

June 9, 2010

Dear Members of the Management Advisory Council:

This is regarding the Management Advisory Council meeting scheduled for Wednesday, June 16, 2010. The agenda for this meeting is below.

Please note that Elizabeth Robinson of the University of Connecticut Health Center's Occupational and Environmental Health Center (Employee Assistance Program) will be our guest speaker, and is scheduled to speak at 10:00 am. Ms. Robinson's topic is recognizing and dealing with employee stress in the workplace. Her presentation promises to be very timely and informative. A question and answer/discussion segment will follow her remarks. Your agency managers are welcome to attend the guest presentation, and registration in advance is **not** required.

The June 16 meeting will be held in Conference Room B at the Department of Transportation, 2800 Berlin Turnpike, in Newington. The business meeting will take place at 9:00 a.m., preceding the guest presentation.

Thank you in advance for your participation at the upcoming meeting.

Respectfully,

Elise Kremer  
MAC Secretary  
MAC Representative for the  
Department of Public Health

**MANAGEMENT ADVISORY COUNCIL**  
**Wednesday, June 16, 2010**  
**9:00 a.m.**  
**Department of Transportation**  
**2800 Berlin Turnpike**  
**Newington, CT**  
**Conference Room B**

**AGENDA**

- **WELCOME AND INTRODUCTIONS**
- **APPROVAL OF MINUTES OF MEETING OF MAY 26, 2010**
- **TREASURER'S REPORT**
- **CREDENTIALS REPORT**
- **OLD BUSINESS**
  - ◆ **SPEAKERS AND LOGISTICS FOR 2010**
    - ✓ **ERIN CHOQUETTE, DAS STAFF ATTORNEY, ADA/CFEPA, SEPTEMBER OR OCTOBER**
    - ✓ **RECRUITMENT OF ANOTHER SPEAKER FOR NOVEMBER MEETING?**
  - ◆ **REPORT FROM WEB CONTENT/COMMUNICATIONS COMMITTEE**
  - ◆ **REPORT FROM ORIENTATION COMMITTEE**
  - ◆ **REPORT FROM MANAGERS DAY 2010 COMMITTEE**
  - ◆ **OTHER OLD BUSINESS, IF ANY**
- **NEW BUSINESS**
  - ◆ **ELECTION OF OFFICERS**
- **ADJOURNMENT OF BUSINESS MEETING, FOLLOWED BY GUEST PRESENTATION**
- **GUEST SPEAKER, ELIZABETH ROBINSON, UCHC EMPLOYEE ASSISTANCE PROGRAM, 10:00 A.M.**