

November 14, 2007

Dear Members of the Management Advisory Council:

This is regarding the Management Advisory Council meeting scheduled for Wednesday, November 21, 2007. The agenda for this meeting is below.

The November 21 meeting will be held in Conference Room B at the Department of Transportation, 2800 Berlin Turnpike, Newington.

We will be continuing our program of bimonthly speakers. The guest speakers for the November 21 are Brian Toal and Dr. Gary Ginsberg. Brian is an environmental epidemiologist/toxicologist and supervises the Department of Public Health's Environmental and Occupational Health Assessment Program. Gary is the Department's senior toxicologist and is a National Academy of Sciences advisor on biomonitoring. Brian and Gary will be speaking about environmental toxins. They will speak at 10:00 am, following our regular business meeting which will be held at 9:00 a.m. Please share this information with managers in your agency, so that other interested managers have an opportunity to attend the November 21 presentation. Registration in advance is **not** required.

Thank you in advance for your participation at the November meeting.

Elise Kremer
MAC Vice-Chair
MAC Representative for the
Department of Public Health

MANAGEMENT ADVISORY COUNCIL
Wednesday, November 21, 2007
9:00 a.m.
Department of Transportation
2800 Berlin Turnpike
Newington, CT
Conference Room B

AGENDA

- **WELCOME AND INTRODUCTIONS**

- **APPROVAL OF MINUTES OF MEETINGS OF SEPTEMBER 19 and OCTOBER 17, 2007**

- **TREASURER'S REPORT**

- **CREDENTIALS REPORT**

- **OLD BUSINESS**
 - ◆ **SPEAKERS AND LOGISTICS FOR UPCOMING MONTHS**
 - ✓ **DAVID GUAY, AMECSS (2008 LEGISLATIVE AGENDA), JANUARY 16**
 - ✓ **MARK REYNOLDS, DOIT (COMPUTER USAGE AND SECURITY), MARCH 19 (INVITED)**
 - ✓ **DAN CALLAHAN, DOC (WORKFORCE SUCCESSION PLANNING), APRIL 16**
 - ✓ **BRIAN TOAL AND JOAN SIMPSON (TOOLS FOR OFFICES), MAY 21 (TENTATIVE)**
 - ◆ **DIALOGUE WITH ADMINISTRATION OFFICIALS**
 - ◆ **REPORT FROM MANAGERS DAY COMMITTEE**
 - ◆ **REPORT FROM WEB CONTENT/COMMUNICATIONS COMMITTEE**
 - ◆ **REPORT FROM ORIENTATION COMMITTEE**
 - ◆ **REPORT FROM LEGISLATIVE COMMITTEE**
 - ◆ **OTHER OLD BUSINESS, IF ANY**

- **NEW BUSINESS**
 - ◆ **FORMATION OF COMMITTEE FOR MANAGERS DAY 2008**
 - ◆ **OTHER NEW BUSINESS, IF ANY**

- **ADJOURNMENT**

- **GUEST PRESENTATION**
 - ◆ **BRIAN TOAL AND DR. GARY GINSBERG, DPH EOHAP (ENVIRONMENTAL TOXINS)**