

January 10, 2007

Dear Members of the Management Advisory Council:

This is regarding the Management Advisory Council meeting scheduled for Wednesday, January 17, 2007. The agenda for this meeting is below.

The January 17 meeting will be held in Conference Room 4214 at the Department of Information Technology, 101 East River Drive, East Hartford (directions attached). There is ample parking in the overflow lot on the corner of East River Drive and Pitkin Street. If you need coffee or other sustenance, please visit the ground floor cafeteria before proceeding to the fourth floor.

We will be continuing our program of bimonthly speakers in 2007. The guest speaker for the January 17 meeting is Meg Hooper, Chief of the Planning Branch in the Department of Public Health. Ms. Hooper's topic will be Connecticut's planning for a pandemic flu event, and she will speak at 9:00 a.m. Our regular business meeting will follow at 10:00 a.m. Please share this information with managers in your agency, so that other interested managers have an opportunity to attend the January 17 presentation. Registration in advance is **not** required.

Thank you in advance for your participation at the January meeting.

Elise Kremer  
MAC Vice-Chair  
MAC Representative for the  
Department of Public Health

# **MANAGEMENT ADVISORY COUNCIL**

**Wednesday, January 17, 2007**

**9:00 a.m.**

**Department of Information Technology**

**101 East River Drive**

**East Hartford, CT**

**Conference Room 4214**

## **AGENDA**

- **WELCOME AND INTRODUCTIONS**
- **GUEST PRESENTATION**
  - ◆ **MEG HOOPER, PLANNING CHIEF, DPH (PANDEMIC FLU PLANNING)**
- **APPROVAL OF MINUTES OF MEETING OF DECEMBER 20, 2006**
- **TREASURER'S REPORT**
- **CREDENTIALS REPORT**
- **OLD BUSINESS**
  - ◆ **SPEAKERS AND LOGISTICS FOR UPCOMING MONTHS**
    - ✓ **DR. MARTIN ANDERSON, DAS (SUCCESSION PLANNING), MARCH 21**
    - ✓ **KATHLEEN ANDERSON, DOIT (WEBSITE ACCESSIBILITY), MAY 18**
    - ✓ **BRIAN AUSTIN, OPM UNDERSECRETARY (CRIMINAL JUSTICE INFORMATION SYSTEM), INVITED**
    - ✓ **OTHER SPEAKERS FOR 2007 CALENDAR**
  - ◆ **DIALOGUE WITH ADMINISTRATION OFFICIALS**
    - ✓ **FOLLOW-UP ON MEETING OF DECEMBER 6**
  - ◆ **REPORT FROM MANAGERS DAY COMMITTEE**
  - ◆ **REPORT FROM WEB CONTENT/COMMUNICATIONS COMMITTEE**
  - ◆ **REPORT FROM ORIENTATION COMMITTEE**
  - ◆ **REPORT FROM LEGISLATIVE COMMITTEE**
  - ◆ **SUCCESSION PLANNING FOR MAC EXECUTIVE COMMITTEE**
  - ◆ **CONFERENCE ROOMS FOR 2007 MEETINGS**
  - ◆ **OTHER OLD BUSINESS, IF ANY**
- **NEW BUSINESS**
  - ◆ **TASK GROUP ON SALARY COMPRESSION (ON HOLD)**
- **ADJOURNMENT**

**Department of Information Technology  
101 East River Drive  
East Hartford, CT**

**Park in Pitkin Street Lot.** Enter lot at gate (code 9100). From the lot, head to the right on East River Drive. Riverview Square is on the left, 101 East River Drive is the first building. On arrival, sign in at the security station. Conference Room 1002 A/B is to the left of the security station.

From I-91 Southbound

In downtown Hartford, take a left exit onto I-84 East  
Take Exit 53, East River Drive/Connecticut Blvd  
Bear right to stop sign, turn right onto East River Drive  
Pass Riverview Square on the right (101 is the first building)  
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From I-91 Northbound

Take Exit 29 (Rtes. 5/15 and I-84 East)  
Stay in right lane, take first exit, bearing right for Route 2 West  
Don't merge with Route 2 traffic  
Stay in the exit lane, which becomes Exit 4, to East River Drive  
At the traffic light at the end of ramp, turn left onto East River Drive  
Go straight through the next traffic light  
At second stop sign, turn right onto Pitkin Street, the lot is on the left

From I-84 Eastbound

Take Exit 53, East River Drive  
Bear right to stop sign, turn right onto East River Drive  
Pass Riverview Square on the right  
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From I-84 Westbound

Take Exit 54 (Downtown Hartford)  
Take first exit for Darlin Street  
At end of ramp, turn left  
At the stop sign, turn left onto East River Drive  
Pass Riverview Square on the right (approximately 1/4 mile)  
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From Route 2 Westbound

Take Exit 4 to East River Drive  
At the traffic light at the end of ramp turn left onto East River Drive  
At the next traffic light go straight,  
At second stop sign, turn right onto Pitkin Street, the lot is on the left

