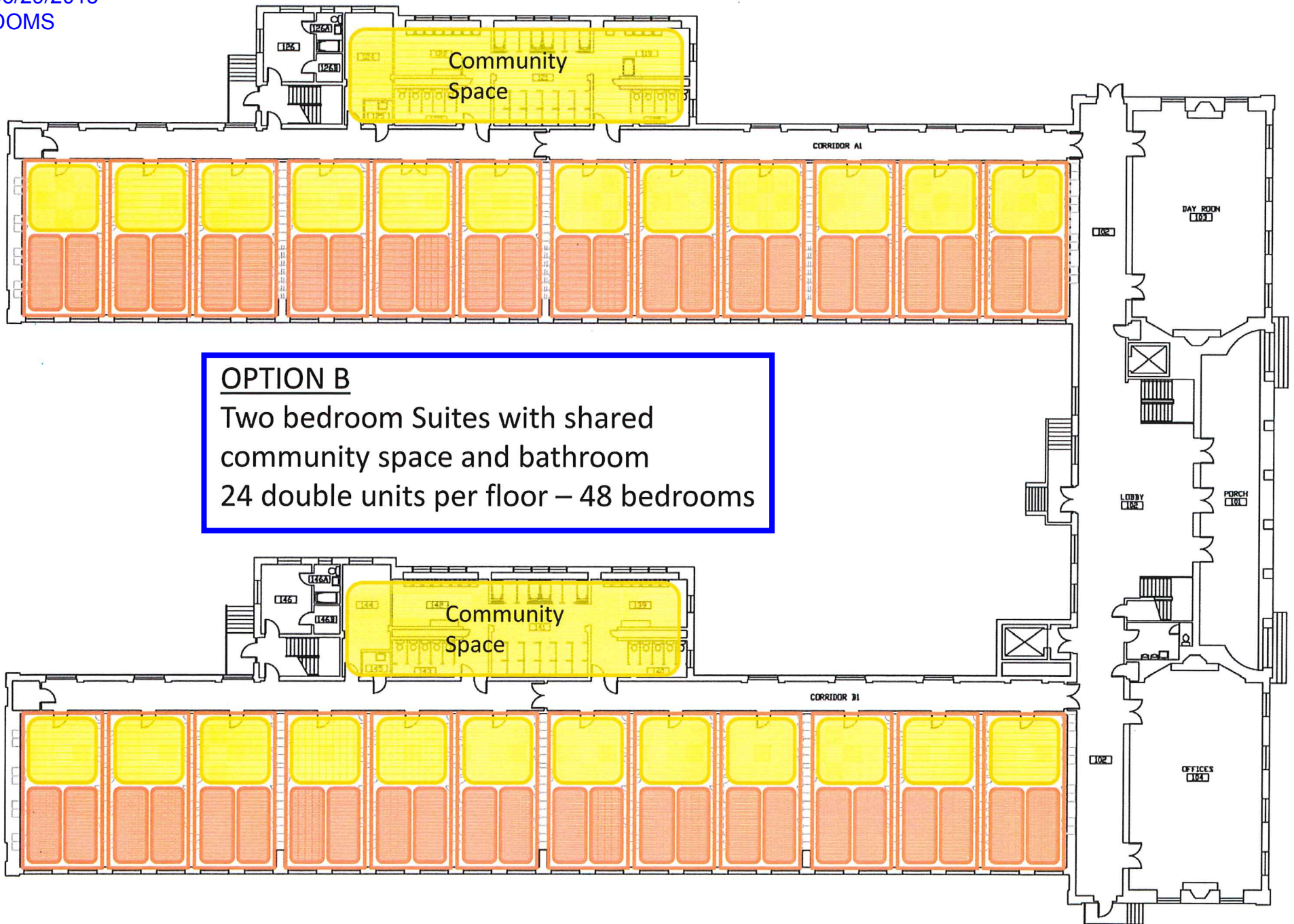
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06/29/2015
DOMS

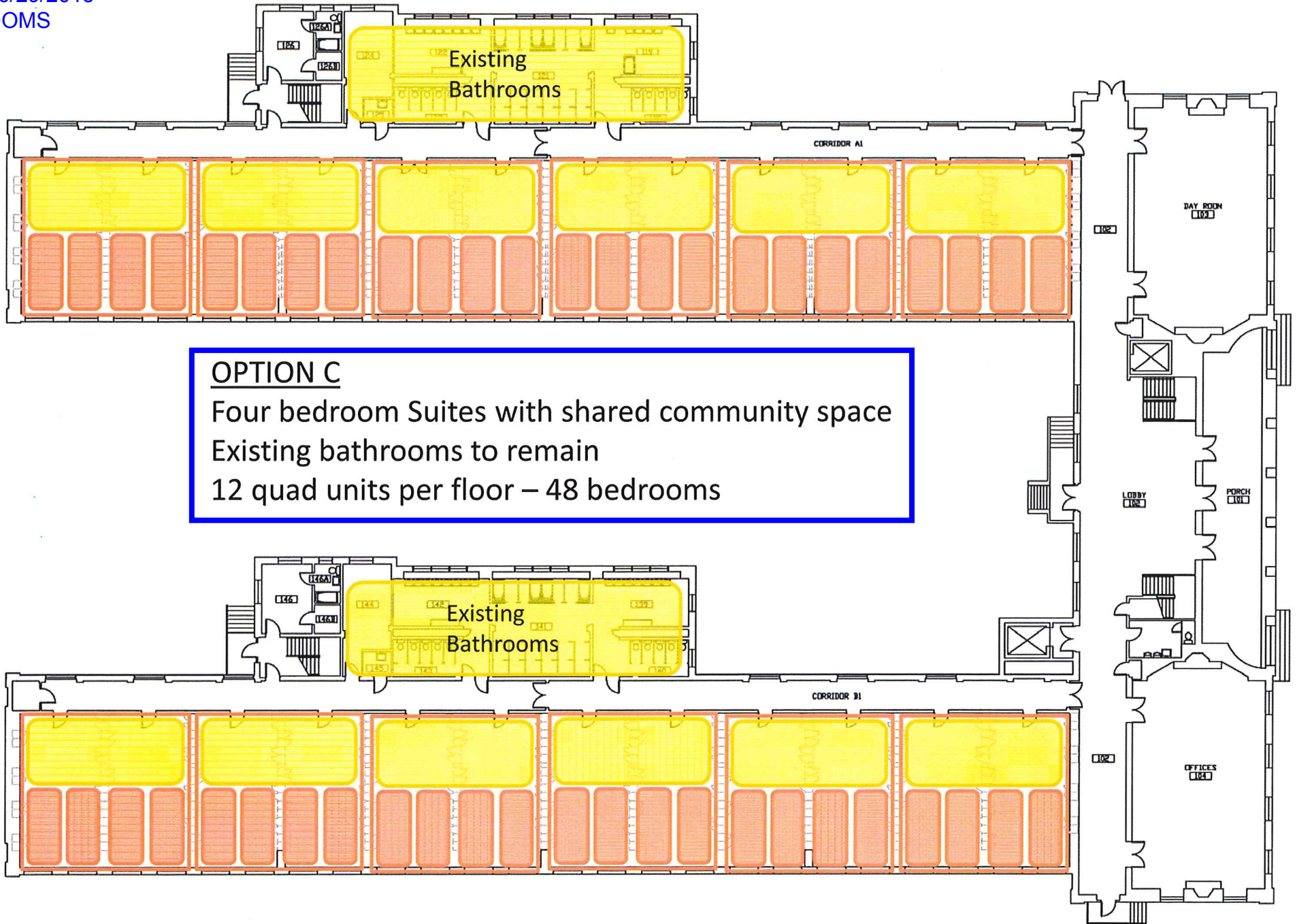


'WORKING DRAWING'
06/29/2015
DOMS



OPTION B
Two bedroom Suites with shared
community space and bathroom
24 double units per floor – 48 bedrooms

'WORKING DRAWING'
06/29/2015
DOMS



OPTION C

Four bedroom Suites with shared community space
Existing bathrooms to remain
12 quad units per floor – 48 bedrooms