

June 13, 2007

Dear Members of the Management Advisory Council:

This is regarding the Management Advisory Council meeting scheduled for Wednesday, June 20, 2007. The agenda for this meeting is below.

The June 20 meeting will be held in Conference Room 1002A at the Department of Information Technology, 101 East River Drive, East Hartford (directions attached). There is ample parking in the overflow lot on the corner of East River Drive and Pitkin Street.

We will be continuing our program of bimonthly speakers. The guest speaker for the June 20 meeting is Brian Austin, Jr., Undersecretary in the Criminal Justice Policy and Planning Division in the Office of Policy and Management. Mr. Austin will speak at 9:00 am, preceding the business meeting. Our regular business meeting will be held at 10:00 a.m. Please share this information with managers in your agency, so that other interested managers have an opportunity to attend the June 20 presentation. Registration in advance is **not** required.

Thank you in advance for your participation at the June20 meeting.

Elise Kremer
MAC Vice-Chair
MAC Representative for the
Department of Public Health

MANAGEMENT ADVISORY COUNCIL

Wednesday, June 20, 2007

9:00 a.m.

Department of Information Technology

101 East River Drive

East Hartford, CT

Conference Room 1002A

AGENDA

- **WELCOME AND INTRODUCTIONS**

- **GUEST PRESENTATION**
 - ◆ **BRIAN AUSTIN, JR., UNDERSECRETARY. OPM (CRIMINAL JUSTICE INFORMATION SYSTEM)**

- **APPROVAL OF MINUTES OF MEETING OF MAY 16, 2007**

- **TREASURER'S REPORT**

- **CREDENTIALS REPORT**

- **OLD BUSINESS**
 - ◆ **SPEAKERS AND LOGISTICS FOR UPCOMING MONTHS**
 - ✓ **KATHLEEN ANDERSON, OSC (WEB SITE ACCESSIBILTY) JULY 18 (INVITED)**
 - ✓ **DEPUTY COMMISSIONER WAYNE SANDFORD, DEMHS (ICS AND EMERGENCY RESPONSE), SEPTEMBER 19**
 - ✓ **BRIAN TOAL & GARY GINSBERG, DPH (ENVIRONMENTAL TOXINS), NOVEMBER 21 (INVITED)**
 - ◆ **DIALOGUE WITH ADMINISTRATION OFFICIALS**
 - ◆ **REPORT FROM MANAGERS DAY COMMITTEE**
 - ◆ **REPORT FROM WEB CONTENT/COMMUNICATIONS COMMITTEE**
 - ◆ **REPORT FROM ORIENTATION COMMITTEE**
 - ◆ **REPORT FROM LEGISLATIVE COMMITTEE**
 - ◆ **SUCCESSION PLANNING FOR MAC EXECUTIVE COMMITTEE**
 - ◆ **OTHER OLD BUSINESS, IF ANY**

- **NEW BUSINESS**
 - ◆ **ELECTION OF OFFICERS**
 - ◆ **OTHER NEW BUSINESS, IF ANY**

- **ADJOURNMENT**

**Department of Information Technology
101 East River Drive
East Hartford, CT**

Park in Pitkin Street Lot. Enter lot at gate (code 9100). From the lot, head to the right on East River Drive. Riverview Square is on the left, 101 East River Drive is the first building. On arrival, sign in at the security station. Conference Room 1002 A/B is to the left of the security station.

From I-91 Southbound

In downtown Hartford, take a left exit onto I-84 East
Take Exit 53, East River Drive/Connecticut Blvd
Bear right to stop sign, turn right onto East River Drive
Pass Riverview Square on the right (101 is the first building)
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From I-91 Northbound

Take Exit 29 (Rtes. 5/15 and I-84 East)
Stay in right lane, take first exit, bearing right for Route 2 West
Don't merge with Route 2 traffic
Stay in the exit lane, which becomes Exit 4, to East River Drive
At the traffic light at the end of ramp, turn left onto East River Drive
Go straight through the next traffic light
At second stop sign, turn right onto Pitkin Street, the lot is on the left

From I-84 Eastbound

Take Exit 53, East River Drive
Bear right to stop sign, turn right onto East River Drive
Pass Riverview Square on the right
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From I-84 Westbound

Take Exit 54 (Downtown Hartford)
Take first exit for Darlin Street
At end of ramp, turn left
At the stop sign, turn left onto East River Drive
Pass Riverview Square on the right (approximately 1/4 mile)
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From Route 2 Westbound

Take Exit 4 to East River Drive
At the traffic light at the end of ramp turn left onto East River Drive
At the next traffic light go straight,
At second stop sign, turn right onto Pitkin Street, the lot is on the left